

CCBC

EXPAND YOUR KNOWLEDGE
TRANSFORM YOUR WORLD

WINTER/SPRING 2025

Workforce training
Personal enrichment
Degree programs
Credit certificates

**ATTEND
CCBC
TUITION
FREE!**

ccbcmd.edu/freetuition

443.840.2222 | ccbcmd.edu



YOUR FUTURE STARTS HERE

Choose from hundreds of degree programs that easily transfer to four-year schools or over 130 Continuing Education workforce certifications that help you build practical skills—in a fraction of the time.

Plus, with seven locations and over 70 fully online programs, CCBC easily fits your life.

Early College Access Program (ECAP)

BCPS, private school and homeschool high school students can get a head start on college coursework through the Early College Access Program at CCBC.

ccbcmd.edu/earlycollege

Degrees to Succeed

Earn your associate degree at CCBC and be dually admitted to one of our eight partner schools. Two institutions supporting your journey to success.

ccbcmd.edu/degrestosucceed

Honors College

CCBC's Honors College is set to enrich, elevate and enhance the academic experience.

ccbcmd.edu/honors

Workforce Development and Training

With over 130 programs to choose from, take your career to the next level.

ccbcmd.edu/work



Apply at ccbcmd.edu/apply

CCBC HELPS YOU REACH YOUR GOALS

51,324

TOTAL STUDENTS
(CREDIT AND NON-CREDIT)

2,843

WORKFORCE
CERTIFICATIONS

\$14,396

SAVINGS OVER THE AVERAGE
PUBLIC UNIVERSITY

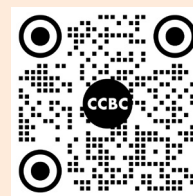
“Dual Enrollment moved my educational journey along, so I could focus on my future goals sooner.”
— LEAH HOWARD

SEE
WHAT YOU
CAN BE

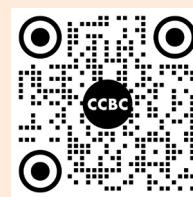
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For information on financial aid, visit ccbcm.edu/financialaid or scan QR code:



For information on CCBC policies and procedures, visit ccbcm.edu/policies or scan QR code:



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THE NEXT STEP?
VISIT [CCBCM.EDU](https://ccbcm.edu)/
GETSTARTED OR
CALL 443.870.2222**

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EDUCATION FOR EVERY CHAPTER

With hundreds of degree programs, over 130 continuing education workforce certificates, a huge selection of continuing education courses for every age and interest and an array of special academic programming, CCBC fits every stage of life.



ENJOY A LIFETIME OF LEARNING.



HELP YOUR KIDS LEARN

Explore youth programs at CCBC! Offering fun and enriching activities for ages 7-17 in academics, culinary arts, fitness, performing arts and more. **Learn more at ccbcmd.edu/kids**



EARN COLLEGE CREDIT IN HIGH SCHOOL

BCPS, private school and homeschooled high school students can get a head start on college coursework through the Early College Access Program (ECAP). **ccbcmd.edu/earlycollege**



EARN YOUR HIGH SCHOOL DIPLOMA

Obtain your high school diploma with classes to help you prepare for the GED exams and the National External Diploma Program (NEDP) **ccbcmd.edu/GED**



EXPLORE SUPPORTIVE POST-SECONDARY OPTIONS

- LEAP: Free training, education and job coaching for young adults. **ccbcmd.edu/LEAP**
- CASE: Classes and career training for adults with cognitive, developmental and mental health disabilities. **ccbcmd.edu/CASE**



GET ASSISTANCE WITH LANGUAGE

Our continuing education ESOL program is ideal for non-native speakers who want to learn English for life and work. **ccbcmd.edu/ESOL**



EARN YOUR DEGREE

We have hundreds of options for you:

- CCBC offers hundreds of programs, many fully online. **ccbcmd.edu/program**
- CCBC's Honors College offers small classes, faculty mentors and challenging academics. **ccbcmd.edu/honors**
- Degrees to Succeed provides dual admission to partner institutions, co-advising and scholarships. **ccbcmd.edu/degreetosucceed**



GET INTO THE WORKFORCE FAST

CCBC has more than 130 continuing education workforce certificates programs that can help you achieve your career goals in less than a year. Opportunities to earn while you learn are available through our skilled trades apprenticeship programs. **ccbcmd.edu/work**



LEARN A NEW SKILL OR HOBBY

Our life enrichment classes offer a broad spectrum of experiences, designed to cultivate curious minds and foster connections with people from all backgrounds. **ccbcmd.edu/lifeenrichment**



BUILD COMMUNITY WITH OTHER SENIORS

The senior program provides a variety of fun, affordable continuing education classes with opportunities for social and cultural enrichment. **ccbcmd.edu/seniors**



BEST OF ALL, MANY OF THESE PROGRAMS ARE TUITION-FREE!



Qualify to attend CCBC full- or part-time without the cost of tuition and fees with assistance from CCBC, Baltimore County and Maryland College Promise scholarships. **ccbcmd.edu/freetuition**.

CCBC PROGRAM OPTIONS

● Disciplines with this icon have options that qualify for **IN-COUNTY TUITION** for ALL Maryland residents. Go to ccbcmd.edu/statewide to find out more.

● Disciplines with this icon have fully **ONLINE OPTIONS**. Go to ccbcmd.edu/online to learn more and enroll.

COLLEGE PROMISE funding is available for ALL credit degree, certificate programs and workforce training programs. Go to ccbcmd.edu/collegepromise to apply.

DEGREE AND CERTIFICATE OPTIONS

We offer more than 300 associate degree and certificate options in these areas and more.

BUSINESS

Accounting ●
Business Administration ●
Business Management ●
Economics ●
Entrepreneurship ●
Human Resources Management ●
Interior Design

COMMUNICATIONS AND MEDIA STUDIES

Art, Design and Interactive Media
Communication and Media Studies ●
Creative Writing
Digital Media Production
Music Production and Audio Technology

EDUCATION

Early Childhood ●
Elementary ●
Secondary ●
Special Education

FINE AND PERFORMING ARTS

Dance
Fine Art and Visual Design
Music
Theatre
Visual Art and Design

HEALTH, WELLNESS AND HUMAN SERVICES

American Sign Language (ASL) ●
and Deaf Culture
Anesthesia Technology
Allied Health
Dental Hygiene ●
Emergency Medical Technology ●
Health Education
Histotechnology ●
Human Services Counseling ●●
Interpreter Preparation ●●

Kinesiology
Medical Coding
Medical Laboratory Technology ●
Mortuary Science ●
Nursing ●
Occupational Therapy Assistant ●
Personal Trainer
Physical Education
Practical Nursing ●
Radiation Therapy
Radiography ●
Respiratory Care Therapist ●
Sports Management
Surgical Technology
Veterinary Technology ●

HUMANITIES AND SOCIAL SCIENCES

Anthropology ●
English ●
Global Studies
History ●
Literature
Philosophy
Political Science
Psychology ●
Sociology ●
Theatre/Technical Design and Production
Women's Studies

GENERAL STUDIES ●

INFORMATION TECHNOLOGY

Aviation Technology ●●
Computer Engineering
Computer Science ●
Cybersecurity ●
Health Informatics and
Information Technology ●●●
Information Technology ●
Medical Coding ●
Network Technology ●

LAW AND JUSTICE

Criminal Justice Studies ●
Digital Forensics
Legal Studies ●
Paralegal Studies ●

SCIENCE AND MATH

Biology
Chemistry
Earth and Atmospheric Sciences
Engineering
Engineering Technology
Environmental Science
Mathematics
Physics
Science
Sustainable Horticulture ●

TRADES AND MANUFACTURING

Advanced Industrial Design and Technology
Automotive Technology ●
Computer-Automated Manufacturing

Construction Craft Professional ●
Construction Management ●
Heating, Ventilation, Air Conditioning
(HVAC) and Energy Technology
Survey Technology ●

WORKFORCE TRAINING

We offer over 130 programs in growing job sectors. Pick up valuable job skills.

- Jump right into the workforce.
- Earn a professional certification.

BUILDING AND INDUSTRIAL TECHNOLOGY

Building Automation Systems Technician
Certified Apartment Maintenance Technician
(CAMT)
Certified Production Technician
CNC Machine Tool
Construction Pre-Apprenticeship Core
Curriculum and Specialties
Fab Lab Technology
HVAC/Refrigeration Technician
Mechatronics ●
Registered Apprenticeships
Robotics Technician ●
Welding

BUSINESS AND MANAGEMENT

Administrative Professional
Advanced Leadership Skills
Bookkeeper - Entry Level ●
Customer Service Professional
Digital Marketing Assistant
Essential Skills for Entrepreneurs
Essential Skills for Leaders
Essential Skills for Supervisors
Home Inspector Pre-License
Human Resources Manager - Entry Level
Human Resources Professional
Non-Profit Organization Manager ●
Payroll Associate
Payroll Professional
Project Management ●
Real Estate Appraiser
Real Estate Salesperson
Sales Manager ●

COMPUTERS AND INFORMATION TECHNOLOGY

A+ Certified PC Repair Technician ●
AWS Certified Cloud Practitioner ●
AWS Certified Solutions Architect ●
AWS Certified SysOps Administrator ●
C++ Programmer ●
Certified Associate in Health Care
Information and Management Systems
Certified Information Systems Security
Professional (CISSP) ●
Cisco Certified Network Associate ●
CompTia Cloud+ Certification Training ●

Information Security Analyst ●
(Security+ Certification)

Java Programmer ●

Java Script Developer ●

Linux+ Certification Training ●

Microsoft Office Specialist ●

Network+ Certified Technician ●

Oracle SQL and PL/SQL Developer ●

Pentest+ Certification ●

Python Developer ●

Systems Security Certified Practitioner (SSCP) ●

VMware Systems Administrator ●

CRIMINAL JUSTICE AND LEGAL STUDIES

Special Police Officer

E-Discovery Specialist

Private Investigator

HEALTH AND HUMAN SERVICES

Central Service Technician

Child Care Provider ●

Community Health Worker

Delegating Nurse

Dental and Oral Radiography

Dental Assistant

EMS Specialty Certifications

EMT

Massage Therapist

Medical Assistant

Medical Billing ●

Medical Coding ●

Medical Front Office ●

Medicine Aide

Nurse Refresher Series

Nursing Assistant

Operating Room Registered Nurse

Patient Care Technician

Pharmacy Technician

Phlebotomist

Polysomnographic (Sleep) Technologist ●

Veterinary Assistant

HOSPITALITY SERVICES

Casino Poker Dealer ●

Catering Professional ●

Corporate Event Planner ●

Event Management and Design ●

Food Service Manager

Food Truck Operator

FoodWorks: Basic Culinary Training

Professional Bartending

Travel Agent Training ●

Wedding Planner ●

MARITIME

Boating

Marine Engine Mechanics Repair

U.S. Coast Guard Captain's Licensing
(Master 100 Tons)

OTHER

Animal Reiki Practitioner

Certified Life Coach

Hair Braiding Professional

Interior Design

Lifeguard Training

TESOL (ESOL Instructor)

Water Safety Instructor

Yoga Instructor

TRANSPORTATION, DISTRIBUTION AND LOGISTICS

Automotive Safety Inspector

Certified Logistics /Warehouse Distribution

Certified Supply Chain Professional ●

Commercial Vehicle Operator Class A

Commercial Vehicle Operator Class B

Procurement and Purchasing Management ●

LIFE ENRICHMENT CLASSES

- Pursue your passion.
- Find a hobby.
- Explore new interests.

ACADEMIC PREPARATION

TEAS (Test for Essential Academic Skills)

GRE Preparation

ART, DESIGN AND PHOTOGRAPHY

Ceramics

Drawing and Painting

Photography

ARTS – PERFORMING

Dance

Music

Theatre

COOKING, HOBBIES AND HOME IMPROVEMENT

Astrology and Paranormal Phenomena

Brewing

Cooking

Floral Design

Home Improvement

Jewelry Making

Sewing

Sustainable Living

HEALTH AND WELLNESS

Animal Wellness

Beauty/Personal Care

Cardio and Aerobics

Circuit and Weight Training

Family Education and Empowerment

Makeup Artistry Professional

Meditation

Metaphysical Studies

Personal Fitness Trainer

Personal Growth and Development

Pilates

Red Cross/CPR

Reiki/Reflexology

Self Defense

Sports Nutrition

Swimming and Aqua Fitness

Tai Chi

Holistic Health

Yoga

KIDS@CCBC

Art

College Prep

Cooking

Fitness and Wellness

Gardening and Sustainable Living

Homeschool Destinations

Languages

Music

Self-Development

STEM

Summer Classes

Theatre

OUTDOOR ACTIVITIES

Basketball

Biking

Bird Watching

Fly Fishing

Golf

Hiking

Scuba Diving

Tennis

PERSONAL DEVELOPMENT

Personal Finance

Writing and Literature

SENIORS

Art

Computers

History, Politics and Events

Humanities and Culture

Lunch and Learn Lectures

Photography

Wellness and Fitness

WORLD LANGUAGES

American Sign Language

Arabic

French

German

Japanese

Korean

Polish

Portuguese

Russian

Spanish

BASIC EDUCATION AND ENGLISH LANGUAGE SERVICES

High School Diploma Options

ESOL (English for Speakers of Other Languages)

PROGRAMS FOR INDIVIDUALS WITH DISABILITIES

CASE (Center for Alternative and

Supported Education)

Academic Skills

Independent Living Skills

Career and Vocational Training

Child Care

Professional Animal Workers

Veterinary Assistant

Warehouse Technician



[CCBCMD.EDU/PROGRAMS-AND-COURSES](https://ccbcm.edu/programs-and-courses) >>



**OUR STUDENTS SAY
THE PATHWAYS ARE
AN EASY WAY TO FIND
YOUR CAREER PATH**

REGISTRATION

ONLINE

If you have previously taken a class at CCBC, you can register online by following the directions at ccbcmd.edu/quickreg.

New students: Create an account at ccbcmd.edu/quickreg.

For students outside Baltimore County, retirees/employees from CCBC or those over 60 years old, please call 443.840.2222 to ensure your discounts are applied.

TELEPHONE

We take registrations by phone. Please have your credit card and expiration date ready. Only credit cards are accepted as payment.

Hours: Monday–Friday 8:30 a.m.–5 p.m.
Call: 443.840.2222

MAIL

Send registration form and payment to:

Student Central – Virtual Services
CCBC Catonsville, CLLB 030
800 S. Rolling Road
Baltimore, MD 21228-5317

Method of payment: credit card, money order or check.

IN-PERSON

Walk-in registrations are accepted. Please bring a completed registration form and payment.

Enrollment Service Centers
CCBC Catonsville, CCBC Dundalk,
CCBC Essex and CCBC Owings Mills

Monday–Tuesday: 8:30 a.m.–5 p.m.
Wednesday–Thursday: 8:30 a.m.–7 p.m.
Friday: 8:30 a.m.–4:30 p.m.

CCBC Hunt Valley
Monday–Friday: 8:30 a.m.–5 p.m.

CCBC Owings Mills and
CCBC Randallstown
Monday–Friday: 8:30 a.m.–4 p.m.

USERS GUIDE

Course Numbers | **Course Title**

MUS 051
Connect Your Music-Making to Your Soul (NEW) **New Course**

Course Description | Elevate your musical skills by analyzing and planning your performance. Open to all genres and skill levels. In-class performance optional.

Prerequisites: | Course prerequisites are listed when appropriate.

CRN# (Section) | **Cost**

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
31687	M(6)	9/9–10/14	7–8:30 p.m.	EC

Days/Sessions: Day(s) of the week classmeets and number of meeting sessions.

Dates

Class Time

Class location: Abbreviation of campus or community center location or online, followed by room number or platform. A location key is in the back of the book.

DAYS OF THE WEEK KEY

M Monday **T** Tuesday **W** Wednesday **R** Thursday
F Friday **S** Saturday **U** Sunday



Get trained. Get to work.

Launch or expand your career, upgrade your job skills, prepare for a license or certification. Whatever you want to do, CCBC offers an incredible selection of career-building, workforce training options that are designed to get you trained and get you to work, fast.

BUSINESS AND MANAGEMENT

Lead, Learn, Innovate and Succeed. Show them you mean business.

Workforce Training Options

- Administrative Professional
- Advanced Leadership Skills
- Bookkeeper – Entry Level
- Customer Service Professional
- Digital Marketing Assistant
- Essential Skills for Entrepreneurs, Leaders or Supervisors
- Home Inspector Pre-License

- Human Resources Manager – Entry Level
- Human Resources Professional
- Non-Profit Organization Manager
- Payroll Associate or Professional
- Project Management
- Real Estate Appraiser or Salesperson
- Sales Manager

Degree & Certificate Program Areas

- Accounting
- Business Administration
- Business Management
- Economics
- Entrepreneurship
- Human Resources Management
- Interior Design

2,281 BUSINESS ADMINISTRATORS WERE CONTRIBUTED TO THE REGIONAL WORKFORCE BY CCBC



ACCOUNTING/BOOKKEEPING

BOOKKEEPER (ENTRY LEVEL)

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Bookkeepers compute, classify and record numerical data to keep financial records complete. Accounting concepts and terminology in the context of bookkeeping are introduced, as well as training on supporting software such as Microsoft Excel and QuickBooks.

Classes can be taken individually, but all must be completed to receive the certificate. Not all classes are offered every semester.

REQUIRED COURSES:

- Excel Basics for Business
- Accounting/Bookkeeping I
- Accounting/Bookkeeping II
- QuickBooks for Bookkeepers

PCO 433

Excel Basics for Business

Unlock Excel essentials. Learn to create basic financial statements, use merged cells, link spreadsheets and automate financial tasks. Textbook required; not included in course cost.

Total Cost: \$189 (Tuition: \$57 Fees: \$132)

CRN#	Day/Ses.	Dates	Time	Location
33954	R(4)	1/9-30	6:30-9:45pm	EC
33976	Arranged	1/13-2/7	Arranged	Online
33977	T(4)	2/4-25	6:30-9:45pm	Zoom
33953	S(4)	2/8-3/1	9am-12:15pm	OM

ACC 006

Accounting/Bookkeeping I

Learn double-entry bookkeeping principles, including business records, transactions, ledgers and financial statements. Ideal for small business owners and entry-level bookkeepers. Prerequisites: Basic Excel, high school algebra and computer skills. Textbook required; not included in course cost.

Total Cost: \$219 (Tuition: \$66 Fees: \$153)

CRN#	Day/Ses.	Dates	Time	Location
33952	R(7)	2/6-3/20	7:15-9:30pm	EC
33974	Arranged	2/17-3/21	Arranged	Online
33975	T(7)	3/11-4/29	7:15-9:30pm	Zoom
33951	S(4)	3/15-4/5	8:30am-12:20pm	OM



ACC 007

Accounting/Bookkeeping II

Continue studying accounting principles and double-entry systems by analyzing trial balances, financial reports, cash flow, retained earnings, bank reconciliations and payroll systems. Prerequisite: Accounting/Bookkeeping I.

Total Cost: \$189 (Tuition: \$57 Fees: \$132)

CRN#	Day/Ses.	Dates	Time	Location
33950	R(6)	3/27-5/8	7:15-9:20pm	EC
33972	Arranged	3/31-5/9	Arranged	Online
33949	S(4)	5/3-24	8:30am-12:20pm	OM
33973	T(6)	5/6-6/10	7:15-9:20pm	Zoom

PCA 836

QuickBooks for Bookkeepers

Learn QuickBooks for bookkeeping, including setting up accounts, paying bills, invoicing and creating reports. Prerequisites: Accounting/Bookkeeping I and II. Textbook required; not included in course cost

Total Cost: \$219 (Tuition: \$66 Fees: \$153)

CRN#	Day/Ses.	Dates	Time	Location
31766	R(5)	1/9-2/6	6:30-9:45pm	OM
31741	T(5)	2/4-3/4	6:30-9:45pm	Zoom
33978	Arranged	5/19-6/13	Arranged	Online
33956	R(5)	5/22-6/26	6:30-9:45pm	EC

PAYROLL ASSOCIATE (ENTRY LEVEL)

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Entry-level payroll specialists assist in processing payroll by accurately inputting employee data, calculating wages, preparing reports, handling inquiries, maintaining records and ensuring compliance with payroll laws.

REQUIRED COURSES:

- PayTrain Level I
- Excel Basics for Business

ACC 004

PayTrain Level I

Acquire skills for payroll compliance and Fundamental Payroll Certification (FPC) exam preparation. This course is ideal for new payroll professionals and those supporting the industry. Textbook included.

Total Cost: \$895 (Tuition: \$269 Fees: \$626)

CRN#	Day/Ses.	Dates	Time	Location
33983	W(8)	2/5-3/26	6-10pm	Zoom
33981	W(8)	5/7-6/25	6-10pm	Zoom

PAYROLL PROFESSIONAL

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Payroll professionals play a pivotal role in ensuring that employees are paid accurately and on time while also maintaining compliance with relevant regulations and laws. This program focuses on ensuring payroll compliance, avoiding expensive penalties and preparing for the Certified Payroll Professional exam.

ACC 005

PayTrain Level II

Enhance your expertise in advanced payroll topics. Ideal for experienced professionals seeking compliance training or Certified Payroll Professional (CPP) exam preparation. Textbook included.

Total Cost: \$949 (Tuition: \$285 Fees: \$664)

CRN#	Day/Ses.	Dates	Time	Location
33988	R(9)	2/6-4/3	6-10:15pm	Zoom
33984	R(9)	5/8-7/19	6-10:15pm	Zoom

ADDITIONAL ACCOUNTING/BOOKKEEPING COURSES

ACC 013

Accounts Payable Specialist Certification

Prepare for the Institute of Finance & Management's Accounts Payable Specialist certification. Learn about invoices, payments, T&E management and automation. Exam cost included. Recommended one to three-years of experience based on degree level.

Total Cost: \$1,295 (Tuition: \$50 Fees: \$1,245)

CRN#	Day/Ses.	Dates	Time	Location
34304	Arranged	3/10-4/5	Arranged	E2GC

PCA 564

Intermediate QuickBooks (NEW)

Master the advanced features of QuickBooks and learn to manage multiple company files, create customer statements, enter price levels for inventory and much more.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
34342	Arranged	1/15-3/7	Arranged	ED2GO
34343	Arranged	3/12-5/2	Arranged	ED2GO
34344	Arranged	5/14-7/4	Arranged	ED2GO

ADMINISTRATIVE PROFESSIONAL

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Administrative professionals have a wide range of front-line responsibilities in an organization. They provide support to managers and employees, assisting in daily office needs and managing a company's general administrative activities. Participants will have the opportunity to earn the Professional Administrative Certification of Excellence (PACE) as part of the program. Classes can be taken individually, but all must be completed to receive the certificate. Not all classes are offered every semester.

REQUIRED COURSES:

- The Role of the Administrative Professional
- Technology Skills for Today's Workplace (see Computer and Information Technology section for this class)
- Communication Skills for Workplace Success
- Planning and Advancing Your Career
- Core Skills for the Administrative Professional

MGT 850

The Role of the Administrative Professional

Interested in a career as an administrative professional? This introductory course covers roles, responsibilities and essential skills for success. It also outlines the 125-hour Administrative Professional program's format and topics.

Total Cost: \$79 (Tuition: \$24 Fees: \$55)

CRN#	Day/Ses.	Dates	Time	Location
35019	T(1)	1/7	6-9:15pm	Zoom
	Arranged	1/7	Arranged	Online

MGT 851

Communication Skills for Workplace Success

Administrative professionals must represent both the organization and themselves well. Learn techniques for verbal and written communication, including telephone skills, business letters and emails.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
35021	T/R(3)	2/18-25	6-9:15pm	Zoom
	Arranged	2/18-25	Arranged	Online

MGT 852

Planning and Advancing Your Career

Enhance your interpersonal skills to succeed professionally and improve your career prospects. Learn to craft a strong resume and cover letter and develop effective interview strategies.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35022	T/R(4)	2/27-3/11	6-9:15pm	Zoom
	Arranged	2/27-3/11	Arranged	Online



MGT 853

Core Skills for the Administrative Professional

Acquire essential skills, including task and time management, document creation, scheduling and travel planning. Review common technologies and earn the Professional Administrative Certification of Excellence (PACE).

Total Cost: \$995 (Tuition: \$299 Fees: \$696)

CRN#	Day/Ses.	Dates	Time	Location
35024	T(10)	3/18-5/27	6-9:15pm	Zoom
	Arranged	3/18-5/27	Arranged	Online

BUSINESS COMMUNICATIONS

WLT 406

Effective Business Writing

Improve your career prospects by learning how to develop powerful written documents that draw readers in and keep them motivated to continue to the end.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34333	Arranged	1/15-3/7	Arranged	ED2GO
34334	Arranged	4/16-6/6	Arranged	ED2GO

WLT 220

Fundamentals of Technical Writing

Learn the skills you need to succeed in the well-paying field of technical writing.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34331	Arranged	1/15-3/7	Arranged	ED2GO
34332	Arranged	4/16-6/6	Arranged	ED2GO

MGT 386

High Impact Writing for Business

You must be able to communicate effectively through the written word if you are going to succeed in today's business environment. Learn how to create clear, concise, compelling and professional reports and documents.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34007	W(3)	5/7-21	6-9:30pm	EC

HMS 023

Keys to Effective Communication

Lost for words? Don't be! Learn to build rapport, trust, warmth and respect through conversation.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
34307	Arranged	2/12-4/4	Arranged	ED2GO
34308	Arranged	4/16-6/6	Arranged	ED2GO

MGT 776

Writing News and Press Releases

Learn to write impactful news stories, press releases and publicity notices. Acquire journalistic skills to craft attention-grabbing content and stand out in the workplace in this online class.

Total Cost: \$195 (Tuition: \$20 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
35313	Arranged	4/7-5/2	Arranged	LERN

CUSTOMER SERVICE

CUSTOMER SERVICE PROFESSIONAL

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Customer service is important for all businesses and can distinguish a business in a competitive market. A capable customer service professional builds a positive brand reputation with in-person interactions as well as word-of-mouth recommendations and positive online reviews. Students will earn Customer Service Institute of America certificate upon completion of the course.

Classes can be taken individually, but all must be completed to receive the certificate. Not all classes are offered every semester.

REQUIRED COURSES:

- Customer Service Communication Skills
- Preparing for a Career in Customer Service
- Core Skills of the Customer Service Professional

SBA 100

Customer Service Communication Skills

Develop effective communication skills crucial for customer service success, including written, oral, body language and tone. These skills reflect not only the employee but the entire organization.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
33989	M/W(3)	3/3-10	6-9:15pm	Zoom
	Arranged	3/3-11	Arranged	Online

SBA 102

Preparing for a Career in Customer Service

This course will prepare you for a career in a customer service role. Create a well-designed resume and cover letter and learn strategies and techniques for effective interviews.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
33991	M/W(3)	3/12-19	6-9:15pm	Zoom
	Arranged	3/12-21	Arranged	Online

SBA 101

Core Skills of the Customer Service Professional

Master strategies to enhance every customer service interaction. Complete this 8-module online program to earn certification from the Customer Service Institute of America.

Total Cost: \$479 (Tuition: \$144 Fees: \$335)

CRN#	Day/Ses.	Dates	Time	Location
33990	M/W(4)	3/24-4/2	6-8:45pm	Zoom
	Arranged	3/24-4/4	Arranged	Online

ADDITIONAL CUSTOMER SERVICE COURSES

MGT 385

Exceeding Expectations: Delivering Exceptional Customer Service

Learn to deliver exceptional customer service to both internal and external customers. Topics include effective techniques, active listening, relationship building and service via phone, internet and in-person.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
33980	F(1)	3/7	9am-4pm	Zoom

MGT 818

Managing Customer Service

Master customer service management with techniques for key concepts, marketing, consumer expectations, quality, hiring, communication, complaint handling, training and using call centers and online tools.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34325	Arranged	3/12-5/2	Arranged	ED2GO
34326	Arranged	4/16-6/6	Arranged	ED2GO

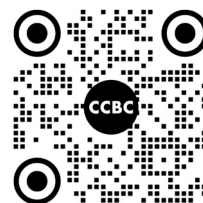
**GOLDMAN SACHS
10,000 SMALL BUSINESSES**

Come to an open house.

In-person:
Catonsville Hilton Center
Tuesday, Jan 14, 5:30 p.m.
Tuesday, May 13, 5:30 p.m.

Live via ZOOM:
Thursday, Jan 9, 11 a.m.
Wednesday, Jan 15, 2 p.m.

To learn more about the program, scan:



Questions/RSVP: Contact Rod Bourn at
443.840.4584 or rbourn@cCBCmd.edu.



HUMAN RESOURCES

HUMAN RESOURCES MANAGER (ENTRY LEVEL)

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Human Resources (HR) managers often serve as a link between management and employees by handling questions, interpreting and administering contracts and helping resolve work-related problems. This program prepares students for the Associate Professional in Human Resources (aPHR) Certification exam.

Classes can be taken individually, but all must be completed to receive the certificate. Not all classes are offered every semester.

REQUIRED COURSES:

- Fundamentals of Human Resources/ aPHR Certification
- Human Resources: An Application in Today's Business Climate

MGT 346

Fundamentals of Human Resources/ aPHR™ Certification

Learn the fundamentals of the human resources field and prepare for the Associate Professional in Human Resources (aPHR™) Certification. Course materials included in cost.

Total Cost: \$969 (Tuition: \$291 Fees: \$678)

CRN#	Day/Ses.	Dates	Time	Location
33993	R(12)	1/30-4/24	6-9:15pm	Zoom

MGT 762

Human Resources: An Application in Today's Business Climate

Explore key HR topics such as managing multiple generations in the workforce, resolving conflict, leadership development and a strategic partnerships. Gain practical insights for effective application in today's business environment.

Total Cost: \$209 (Tuition: \$63 Fees: \$146)

CRN#	Day/Ses.	Dates	Time	Location
31288	S(4)	1/11-2/1	10am-12pm	HV
34001	R(4)	5/8-29	7-9pm	Zoom

HUMAN RESOURCES PROFESSIONAL

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

SHRM Certified Professional (SHRM-CP) is intended for human resources professionals who work in operational roles implementing policies and performing day-to-day HR functions. SHRM Senior Certified Professional (SHRM-SCP) is intended for senior HR professionals who primarily work in strategic roles developing policies and strategies, overseeing the execution of HR operations, analyzing metrics and aligning HR strategies to operational goals. Upon completion, participants will be prepared to sit for the SHRM-CP or SHRM-SCP credentialing exam.

MGT 757

SHRM-CP and SHRM-SCP Certification Exam

Preparation

Earn SHRM-CP or SHRM-SCP certifications to advance in HR. Prepare with comprehensive course materials and the SHRM Learning System. Requires basic HR experience or an HR degree. Material included in cost.

Total Cost: \$1,349 (Tuition: \$405 Fees: \$944)

CRN#	Day/Ses.	Dates	Time	Location
33997	S(12)	2/15-5/17	9am-12:15pm	Zoom
33998	W(12)	4/2-6/25	6-9:15pm	Zoom

ADDITIONAL HUMAN RESOURCES COURSES

LWW 005

Employment Law Fundamentals

Learn the basics of employment law so you can legally hire, evaluate and manage employees.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34309	Arranged	1/15-3/7	Arranged	ED2GO
34310	Arranged	4/16-6/6	Arranged	ED2GO
34311	Arranged	5/14-7/4	Arranged	ED2GO

LEADERSHIP, MANAGEMENT AND SUPERVISION

ESSENTIAL SKILLS FOR LEADERS

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

A business leader is someone who provides direction and motivates a group of people to achieve a common goal. This program is for those who want to explore and expand their leadership abilities. Students will be better prepared to effectively lead others in a variety of business settings.

Classes can be taken individually, but all must be completed to receive the certificate. Not all classes are offered every semester.

REQUIRED COURSES:

- Ethics and Accountability
- Fostering Diversity and Sensitivity in the Workplace
- Emotional Intelligence
- Leading Multiple Generations
- Introduction to Project Management Principles
- Strategic Communications

MGT 788

Ethics and Accountability

Delve into personal integrity, professional ethics, accountability and transparency. Learn to distinguish between legal and ethical issues in business to enhance your decision-making and leadership effectiveness.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34005	T/W(2)	2/4-5	6-9:15pm	Zoom

MGT 789

Fostering Diversity and Sensitivity in the Workplace

Learn to lead an inclusive environment where individuals from all cultures and backgrounds can thrive and succeed.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34006	T/W(2)	2/18-19	6-9:15pm	Zoom

MGT 790

Emotional Intelligence

Expand your personal leadership skills and enhance your ability to develop and enhance effective and productive workplace relationships.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34004	T/W(2)	3/4-5	6-9:15pm	Zoom



MGT 792

Leading Multiple Generations

Explore the needs of a multi-generational workforce by understanding the four generations in the workplace. Discover strategies to lead each generation effectively and techniques to leverage their unique strengths.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34014	T/W(2)	3/18-19	6-9:15pm	Zoom

MGT 925

Introduction to Project Management Principles

Become more effective! Learn tools and techniques you can use immediately to plan a project and improve project outcomes.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34012	T/W(2)	5/6-7	6-9:15pm	Zoom

MGT 791

Strategic Communications

When your organization communicates well, employees stay informed, engaged and add value. Learn practical strategies for informing and influencing others to boost team productivity, morale and spirit.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34015	T/W(2)	5/20-21	6-9:15pm	Zoom

ADVANCED LEADERSHIP SKILLS

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Effective leaders are required to work seamlessly up, down and across organizations, equipped with the skills to influence and finesse the work environment. This program focuses on key skills used by leaders including coaching, critical thinking, leading high performing teams, servant leadership, decision making, managing conflict, negotiation skills and succession planning. Students will be better prepared to effectively lead others in a variety of business settings.

Classes can be taken individually, but all must be completed to receive the certificate. Not all classes are offered every semester.

REQUIRED COURSES:

- Coaching for Enhanced Performance
- Empowerment: Inspiring Critical Thinking
- Leading High Performing Teams
- Negotiation for Leaders
- Managing Conflict
- Servance Leadership and Equitable Decision Making
- Succession Planning

MGT 793

Coaching for Enhanced Performance

Explore coaching relationships and the business coaching cycle model. Learn to use goal setting, communication, feedback and active listening to develop productive employees and foster empowerment.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34877	R(1)	2/6	9am-4pm	HV

MGT 844

Empowerment: Inspiring Critical Thinking

Learn to foster a work environment that encourages creative problem solving and improvement, creating a healthy workplace where employees can be empowered to work to improve the way things are done.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34879	R(1)	2/20	9am-4pm	HV

MGT 846

Leading High Performing Teams

Learn to effectively build and lead high performing teams, understand the impact of your leadership style on team performance, and how to support collaboration within a department and with outside organizations.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34881	R(1)	3/6	9am-4pm	HV

MGT 845

Negotiation for Leaders

As a leader, negotiation skills are critical to success. Learn negotiation skills and methods, how to determine when it's appropriate to negotiate, handling common negotiation situations and different negotiation styles and tactics.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34884	R(1)	3/20	9am-4pm	HV

MGT 794

Managing Conflict

Enhance your skills in resolving workplace conflicts with staff. Explore various resolution styles and negotiation techniques to address and manage interpersonal conflicts, even in challenging situations without clear resolutions.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34882	R(1)	4/3	9am-4pm	HV

MGT 848

Servant Leadership and Equitable Decision Making

Learn the basics of servant leadership and how it contrasts with traditional power models. Discover how it fosters equity, trust and stronger stakeholder relationships, leading to higher engagement and faster decision-making.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34886	R(1)	5/8	9am-4pm	HV

MGT 847

Succession Planning

As a leader, you want to plan for future needs, particularly in the areas of management and leadership. Gather the knowledge and skills to plan for your organization and develop a succession planning model.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34875	R(1)	5/22	9am-4pm	HV

SUPERVISION

ESSENTIAL SKILLS FOR SUPERVISORS

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Supervisors oversee the work of employees to ensure adherence to quality standards, deadlines and proper procedures, correcting errors or problems. Supervisors also provide guidance to employees in handling difficult problems or in resolving escalated disputes. This program is designed for individuals who are currently working or aspiring to work as supervisors in a wide variety of sectors.

Classes can be taken individually, but all must be completed to receive the certificate. Not all classes are offered every semester.

REQUIRED COURSES:

- The Role of the Supervisor
- Communication Skills and Interpersonal Interaction
- Managing Multiple Priorities
- Managing Conflict and Confrontation
- Collaborative Outcomes: Teams and Teamwork
- Performance Management

MAN 058

The Role of the Supervisor

Learn fundamental management principles and practices and build a repertoire of effective supervisory skills.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34000	F(1)	2/7	9am-4pm	Zoom



MAN 909

Communication Skills and Interpersonal Interaction

Explore the concept of personality type and its applications in improving the effectiveness of interpersonal interactions in the workplace.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
33992	F(1)	2/21	9am-4pm	Zoom

MGT 384

Managing Multiple Priorities

Develop skillful approaches to managing the many different priorities encountered daily in the workplace.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
33995	F(1)	3/7	9am-4pm	Zoom

COU 005

Managing Conflict and Confrontation

Learn to resolve conflict and confrontation in the workplace by examining resolution styles and negotiation techniques.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
33994	F(1)	3/21	9am-4pm	Zoom

WOS 055

Collaborative Outcomes: Teams and Teamwork

Learn the stages of team development and the approaches managers must take to motivate their teams.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
33999	F(1)	5/9	9am-4pm	Zoom

MGT 634

Performance Management: An Approach to Employee

Enhance your skills in performance management to build a more productive workforce. Learn techniques for using performance appraisal and coaching as development tools to boost individual productivity.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
33996	F(1)	5/23	9am-4pm	Zoom

ADDITIONAL MANAGEMENT, LEADERSHIP, SUPERVISION COURSES

MGT 667

Building Teams That Work

Learn necessary skills to create and develop teams.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34323	Arranged	3/12-5/2	Arranged	ED2GO
34324	Arranged	4/16-6/6	Arranged	ED2GO

MGT 929

Diversity Equity and Inclusion in the Workplace

Build DEI skills and earn a Continuing Education certificate from the Learning Resources Network. Complete three online courses: "What is DEI?", "Inclusive Communication" and "DEI and Organizational Success."

Total Cost: \$495 (Tuition: \$60 Fees: \$435)

CRN#	Day/Ses.	Dates	Time	Location
35320	Arranged	2/3-5/2	Arranged	LERN

MGT 290

Fundamentals of Supervision and Management

Designed to enable the student to learn to master the art of effective management or supervision. Topics include essential roles and responsibilities of a sales manager, leadership, motivational and team-building skills, techniques and strategies for communication, conflict resolution, and sales planning.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34312	Arranged	3/12-5/2	Arranged	ED2GO

MGT 588

Fundamentals of Supervision and Management II

Learn how to be an effective manager or supervisor. Master the basics of communicating effectively and learn tools for developing your interpersonal skills.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34319	Arranged	5/14-7/4	Arranged	ED2GO

MGT 457

Introduction to Business Analysis

Learn powerful techniques to improve your decision-making skills at work.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34317	Arranged	2/12-4/4	Arranged	ED2GO
34318	Arranged	4/16-6/6	Arranged	ED2GO

MAR 018

Introduction to Strategic Planning

Elevate your career with 21st century leadership skills in strategic planning. This course provides a comprehensive overview of core principles and their practical applications.

Total Cost: \$195 (Tuition: \$20 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
35322	Arranged	4/7-5/2	Arranged	LERN

MGT 946

Lead to Succeed: Supervisory Basic Training

New and aspiring supervisors will learn about leadership fundamentals, DiSC assessment, emotional intelligence, time and goal management, delegation, legal aspects, communication, performance coaching, change management and action planning.

Total Cost: \$295 (Tuition: \$89 Fees: \$206)

CRN#	Day/Ses.	Dates	Time	Location
34013	W(5)	1/22-2/19	6:30-9:45pm	Zoom

MGT 944

Lead to Succeed II: Supervisory Challenges and Solutions

Enhance your supervisory skills by exploring challenges and opportunities, addressing common issues and developing resolution strategies through case studies and problem-solving methods. This course also offered for credit as MNGT 115.

Total Cost: \$564 (Tuition: \$169 Fees: \$395)

CRN#	Day/Ses.	Dates	Time	Location
34002	W(10)	2/26-5/7	5:45-9:40pm	Zoom

MGT 456

Leadership

Gain insight and training in the skills needed for effective leadership.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34315	Arranged	2/12-4/4	Arranged	ED2GO
34316	Arranged	5/14-7/4	Arranged	ED2GO

MGT 933

Leadership on the Battlefield

Explore American history and leadership principles on a battlefield tour to Gettysburg, PA. Learn about key figures, objectives and decisions at each stop. Apply these lessons to modern leadership, decision making and contingency planning.

Total Cost: \$249 (Tuition: \$75 Fees: \$174)

CRN#	Day/Ses.	Dates	Time	Location
34444	F(1)	4/11	8am-6pm	OSX

MGT 758

Management Boot Camp

Boost your management skills with this course for supervisors, managers and emerging leaders. Learn to set clear expectations, engage and motivate employees and enhance your effectiveness for confident and professional management.

Total Cost: \$295 (Tuition: \$40 Fees: \$255)

CRN#	Day/Ses.	Dates	Time	Location
35311	Arranged	2/3-28	Arranged	LERN



MGT 297

Mastery of Business Fundamentals

Learn the significance of strategic planning and how external and internal environmental factors affect an organization.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34313	Arranged	2/12-4/4	Arranged	ED2GO
34314	Arranged	5/14-7/4	Arranged	ED2GO

MGT 772

Negotiation Strategies for Success

Master essential negotiation skills with tools, techniques and tactics to improve outcomes in sales, business deals, leases and vendor pricing. Enhance your daily negotiation effectiveness for greater success.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
34441	T/R(2)	2/4-6	6-9:15pm	Zoom

MGT 890

Managing Remote Workers

Managing remote workers differs from office workers, but you can enhance productivity and efficiency with the right approach. Discover the key to successful management in the 21st century workplace in this online course.

Total Cost: \$245 (Tuition: \$25 Fees: \$220)

CRN#	Day/Ses.	Dates	Time	Location
35317	Arranged	5/5-30	Arranged	LERN

MGT 889

Remote Working and Communicating

Gain insights and advanced tips for working from home, including learning about the five common bad habits of remote workers and managers and how to navigate them.

Total Cost: \$245 (Tuition: \$25 Fees: \$220)

CRN#	Day/Ses.	Dates	Time	Location
35316	Arranged	2/3-28	Arranged	LERN

SBA 923

Six Sigma: Total Quality Applications

Learn to apply the elements and methods of Six Sigma Total Quality Applications to achieve the highest possible quality.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34329	Arranged	3/12-5/2	Arranged	ED2GO
34330	Arranged	5/14-7/4	Arranged	ED2GO

SBA 922

Six Sigma: Total Quality Fundamentals

Learn how to effectively apply the fundamentals of Six Sigma: Total Quality Fundamentals. Understand quality, discover the role of customers, determine the major elements of a quality system and master key concepts.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34328	Arranged	2/12-4/4	Arranged	ED2GO
34327	Arranged	4/16-6/6	Arranged	ED2GO

NON-PROFIT MANAGEMENT

NON-PROFIT ORGANIZATION MANAGER

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

The non-profit manager is responsible for all aspects of an organization and handles everything from structuring board meetings to creating a strategic plan for fundraising and securing adequate media exposure.

Classes can be taken individually, but all must be completed to receive the certificate. Not all classes are offered every semester.

REQUIRED COURSES:

- Financial Management for Not-for-Profit Organizations
- Making Effective Presentations
- Grant Writing
- Managing Paid and Volunteer Staff
- Marketing and Fundraising for Non-Profit Organizations
- Strategic Planning for the Non-Profit Organization

MGT 902

Financial Management for Not-for-Profit Organizations

Develop the skills needed to effectively manage your organization's finances. Includes terminology of accounting and finance, basic accounting principles, financial analysis and budgeting.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34930	Arranged	1/13-31	Arranged	Online
34932	T/W(2)	3/18-19	6:30-9:45pm	Zoom
34926	S(1)	5/24	9am-4pm	OM

MGT 903

Making Effective Presentations

Develop the practical skills needed to deliver effective oral presentations. Topics include dealing with anxiety, audience analysis, presentation planning and engaging the audience.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34940	Arranged	1/13-31	Arranged	Online
34939	S(1)	3/8	9am-4pm	OM
34918	T/W(2)	4/1-2	6:30-9:45pm	Zoom

SBA 033

Grant Writing

Learn the essential elements of effective grant proposal writing. Topics include planning, researching, proposal writing and packaging, proposal submitting and post-submittal follow-up.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34938	T/W(2)	1/14-15	6:30-9:45pm	Zoom
34935	Arranged	2/3-21	Arranged	Online
34937	T/W(2)	3/4-5	6:30-9:45pm	Zoom
34934	S(1)	4/5	9am-4pm	OM

MGT 904

Managing Paid and Volunteer Staff

Improve the effectiveness and efficiency of paid and volunteer staff. Learn about job descriptions, recruitment and selection, performance management and the similarities and differences between paid and volunteer staff.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34996	Arranged	2/3-21	Arranged	Online
34995	S(1)	3/22	9am-4pm	OM
34998	T/W(2)	5/6-7	6:30-9:45pm	Zoom

MAR 013

Marketing and Fundraising for Non-Profit Organizations

Learn to promote and raise funds for a non-profit. Topics include defining target markets, strategic marketing, setting objectives, fundamental marketing principles and basic fundraising techniques.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
35003	T/W(2)	2/18-19	6:30-9:45pm	Zoom
35001	Arranged	3/3-21	Arranged	Online
34999	S(1)	5/10	9am-4pm	OM

MGT 901

Strategic Planning for the Non-Profit Organization

Non-profit managers and staff will learn the strategic planning process, covering mission and vision, organizational analysis, goal setting, objective formulation and action planning.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
35007	S(1)	2/22	9am-4pm	OM
35008	Arranged	3/3-21	Arranged	Online
34994	T/W(2)	5/20-21	6:30-9:45pm	Zoom



ADDITIONAL NON-PROFIT MANAGEMENT COURSES

WRT009

A to Z Grant Writing

Learn how to research and develop relationships with potential funding sources, organize grant writing campaigns and prepare proposals.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34335	Arranged	1/15-3/7	Arranged	ED2G0
34336	Arranged	2/12-4/4	Arranged	ED2G0
34337	Arranged	4/16-6/6	Arranged	ED2G0

MGT 683

Advanced Marketing for Non-Profits: Identifying Targets and Planning Campaigns

Learn to develop and plan a marketing campaign for a non-profit organization. Topics include target markets, building a targeted campaign, advertising methods, key messages and campaign implementation.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34923	R(2)	5/8-15	6:45-10pm	Zoom

MGT 912

Developing Your Grant Proposal

Learn to identify grant funding opportunities and draft proposals to secure funding. Topics include grant-writing fundamentals, finding funding sources, project conceptualization, proposal summaries and drafting an application.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34924	S(1)	3/29	9am-4pm	OM

MGT 807

Selecting and Developing a Board of Directors

This course helps managers and staff of non-profits effectively work with a board of directors. Topics include board functions, structure, member selection, effective meetings and managing board-staff relationships.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
35005	R(2)	2/20-27	6:45-10pm	Zoom

MGT 648

Starting a Non-Profit

An industry veteran shows you how to take a nonprofit business from vision to reality.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34320	Arranged	2/12-4/4	Arranged	ED2G0
34321	Arranged	3/12-5/2	Arranged	ED2G0
34322	Arranged	4/16-6/6	Arranged	ED2G0

PROJECT MANAGEMENT

PROJECT MANAGEMENT

CONTINUING EDUCATION

WORKFORCE CERTIFICATE

Project managers organize and manage resources to take projects from initial concept through to successful completion on time, on budget, and in conformance with customer requirements. Both Project Management courses satisfy the Project Management Institute's (PMI®) educational requirement to apply to take the Project Management Professional (PMP®) certification Exam.

Classes can be taken individually, but both must be completed to receive this certificate.

REQUIRED COURSES:

- Project Management Course Series or Project Management Course with Exam Prep
- Microsoft Project 2019 (see Computer & Information Technology section for this class)

MAN 927

Project Management Course Series

A thorough coverage of the emerging body of knowledge used by project management professionals to ensure work is completed on time, within budget and in conformance with specified requirements.

Total Cost: \$1,995 (Tuition: \$599 Fees: \$1,396)

CRN#	Day/Ses.	Dates	Time	Location
34525	W(12)	2/5-4/30	5:30-9:15pm	Zoom
34530	S(6)	3/1-4/5	8:30am-4:30pm	OM

MGT 900

Project Management Course with Exam Prep

Review project management fundamentals for delivering projects on time, within budget and to specified requirements. Also includes PMP certification exam prep with question formats, study techniques and practice exams.

Total Cost: \$2,295 (Tuition: \$689 Fees: \$1,606)

CRN#	Day/Ses.	Dates	Time	Location
34527	Arranged	2/26-5/16	Arranged	Online

ADDITIONAL PROJECT MANAGEMENT COURSES

MGT 926

PMP Certification Exam Prep

Prepare for the Project Management Institute's PMP® certification in this one-day course. Focus on key components, exam format, question types and practice exams. Prerequisite: PMI's basic education and PMBOK® knowledge.

Total Cost: \$269 (Tuition: \$81 Fees: \$188)

CRN#	Day/Ses.	Dates	Time	Location
34528	S(1)	2/1	8:30am-5pm	HV
34529	S(1)	5/10	8:30am-5pm	OM

MGT 879

Introduction to Agile Fundamentals

This course introduces Agile project development, covering methodologies, life cycle and 12 principles of Agile. Learn about Agile team roles, scrum ceremonies and tools, including Scaled Agile.

Total Cost: \$1,295 (Tuition: \$389 Fees: \$906)

CRN#	Day/Ses.	Dates	Time	Location
34526	S(3)	5/17-31	9am-4pm	OM

SALES AND MARKETING

DIGITAL MARKETING ASSISTANT

CONTINUING EDUCATION

WORKFORCE CERTIFICATE

Become a digital marketing assistant and work with new and ongoing marketing campaigns and social media in many industries including business, law, health care and more. Topics include current technology for creating online and printed media, marketing principles and strategies, data analytics, graphic design basics and more. Participants will be prepared for the Fundamentals Digital Marketing certification exam.

Classes can be taken individually, but all must be completed to receive the certificate. Not all classes are offered every semester.

REQUIRED COURSES:

- Foundations of Marketing
- Content Creation for Marketing
- Technology for Marketing Assistants (See course under Computer and Information Technology)
- Fundamentals of Digital Marketing

MAR 014

Foundations of Marketing

Grasp essential marketing concepts crucial for any profession. Whether new or returning to the industry, gain an overview of marketing principles, how business and marketing goals align, and what to consider in creating a marketing plan.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35013	W(3)	1/8-22	6-9:15pm	Zoom
	Arranged	1/8-22	Arranged	Online

MAR 016

Content Creation for Marketing

Improve your writing skills for both print and web. Learn to craft impactful content using keywords to reach your audience and create promotional materials like flyers, ads, sales letters, blog posts and social media.

Total Cost: \$249 (Tuition: \$75 Fees: \$174)

CRN#	Day/Ses.	Dates	Time	Location
35017	T(5)	1/29-2/26	6-9:15pm	Zoom
	Arranged	1/29-2/26	Arranged	Online



MAR 017

Fundamentals of Digital Marketing

Stand out in the competitive marketing field by learning the basics and preparing for the Google Digital Marketing certification exam. Explore trends and tools used by top digital marketing agencies.

Total Cost: \$795 (Tuition: \$239 Fees: \$556)

CRN#	Day/Ses.	Dates	Time	Location
35018	T/R(10)	4/8-5/15	6-9:15pm	Zoom
	Arranged	4/8-5/15	Arranged	Online

SALES MANAGER (NEW)

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

A sales manager is responsible for leading and overseeing a team of sales representatives to achieve sales targets and objectives set by the organization. Topics include product knowledge, customer relationships, situational sales, selling techniques, leading sales teams, creating sales plans and prospect identification. Registration for both Module I and Module II at the same time is required.

REQUIRED COURSES:

- Sales Manager-Module 1
- Sales Manager-Module 2

SBA 041

Sales Manager-Module1 (NEW)

Unlock successful sales leadership skills! This course covers strategic sales planning, team leadership, customer relationship management and effective sales techniques.

Total Cost: \$1,000 (Tuition: \$20 Fees: \$980)

CRN#	Day/Ses.	Dates	Time	Location
34305	Arranged	2/10-5/9	Arranged	E2GC

SBA 042

Sales Manager-Module2 (NEW)

Total Cost: \$995 (Tuition: \$20 Fees: \$975)

CRN#	Day/Ses.	Dates	Time	Location
34306	Arranged	5/12-8/8	Arranged	E2GC

ADDITIONAL SALES AND MARKETING COURSES

PCP 809

Achieving Top Search Engine Positions

Learn proven, step-by-step strategies to achieve higher positions with major search engines.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
35109	Arranged	1/15-3/7	Arranged	ED2GO
35110	Arranged	4/16-6/6	Arranged	ED2GO

SBA 026

Digital Marketing for Small Business: Content, Social Media, Websites and More

Enhance your marketing with digital tools and social media. Learn to use a digital marketing dashboard for multi-channel content distribution and create a comprehensive plan to launch or promote your product or service.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34448	M(3)	3/3-17	6-9:15pm	Zoom

SBA 928

Effective Selling (NEW)

Learn the skills required to motivate and delegate to people and learn tools for solving problems and resolving conflicts.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34340	Arranged	3/12-5/2	Arranged	ED2GO
34341	Arranged	5/14-7/4	Arranged	ED2GO

MAR 128

eMarketing Essentials

Understand eMarketing principles and earn a certificate from the Learning Resources Network (LERN). This online course includes "Improving Email Promotions," "Boosting Your Website Traffic" and "Online Advertising."

Total Cost: \$495 (Tuition: \$60 Fees: \$435)

CRN#	Day/Ses.	Dates	Time	Location
35294	Arranged	2/3-5/2	Arranged	LERN

MAR 126

eMarketing Essentials: Boosting Your Website Traffic

Develop your skills in boosting web site traffic, including how to analyze visitor traffic, search engine optimization and redesigning web copy.

Total Cost: \$195 (Tuition: \$20 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
35292	Arranged	3/3-28	Arranged	LERN

MAR 125

eMarketing Essentials: Improving Email Promotions

Discover new ways to improve email promotions and discover how to analyze response rates. Learn when to email, what to email, how to test email copy and track and test email promotion. Online course.

Total Cost: \$195 (Tuition: \$20 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
35295	Arranged	2/3-28	Arranged	LERN

MAR 127

eMarketing Essentials: Online Advertising

Use online advertising techniques to better market your organization. Pay-per-click advertising, AdWords campaigns and other social media marketing techniques are explored.

Total Cost: \$195 (Tuition: \$20 Fees: \$175)

CRN#	Day/Ses.	Dates	Time	Location
35296	Arranged	4/7-5/2	Arranged	LERN

MAR 118

Marketing Your Business on the Internet

Develop an internet marketing plan for your business that incorporates search engine optimization, advertising, email, social media and more.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35114	Arranged	2/12-4/4	Arranged	ED2GO
35115	Arranged	4/16-6/6	Arranged	ED2GO

SBA 932

Professional Sales Skills (NEW)

Discover how to begin a successful and rewarding career in sales.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34338	Arranged	2/12-4/4	Arranged	ED2GO
34339	Arranged	4/16-6/6	Arranged	ED2GO

MAR 146

Using Social Media in Business

Learn to use Facebook, Twitter, LinkedIn, Pinterest and Google+ to grow and promote your business.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35119	Arranged	1/15-3/7	Arranged	ED2GO
35120	Arranged	4/16-6/6	Arranged	ED2GO

MAR 137

Video Marketing

Learn to use online video to engage viewers, drive website traffic, boost business and build brand awareness. Discover how sight, sound and motion enhance your message beyond static text.

Total Cost: \$245 (Tuition: \$25 Fees: \$220)

CRN#	Day/Ses.	Dates	Time	Location
35305	Arranged	2/3-28	Arranged	LERN



PCP 339

YouTube for Business

Learn to use video as a marketing tool, including creating a customized YouTube channel, engaging with subscribers and utilizing consumer features. Designed for those already familiar with YouTube.

Total Cost: \$245 (Tuition: \$25 Fees: \$220)

CRN#	Day/Ses.	Dates	Time	Location
35304	Arranged	3/3-28	Arranged	LERN

SMALL BUSINESS & ENTREPRENEURSHIP

ESSENTIAL SKILLS FOR ENTREPRENEURS

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

A small business owner or entrepreneur is responsible for the growth, overall direction and everyday operation of a business. Topics covered in this certificate program include how to write a business plan, fund the start-up and early growth of a business, identify potential funding sources and marketing basics needed to launch and grow a business. Students will be better prepared to start their own business entity or manage a small business.

Classes can be taken individually but must be completed to receive the certificate. Not all classes are offered every semester. Classes can be taken in any order.

REQUIRED COURSES:

- The Entrepreneurial Mindset with Coaching
- Customize Your Business Plan
- The A,B,C's of Small Business Funding
- Small Business Marketing Strategies

SBA 045

The Entrepreneurial Mindset with Coaching (NEW)

Understand what it takes to be an entrepreneur. Explore government resources, business types, market opportunities, legalities and more. Refine your business ideas with one-on-one coaching.

Total Cost: \$249 (Tuition: \$75 Fees: \$174)

CRN#	Day/Ses.	Dates	Time	Location
34685	M/W(6)	2/3-19	6-9pm	Zoom
34687	S(3)	3/8-22	9am-2:50pm	HV
34689	T/R(6)	5/6-22	6-9pm	Zoom

SBA 950

Customize Your Business Plan

Learn how to create a forever changing document that will help you manage and build the business you want.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
34690	M/W(2)	3/3-5	6-8:30pm	Zoom
34692	S(2)	4/26-5/3	9-11:30am	CC

SBA 956

The A, B, C's of Small Business Funding

Learn to start, grow and finance a small business. Explore bank and non-bank funding sources, the borrowing process, lender expectations and the Small Business Administration's role in financing.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
34693	S(1)	2/15	10am-3:30pm	HV
34694	M/W(2)	4/28-30	6-8:30pm	Zoom

SBA 964

Small Business Marketing Strategies

Gain an overview of small business marketing strategies, how to reach potential customers and market your product or service.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
34695	T/R(2)	4/1-3	6-9:15pm	Zoom
34696	S(2)	5/17-24	9am-12:15pm	OM

ADDITIONAL SMALL BUSINESS AND ENTREPRENEURSHIP COURSES

LAW 024

Business Law I

Learn the fundamentals of business law, including sources of law, court roles, alternative dispute resolution, torts, contracts, criminal law, sales, warranties, product liability, agency, intellectual property and business ethics. This course also offered for credit as MNGT 140.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
34675	Arranged	1/2-23	Arranged	Online
34677	R(15)	1/27-5/18	5:45-8:40pm	OM
34680	Arranged	1/27-3/15	Arranged	Online

LAW 025

Business Law II

Learn Maryland business formation fundamentals, covering real and personal property, estates, trusts, secured transactions, negotiable instruments, business organizations, debtor-creditor law, government regulations and the legal/ethical duties of accountants. This course also offered for credit as MNGT 141.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
34682	Arranged	3/17-5/11	Arranged	Online

SBA 090

Business Plans for Non-profit Organizations

Learn how to craft a business plan for a non-profit organization, focusing on the unique aspects of non-profit versus for-profit models and strategies for guiding development and achieving organizational goals.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
34450	S(1)	4/26	9am-2:30pm	HV

MGT 973

Compliance and Ethics for Business (NEW)

With rising data breaches and fraud, compliance and ethics are vital. Learn to build a compliance program, identify risks and set controls to avoid fines, boost efficiency and enhance your company's reputation.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34671	M/W(2)	3/10-12	6-9:15pm	Zoom
34672	F(1)	5/2	9:30am-4pm	EC

FIN 500

Financial Principles for Small Business

Learn the types of business entities, tax planning, investments, debt, insurance and succession planning.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
34440	T(2)	3/4-11	6-9:15pm	CC

SBA 047

Franchising 101 (NEW)

Considering franchise ownership? Explore franchising basics, evaluate its benefits/challenges and understand the process from evaluation to financing with expert insights and interactive sessions.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
35138	M/T(2)	4/28-29	6:30-9:45pm	Zoom

SBA 048

Get your Business Export Ready (NEW)

Get your business ready to export products or services outside the U.S. Through interactive sessions, case studies and expert insights, learn to expand your business globally.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
35139	M/T(2)	6/2-3	6:30-9:45pm	Zoom

SBA 039

Grants for Businesses: Expanding Opportunities Beyond Non-Profits

Learn to secure business grants to expand financial options and drive growth. Explore grant opportunities, eligibility, application processes, proposal development and compliance requirements.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
34449	S(1)	5/10	9am-2:30pm	CC



SBA 046

Is Your Business Ready for Franchising? (NEW)

Thinking about franchising your business? This course evaluates franchise readiness and provides expert insights and tools to assess your business's potential and understand successful franchise operations.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
35137	M/T(2)	5/5-6	6:30-9:45pm	Zoom

SBA 038

Integrating Social Media in Your Organization

Learn strategies and techniques for implementing a social media plan, managing workflow and increasing productivity. Identify tools and platforms to achieve your business goals.

Total Cost: \$245 (Tuition: \$74 Fees: \$171)

CRN#	Day/Ses.	Dates	Time	Location
35307	Arranged	4/7-5/2	Arranged	LERN

MGT 773

Presentation Skills for Business Professionals

Develop essential public speaking and presentation skills to deliver messages with poise and power in any business setting, whether formal or informal, large meetings or small groups.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
34443	W(2)	2/19-26	6-8:30pm	OM

SBA 049

The Art of Business Storytelling: Engaging your Audience (NEW)

Learn how to tell your business's story in a compelling way that connects with customers, stakeholders, and the broader community. Create a business narrative, practice and receive coaching and feedback.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
35140	M/T(2)	6/23-24	6:30-9:45pm	Zoom

SMALL BUSINESS CAREERS

FIN 322

Becoming a Grant Writing Consultant

Increase your income while working from home by starting a grant writing consulting business.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35121	Arranged	3/12-5/2	Arranged	ED2GO

SBA 439

Becoming a Notary: Learning the Rules and Regulations

Topics include a brief history, Maryland rules, practical advice, avoiding problems, new developments and performing competently as a notary. This class satisfies the Maryland requirements for new applicants as well as renewal for commissioned notaries. Exam given at the end of class.

Total Cost: \$109 (Tuition: \$33 Fees: \$76)

CRN#	Day/Ses.	Dates	Time	Location
34460	S(1)	2/8	9am-2:30pm	HV
34461	S(1)	4/5	9am-2:30pm	OM
34463	S(1)	5/17	9am-2:30pm	CC

PCA 607

Bloggng and Podcasting for Beginners

Learn how to create your very own blog and add a podcast too using the tools that you already have available on your computer.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35124	Arranged	3/12-5/2	Arranged	ED2GO
35126	Arranged	5/14-7/4	Arranged	ED2GO

PDV 380

Introduction to Voice Overs

Discover how to use your voice for commercials, films and videos. Learn to manage voice-overs independently with minimal overhead. Offered in partnership with Such A Voice for both part- and full-time opportunities.

Total Cost: \$65 (Tuition: \$0 Fees: \$65)

CRN#	Day/Ses.	Dates	Time	Location
34446	M(1)	3/3	6:30-8:30pm	Zoom
34447	W(1)	5/7	6:30-8:30pm	Zoom

PCP 123

Learn to Buy and Sell on eBay

Learn from auction professionals, how to work from home or earn extra income by buying and selling goods online.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35112	Arranged	1/15-3/7	Arranged	ED2GO
35113	Arranged	3/12-5/2	Arranged	ED2GO

SBA 968

Start a Pet Sitting Business

Discover how to translate your love of animals into a fun and profitable career.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35117	Arranged	2/12-4/4	Arranged	ED2GO
35118	Arranged	5/14-7/4	Arranged	ED2GO

SBA 011

Start Your Own Online Business

Learn how to leverage the internet to start your own online business and build a website to sell your traditional and digital products/services.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35122	Arranged	2/12-4/4	Arranged	ED2GO
35123	Arranged	4/16-6/6	Arranged	ED2GO

SMB 001

Starting A Consulting Practice

Find out how you can earn income by sharing your training or knowledge with others.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35127	Arranged	2/12-4/4	Arranged	ED2GO

PROFESSIONAL LICENSURE

HOME INSPECTOR PRE-LICENSE

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Home Inspectors conduct inspections of newly built or previously owned homes, condominiums, apartments and, at times, commercial buildings. This program fulfills the educational requirements for the Maryland Home Inspector license. For licensing details, contact the Maryland Real Estate Appraisers and Home Inspectors Commission at **410.230.6363** or **dllr.state.md.us**.

SBA 511

Home Inspection Pre-License Course

Prepare for the Maryland State Home Inspection License with training in structural systems, internal systems, inspection standards and ethics. Attendance is mandatory; textbook required and not included in the cost of the class.

Total Cost: \$895 (Tuition: \$269 Fees: \$626)

CRN#	Day/Ses.	Dates	Time	Location
34479	T/R(30)	1/28-5/15	6:30-9:25pm	CC



MARYLAND HOME INSPECTION (CEUS)

These courses count toward continuing education requirements set by the Maryland Commission of Home Inspection.

REA 508

Home Inspection: Continuing Professional Education Part I

Update your knowledge of home inspection services in plumbing, electrical, HVAC, insulation, roofing and structure. (Provides 15 hours of continuing professional competency educational hours required by the Maryland Commission of Home Inspection.)

Total Cost: \$239 (Tuition: \$72 Fees: \$167)

CRN#	Day/Ses.	Dates	Time	Location
34476	W(5)	1/15-2/12	6:30-9:30pm	Zoom
34477	W(5)	4/30-5/28	6:30-9:30pm	Zoom

REA 509

Home Inspection: Continuing Professional Education Part II

Enhance your knowledge in heating and air conditioning, insulation, ventilation and fireplaces. (Provides 15 hours of continuing professional competency educational hours required by the Maryland Commission of Home Inspection.)

Total Cost: \$239 (Tuition: \$72 Fees: \$167)

CRN#	Day/Ses.	Dates	Time	Location
34478	W(5)	3/5-4/2	6:30-9:30pm	Zoom

MARYLAND HOME IMPROVEMENT EXAM

VOC 244

Preparation for the Maryland Home Improvement Exam

Prepare for the Maryland Home Improvement exam (required by MHIC) and starting a home improvement business. Covers home improvement law, the Door-to-Door Sales Act and business/employee laws. Textbook required and not included in cost of class.

Total Cost: \$189 (Tuition: \$57 Fees: \$132)

CRN#	Day/Ses.	Dates	Time	Location
34480	R(4)	2/20-3/13	6-9pm	Zoom
34481	R(4)	5/1-22	6-9pm	Zoom

REAL ESTATE SALESPERSON

CONTINUING EDUCATION

WORKFORCE CERTIFICATE

Real Estate Salespersons (or agents) act as intermediaries in negotiations between buyers and sellers of real estate property, typically representing one of the parties. Students will learn real estate concepts, including real estate law, title transference, contracts, brokerage and agency, financing, lending principles, land use and environmental laws. This course prepares students to sit for the Maryland Licensed Real Estate Salesperson exam. Mandatory Attendance. Textbook required at first class and not included in cost of class.

REA 294

Real Estate Principles and Practices for Salespersons

Aspire to a real estate sales career? Prepare for Maryland's state licensing exam, covering real estate concepts, law, contracts, financing and more. Textbooks required, not included in cost of class.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
35133	M/T/W/R(12)	1/2-23	5:30-10:45pm	Zoom
34515	S(10)	1/25-3/29	10am-4:30pm	HV
35134	M/W(14)	1/27-3/12	5:45-10:20pm	Zoom
35135	T(14)	1/27-5/6	5:45-10:05pm	Zoom
34516	T/R(15)	2/4-3/25	5:45-10pm	Zoom
35136	M/W(13)	3/17-5/7	5:35-10:30pm	Zoom
34513	T/R(14)	4/29-6/17	5:45-10:20pm	Zoom

ADDITIONAL REAL ESTATE CLASSES

REA 100

Real Estate Salesperson Exam Prep Class

Prepare for state and national Real Estate Sales exams with reviews, practice questions and strategies. This course does not meet Maryland's 60-hour requirement. Textbook required.

Total Cost: \$199 (Tuition: \$59 Fees: \$140)

CRN#	Day/Ses.	Dates	Time	Location
34467	T/R(4)	1/21-30	6-9:15pm	Zoom
34468	M/W(4)	3/31-4/9	6-9:15pm	Zoom
34469	S(2)	5/17-24	10am-4:30pm	HV

REA 307

Real Estate Law

Learn real estate law fundamentals, including property classifications, titles, deeds, contracts, landlord/tenant law, zoning and real estate professions.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35105	Arranged	2/12-4/4	Arranged	ED2GO
35106	Arranged	5/14-7/4	Arranged	ED2GO

REAL ESTATE APPRAISER

CONTINUING EDUCATION

WORKFORCE CERTIFICATE

Real estate appraisers assess residential real estate properties for their current fair market value. Students will be prepared to begin their required apprenticeship hours and, when completed, take the licensing exam to become a Maryland Licensed Appraiser.

The courses have been approved by the Appraisal Foundation and the MD Appraisers Commission. Attendance is mandatory; students must pass a final exam in each course. In addition to the classroom requirements, each student must complete 1,000 hours of appraisal work experience before sitting for the state licensing exam. CCBC does not arrange for the work experience or administering the licensing exam. For more information on licensing requirements, contact the MD Appraiser's Commission at **410.230.6163** or **dllr.state.md.us**

Classes must be taken in order.

REQUIRED COURSES:

- Real Estate: Appraisal Principles and Procedures
- Real Estate: Appraisal Standards and Ethics
- Supervisory Appraiser/Trainee Appraiser
- Real Estate: Appraisal Practices and Analysis, Parts I and II

REA 019

Real Estate: Appraisal Principles & Procedures

Prepare for Maryland's Licensed Real Estate Appraiser education requirements. Topics include property concepts, legal issues and value factors. Calculator required; attendance mandatory. Final exam included; textbook required and not included in cost.

Total Cost: \$849 (Tuition: \$255 Fees: \$594)

CRN#	Day/Ses.	Dates	Time	Location
34483	M/W(15)	2/10-4/23	5:45-10pm	HV



REA 173

Real Estate: Appraisal Standards and Ethics (15-Hour National USPAP)

Review laws, licensing and certification with a focus on Uniform Standards of Professional Practice (USPAP). Mandatory attendance. Prerequisite: REA 019. Textbook purchase required; not included in cost.

Total Cost: \$289 (Tuition: \$87 Fees: \$202)

CRN#	Day/Ses.	Dates	Time	Location
34505	F/S(2)	4/25-26	8:30am-5pm	HV

REA 027

Supervisory Appraiser/Trainee Appraiser

Learn the requirements for supervisory and trainee appraisers as per the Appraiser Qualifications Board of The Appraisal Foundation. This course is for trainee license applicants and supervisory appraisers. Counts toward CEUs.

Total Cost: \$95 (Tuition: \$29 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34504	M(1)	4/28	5:45-10pm	HV

REA 020

Real Estate: Appraisal Practices & Analysis Part I

Explore residential markets, highest and best use, site valuation and the cost approach. Calculator required; attendance mandatory. Final exam included. Prerequisite: REA 019.

Total Cost: \$495 (Tuition: \$149 Fees: \$346)

CRN#	Day/Ses.	Dates	Time	Location
34484	M/W(8)	4/30-5/28	6-10pm	HV

REA 021

Real Estate: Appraisal Practices & Analysis Part II

Focus on the sales comparison and income capitalization approaches for residential properties and appraisal report writing. Calculator required; attendance mandatory. Final exam included. Prerequisites: REA 019, REA 020.

Total Cost: \$629 (Tuition: \$189 Fees: \$440)

CRN#	Day/Ses.	Dates	Time	Location
34485	M/W(12)	6/2-7/9	6-10pm	HV

REAL ESTATE APPRAISAL (CEUS)

These courses count toward continuing education units/credits for the real estate appraiser certification.

REA 466

Data vs. Analysis

Examine the types and quantities of data needed for real estate appraisals, as well as the type and degree of analysis that should be made to that data, with reference to USPAP. (7 hours CE).

Total Cost: \$195 (Tuition: \$59 Fees: \$136)

CRN#	Day/Ses.	Dates	Time	Location
34506	W(1)	2/19	8:30am-4:30pm	HV

REA 512

Highest and Best Use Analysis

Gain the knowledge to apply highest and best use analysis in appraisals. Topics include tests, special considerations and case studies. Ideal for licensed real estate appraisers. (7 hours CE).

Total Cost: \$195 (Tuition: \$0 Fees: \$195)

CRN#	Day/Ses.	Dates	Time	Location
34509	W(1)	2/26	8:30am-4:30pm	HV

REA 008

Real Estate: 7 Hour National USPAP Update

Fulfill Maryland Real Estate Appraisers Commission renewal requirements with this Appraisal Foundation-approved course. Cover USPAP updates, legal issues, ethics and valuation techniques. Textbooks included and provided in class. (7 hours CE).

Total Cost: \$295 (Tuition: \$89 Fees: \$206)

CRN#	Day/Ses.	Dates	Time	Location
34482	W(1)	3/26	8:30am-4:30pm	HV

REA 517

The Well Documented Appraisal

Learn to prepare improved real estate appraisal reports with this course for licensed realtors. Topics cover factual and analytical support, documentation, USPAP requirements, common appraisal errors and how to avoid them. (7 hours CE).

Total Cost: \$195 (Tuition: \$59 Fees: \$136)

CRN#	Day/Ses.	Dates	Time	Location
34510	W(1)	5/7	8:30am-4:30pm	HV

REA 503

The Valuation of Easements

Topics include the legal aspects of easements, terms for easements and value considerations. (7 hours CE).

Total Cost: \$195 (Tuition: \$59 Fees: \$136)

CRN#	Day/Ses.	Dates	Time	Location
34508	W(1)	5/14	8:30am-4:30pm	HV

CCBC ONLINE LEARNING PARTNERS

ED2GO

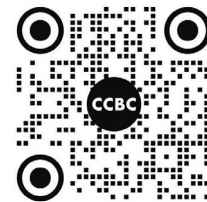
Working with our vendor, ED2Go, we offer a variety of fully online career-focused programs including Microsoft Certification, Cybersecurity, Cloud Computing, Event Management and Design and Travel Agent Training. There's also a wide range of professional development and personal enrichment courses including Introduction to Interior Design, Discover Sign Language and Introduction to Health and Healing. For a full listing of classes, go to ed2go.com/ccbconline.

SPRING COURSE DATES:

- January 15
- February 12
- March 12
- April 16
- May 14

LERN

The Learning Resource Network (LERN) is a nationally recognized leader in continuing education programming. In partnership with LERN's UGotClass, CCBC offers in-demand business courses in e-marketing, social media, podcasting and business negotiations. For a complete listing of classes, go to:





COMPUTERS & INFORMATION TECHNOLOGY

Build, Secure, Solve and Advance. Harness the tech driving innovation.

Workforce Training Options

- A+ Certified PC Repair Technician
- AWS Certified Cloud Practitioner, Solutions Architect or Systems Operations Administrative Associate
- C++ Programmer
- Certified Associate in Health Care Information and Management Systems
- Certified Information Systems Security Professional
- Cisco Certified Network Associate

- CompTia Cloud + Certificate Training
- Information Security Analyst (Security + Certification)
- Java Programmer
- Java Script Developer
- Linux+ Certification
- Network+ Certified Technician
- Oracle SQL and PL/SQL Developer
- Pentest+ Certification
- Python Developer
- Systems Security Certified Practitioner
- VMware Systems Administrator

Degree & Certificate Program Areas

- Computer Engineering
- Computer Science
- Cybersecurity
- Health Informatics and Information Technology
- Information Technology
- Medical Coding
- Network Technology

2,843 WORKFORCE CERTIFICATIONS RESULTING FROM CCBC TRAINING



INFORMATION TECHNOLOGY

Many of these courses are shared with the CCBC Credit Division and follow the Credit Academic Calendars. Purchase books at the CCBC bookstore and reference the credit course number. Online classes are asynchronous and offered through Brightspace. Remote classes are synchronous, with sessions being conducted using Teams or Zoom. Blended classes combine on-site and online sessions.

For more information, contact Katherine Walton at **443.840.4840** or kwalton@ccbcmd.edu.

COMPUTER NETWORKING

A+ CERTIFIED PC REPAIR TECHNICIAN CONTINUING EDUCATION WORKFORCE CERTIFICATE

Prepare for the CompTIA® A+ certification exams and a career as a computer service technician. Learn to identify and repair computer problems, configure hardware and install and update software. **Two required courses.**

PCA 644

A+ Certification PC Technician Module 1

Credit course: DCOM 141.

Total Cost: \$729 (Tuition: \$219 Fees: \$510)

CRN#	Day/Ses.	Dates	Time	Location
35621	Arranged	1/27-3/15	Arranged	Online
35579	T(7)	1/28-3/11	5:45-9:30pm	Remote

PCA 645

A+ Certification PC Technician Module 2

Credit course: DCOM 235.

Total Cost: \$729 (Tuition: \$219 Fees: \$510)

CRN#	Day/Ses.	Dates	Time	Location
35632	Arranged	3/17-5/11	Arranged	Online

CISCO CERTIFIED NETWORK ASSOCIATE

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Prepare for the Cisco Certified Network Associate (CCNA) certification exam. Learn to install, configure, operate and troubleshoot medium-sized routed and switched networks. Gain an introduction to the architecture, components and operation of routers, including the principles of routing and the primary routing process. **Three required courses.**

PCO 270 / PCO 273

Cisco I: Introduction to Networks

Credit course: DCOM 217.

Prerequisite: Networking and Data Communications.

Total Cost: \$729 (Tuition: \$219 Fees: \$510)

CRN#	Day/Ses.	Dates	Time	Location
35628	Arranged	1/27-5/18	Arranged	Online
35626	Arranged	3/17-5/11	Arranged	Online
35570	M/W(7)	3/17-5/7	11:10am-2:55pm	EC-Blended
35587	M/W(13)	3/17-5/7	5:45-9:30pm	Remote
35555	T/R(7)	3/18-5/8	12:45-4:30pm	CC-Blended
35566	S(6)	3/22-5/10	12-3pm	EC-Blended

PCO 271 / PCO 274

Cisco II: Switching, Routing and Wireless Essentials

Credit course: DCOM 218.

Prerequisite: Cisco I: Introduction to Networks.

Total Cost: \$729 (Tuition: \$219 Fees: \$510)

CRN#	Day/Ses.	Dates	Time	Location
35629	Arranged	1/27-3/15	Arranged	Online
35556	M(7)	1/27-3/10	1:25-5:10pm	CC-Blended
35571	R(7)	1/30-3/13	11:10am-3:40pm	EC-Blended



PCO 275 / PCO 272

Cisco III: Enterprise Networking, Security and Automation

Credit course: DCOM 219.

Prerequisite: Cisco II - Switching, Routing and Wireless Essentials.

Total Cost: \$729 (Tuition: \$219 Fees: \$510)

CRN#	Day/Ses.	Dates	Time	Location
35631	Arranged	3/17-5/11	Arranged	Online
35557	M(6)	3/17-5/5	1:25-5:10pm	CC-Blended
35589	R(7)	3/20-5/8	11:10am-2:55pm	Remote

COMPTIA CLOUD+ CERTIFICATION TRAINING

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

PCA 800

CompTIA Cloud+ Certification Training

This course equips IT beginners with cloud computing skills. Combining visual, auditory and hands-on learning, our program ensures practical knowledge, preparing you to confidently sit for the CompTIA® Cloud+ certification.

Total Cost: \$1,695 (Tuition: \$50 Fees: \$1,645)

CRN#	Day/Ses.	Dates	Time	Location
35360	Arranged	2/10-4/13	Arranged	E2GC

LINUX+ CERTIFICATION

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Prepare to take the CompTIA® Linux+ certification exam and for a career supporting Linux systems. **Two required courses.**

PCA 623 / PCO 627

Linux Fundamentals

Prepare for the LPIC-1 junior-level certification for Linux administrators. Learn the fundamental concepts of Linux Operating Systems. Credit course: DCOM 142. Prerequisite: Networking and Data Communications.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35606	Arranged	1/27-3/15	Arranged	Online
35602	Arranged	1/27-5/18	Arranged	Online
35546	M/W(15)	1/27-5/14	9:05-10:30am	CC-Blended
35581	T(15)	1/28-5/13	5:45-8:40pm	Remote
35574	R(7)	1/30-5/15	11:10am-2:05pm	OM-Blended
35603	Arranged	2/24-5/18	Arranged	Online
35604	Arranged	3/17-5/11	Arranged	Online

PCA 891 / PCO 304

Advanced Linux Administration

Learn advanced knowledge of the Linux operating system, including installation, configuration and troubleshooting and prepare for the CompTIA Linux certification. Credit course: DCOM 224. Prerequisite: Linux Fundamentals.

Total Cost: \$729 (Tuition: \$219 Fees: \$510)

CRN#	Day/Ses.	Dates	Time	Location
35612	Arranged	1/27-5/18	Arranged	Online
35558	W(7)	1/29-5/14	1:25-4:30pm	CC-Blended
35591	R(15)	1/30-5/15	5:45-9:30pm	Remote
35614	Arranged	3/17-5/11	Arranged	Online

NETWORK+ CERTIFIED TECHNICIAN

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Prepare for the CompTIA® Network+ certification exam, and a career as a network technician. Learn to plan, install, configure and troubleshoot a computer network.

Two required courses.

PCA 619 / PCA 615

Networking and Data Communications

Learn the essentials of IT networking, including network design, OSI Model, TCP/IP protocols, DNS, DHCP, network security, routers, switches and network analysis. Credit course: DCOM 101.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35596	Arranged	1/27-3/15	Arranged	Online
35597	Arranged	1/27-5/18	Arranged	Online
35564	M/W(14)	1/27-3/12	11:10am-12:40pm	EC-Blended
35541	M/W(14)	1/27-5/14	11:15am-12:40pm	CC-Blended
35577	M/W(14)	1/27-3/12	5:45-8:40pm	Remote
35543	T/R(7)	1/28-3/13	12:45-3:40pm	CC-Blended
35562	S(7)	2/1-3/15	12-3pm	EC-Blended
35600	Arranged	2/24-5/18	Arranged	Online
35598	Arranged	3/17-5/11	Arranged	Online

PCA 620

Network+ Technician Certification

Credit course: DCOM 251.

Prerequisites: Networking and Data Communications, and A+ certification or coursework.

Total Cost: \$729 (Tuition: \$219 Fees: \$510)

CRN#	Day/Ses.	Dates	Time	Location
35635	Arranged	1/27-5/18	Arranged	Online

PCO 438

VMware Virtualization and Cloud Computing Certification

Prepare for the VMware VCP certification exams. Learn to install, configure, manage, maintain and troubleshoot a virtual network infrastructure/cloud servers with VMware vSphere. Credit course: DCOM 263.

Prerequisite: Network and Data Communications.

Total Cost: \$729 (Tuition: \$219 Fees: \$510)

CRN#	Day/Ses.	Dates	Time	Location
35592	M(14)	1/27-5/12	5:45-10pm	Remote

PCA 610

Windows Server

Prepare for a career in computer networking. Learn to configure, manage and maintain servers installed with Microsoft Windows Server. Credit course: DCOM 202. Prerequisite: Networking and Data Communications.

Total Cost: \$729 (Tuition: \$219 Fees: \$510)

CRN#	Day/Ses.	Dates	Time	Location
35623	Arranged	1/27-5/18	Arranged	Online

CYBERSECURITY

PCO 388

Introduction to Cybersecurity

Explore cybersecurity concepts and best practices for implementing cyber hygiene. Learn to protect assets and data stored in digital devices and in the cloud. An overview of personal safety and security risks for private information associated with using the internet usage and self-protection from cybercrime is provided. Credit course: DCOM 105.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35601	Arranged	1/27-5/18	Arranged	Online

PCP 445 / PCP 443

Introduction to Firewalls

Hands-on introduction presented in evaluating, implementing and administering network-based firewalls. Credit course: DCOM 211.

Prerequisite: Cisco II: Switching, Routing and Wireless Essentials.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35608	Arranged	1/27-3/15	Arranged	Online
35583	T/R(14)	1/28-3/13	9:35am-12:35pm	Remote
35550	W(7)	1/29-3/12	5:45-8:40pm	CC-Blended



INFORMATION SECURITY ANALYST (SECURITY+ CERTIFICATION)

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

PCA 594 / PCP 777

Introduction to Information Security

Gain an introduction to information security, covering essentials, threats, strategies, cryptography, physical security, disaster recovery and computer forensics. Prepare for CompTIA® Security+ certification.

Credit course: DCOM 258. Prerequisite: Network+ certification or coursework.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35615	Arranged	1/27-5/18	Arranged	Online
35572	W(7)	1/29-5/14	1:25-4:20pm	EC-Blended
35561	R(15)	1/30-5/15	5:45-8:40pm	CC Blended
35617	Arranged	3/17-5/11	Arranged	Online

PCP 261 / PCP 063

Introduction to Intrusion Detection/Prevention Systems

Learn about the design, implementation and administration of intrusion detection/prevention systems, as well as practical, hands-on experience working with these systems. Credit course: DCOM 212. Prerequisite: Introduction to Firewalls.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35610	Arranged	3/17-5/11	Arranged	Online
35585	T/R(7)	3/18-5/8	9:35am-12:35pm	Remote
35552	W(7)	3/19-5/7	5:45-8:40pm	CC-Blended

PENTEST+ CERTIFICATION

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

PCO 302 / PCO303

PenTest+ Certification

Prepare for the CompTIA® PenTest+ certification exam. Learn how to use various tools to exploit network-based and host-based system vulnerabilities by conducting a vulnerability analysis. Credit course: DCOM 215. Prerequisites: Advanced Linux Administration and Security+ certification or coursework.

Total Cost: \$729 (Tuition: \$219 Fees: \$510)

CRN#	Day/Ses.	Dates	Time	Location
35624	Arranged	1/27-5/18	Arranged	Online
35586	T(8)	1/28-5/13	12:45-3:40pm	Remote

SYSTEMS SECURITY CERTIFIED PRACTITIONER (SSCP)

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

PCO 278

Systems Security Certified Practitioner (SSCP)

Prepare for SSCP certification and a career as a network or security administrator. Covers access controls and security operations, monitoring and incident recovery, cryptography, network systems and application security.

Total Cost: \$1,595 (Tuition: \$50 Fees: \$1,545)

CRN#	Day/Ses.	Dates	Time	Location
35359	Arranged	1/13-3/16	Arranged	E2GC

DIGITAL FORENSICS

PCP 779 / PCO 387

Digital Forensics I

Gain an overview of digital forensics. Perform forensic procedures for seizure, preservation and documentation of electronic evidence. Use forensic tools to authenticate and analyze digital information for possible use as evidence in civil, criminal or administrative cases.

Credit course: DCOM 150.

Prerequisite: Networking and Data Communications.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35607	Arranged	1/27-5/18	Arranged	Online
35548	M(8)	1/27-5/12	1:25-3:25pm	CC-Blended

PCO 305

Digital Forensics II

Learn to implement a methodological digital forensics analysis with hands-on exercises using various forensics tools. Covers major forensic investigation techniques such as password cracking, encryption technology, in-depth imaging analysis and investigating browser history.

Credit course: DCOM 250. Prerequisite: Digital Forensics I.

Total Cost: \$729 (Tuition: \$219 Fees: \$510)

CRN#	Day/Ses.	Dates	Time	Location
35634	Arranged	1/27-5/18	Arranged	Online

IT & CYBERSECURITY NEW HORIZONS ONLINE COURSES

These in-demand courses and certification programs will give you the skills to be competitive in the IT workforce. Get the training you need in a week or less with intensive formats for busy professionals. Instruction is live online during scheduled class times. Students will receive online classroom access information several days prior to the start of class.

For course details, go to ccbcmd.edu/newhorizons

AWS CERTIFIED CLOUD PRACTITIONER

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

PCO 444

AWS Cloud Practitioner Essentials

Gain an overall understanding of the Amazon Web Services (AWS) cloud, independent of specific technical roles and prepare for the AWS Certified Cloud Practitioner exam.

Total Cost: \$695 (Tuition: \$75 Fees: \$620)

CRN#	Day/Ses.	Dates	Time	Location
36228	F(1)	1/17	9am-5pm	NHZ
36273	T(1)	3/4	9am-5pm	NHZ
36298	M(1)	4/28	9am-5pm	NHZ

AWS CERTIFIED SOLUTIONS ARCHITECT - ASSOCIATE

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Prepare for the AWS Certified Solutions Architect - Associate exam, focusing on the design of cost and performance optimized solutions, demonstrating a strong understanding of the AWS Well-Architected Framework.

Two required courses.

PCO 394

Architecting on AWS

Learn to build resilient, secure and highly available IT solutions on the Amazon Web Services (AWS) cloud and prepare for the AWS Certified Solutions Architect – Associate exam. Prerequisite: AWS Cloud Practitioner Essentials.

Total Cost: \$2,025 (Tuition: \$200 Fees: \$1,825)

CRN#	Day/Ses.	Dates	Time	Location
36250	WRF(3)	2/12-14	9am-5pm	NHZ
36286	WRF(3)	4/2-4	9am-5pm	NHZ

AWS CERTIFIED SYSOPS ADMINISTRATOR - ASSOCIATE

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Prepare for the AWS Certified SysOps Administrator - Associate exam while learning how to manage and operate automatable and repeatable deployments of networks and systems on Amazon Web Services (AWS). This program also covers specific AWS features, tools and best practices related to these functions. **Two required courses.**



PCO 445

AWS Technical Essentials

Become more proficient in identifying AWS services and making informed decisions about IT solutions based on business requirements. Get started working on AWS. Prerequisite: AWS Cloud Practitioner Essentials.

Total Cost: \$695 (Tuition: \$75 Fees: \$620)

CRN#	Day/Ses.	Dates	Time	Location
36233	R(1)	1/23	9am-5pm	NHZ
36272	M(1)	3/3	9am-5pm	NHZ
36291	F(1)	4/11	9am-5pm	NHZ
36310	T(1)	5/27	9am-5pm	NHZ

PCO 446

Cloud Operations on AWS

Learn about AWS cloud operations functions, such as installing, configuring, automating, monitoring, securing, maintaining and troubleshooting these services, networks and systems.

Prerequisite: AWS Technical Essentials.

Total Cost: \$2,025 (Tuition: \$200 Fees: \$1,825)

CRN#	Day/Ses.	Dates	Time	Location
36222	MTW(3)	1/6-8	9am-5pm	NHZ
36274	WRF(3)	3/5-7	9am-5pm	NHZ
36300	MTW(3)	5/5-7	9am-5pm	NHZ

AZURE

Course#	CRN	Course Title	Date/Time
PCO372	36246	Administering Microsoft Azure SQL Solution	2/4-7 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO372	36283	Administering Microsoft Azure SQL Solution	4/1-4 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO361	36257	Configuring & Operating Windows Virtual Desktop on Microsoft Azure	2/24-27 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO361	36311	Configuring & Operating Windows Virtual Desktop on Microsoft Azure	5/27-30 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO371	36248	Data Engineering on Microsoft Azure	2/11-14 9am-5pm
Total Cost: \$2,499 (Tuition: \$200 Fees: \$2,299)			
PCO371	36295	Data Engineering on Microsoft Azure	4/15-18 9am-5pm
Total Cost: \$2,499 (Tuition: \$200 Fees: \$2,299)			
PCO369	36280	Designing & Implementing a Microsoft Azure AI Solution	3/18-21 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO366	36253	Designing & Implementing Microsoft Azure Networking Solutions	2/17-19 9am-5pm
Total Cost: \$1,875 (Tuition: \$200 Fees: \$1,675)			
PCO366	36306	Designing & Implementing Microsoft Azure Networking Solutions	5/19-21 9am-5pm
Total Cost: \$1,875 (Tuition: \$200 Fees: \$1,675)			
PCO363	36245	Designing Microsoft Azure Infrastructure Solutions	2/3-6 9am-5pm
Total Cost: \$2,380 (Tuition: \$200 Fees: \$2,180)			

PCO363	36285	Designing Microsoft Azure Infrastructure Solutions	4/1-4 9am-5pm
Total Cost: \$2,380 (Tuition: \$200 Fees: \$2,180)			
PCO362	36226	Developing Solutions for Microsoft Azure	1/13-17 9am-5pm
Total Cost: \$2,975 (Tuition: \$200 Fees: \$2,775)			
PCO362	36258	Developing Solutions for Microsoft Azure	2/24-28 9am-5pm
Total Cost: \$2,975 (Tuition: \$200 Fees: \$2,775)			
PCO362	36288	Developing Solutions for Microsoft Azure	4/7-11 9am-5pm
Total Cost: \$2,975 (Tuition: \$200 Fees: \$2,775)			
PCO362	36307	Developing Solutions for Microsoft Azure	5/19-23 9am-5pm
Total Cost: \$2,975 (Tuition: \$200 Fees: \$2,775)			
PCO360	36236	Microsoft Azure Administrator	1/28-31 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO360	36256	Microsoft Azure Administrator	2/18-21 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO360	36277	Microsoft Azure Administrator	3/11-14 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO360	36292	Microsoft Azure Administrator	4/14-17 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO360	36304	Microsoft Azure Administrator	5/13-16 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO368	36230	Microsoft Azure AI Fundamentals	1/17 9am-5pm
Total Cost: \$725 (Tuition: \$25 Fees: \$700)			
PCO368	36254	Microsoft Azure AI Fundamentals	2/17 9am-5pm
Total Cost: \$725 (Tuition: \$25 Fees: \$700)			
PCO368	36279	Microsoft Azure AI Fundamentals	3/17 9am-5pm
Total Cost: \$725 (Tuition: \$25 Fees: \$700)			
PCO368	36293	Microsoft Azure AI Fundamentals	4/14 9am-5pm
Total Cost: \$725 (Tuition: \$25 Fees: \$700)			
PCO368	36302	Microsoft Azure AI Fundamentals	5/12 9am-5pm
Total Cost: \$725 (Tuition: \$25 Fees: \$700)			
PCO358	36234	Microsoft Azure Fundamentals	1/27 9am-5pm
Total Cost: \$725 (Tuition: \$25 Fees: \$700)			
PCO358	36255	Microsoft Azure Fundamentals	2/17 9am-5pm
Total Cost: \$725 (Tuition: \$25 Fees: \$700)			
PCO358	36275	Microsoft Azure Fundamentals	3/10 9am-5pm
Total Cost: \$725 (Tuition: \$25 Fees: \$700)			
PCO358	36289	Microsoft Azure Fundamentals	4/7 9am-5pm
Total Cost: \$725 (Tuition: \$25 Fees: \$700)			
PCO358	36308	Microsoft Azure Fundamentals	5/19 9am-5pm
Total Cost: \$725 (Tuition: \$25 Fees: \$700)			
PCO364	36232	Microsoft Azure Security Tech	1/21-24 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO364	36282	Microsoft Azure Security Tech	3/24-27 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO364	36309	Microsoft Azure Security Tech	5/20-23 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			

COMPTIA®

Course#	CRN	Course Title	Date/Time
PCO400	36231	CompTIA Advanced Security Practitioner Certification (CASP+)	1/20-24 9am-5pm
Total Cost: \$3,295 (Tuition: \$200 Fees: \$3,095)			
PCO400	36278	CompTIA Advanced Security Practitioner Certification (CASP+)	3/17-21 9am-5pm
Total Cost: \$3,295 (Tuition: \$200 Fees: \$3,095)			

PCO400	36301	CompTIA Advanced Security Practitioner Certification (CASP+)	5/12-16 9am-5pm
Total Cost: \$3,295 (Tuition: \$200 Fees: \$3,095)			
PCO401	36243	CompTIA Penetration Testing Certification (PenTest+)	2/3-7 9am-5pm
Total Cost: \$3,295 (Tuition: \$200 Fees: \$3,095)			
PCO401	36296	CompTIA Penetration Testing Certification (PenTest+)	4/21-25 9am-5pm
Total Cost: \$3,295 (Tuition: \$200 Fees: \$3,095)			
PCO402	36225	CompTIA Security+ Certification	1/13-17 9am-5pm
Total Cost: \$2,475 (Tuition: \$200 Fees: \$2,275)			
PCO402	36251	CompTIA Security+ Certification	2/17-21 9am-5pm
Total Cost: \$2,475 (Tuition: \$200 Fees: \$2,275)			
PCO402	36281	CompTIA Security+ Certification	3/24-28 9am-5pm
Total Cost: \$2,475 (Tuition: \$200 Fees: \$2,275)			
PCO402	36297	CompTIA Security+ Certification	4/21-25 9am-5pm
Total Cost: \$2,475 (Tuition: \$200 Fees: \$2,275)			
PCO402	36305	CompTIA Security+ Certification	5/19-23 9am-5pm
Total Cost: \$2,475 (Tuition: \$200 Fees: \$2,275)			

EC-COUNCIL

Course#	CRN	Course Title	Date/Time
PCO359	36224	EC-Council Certified Network Defender (C/ND) v.2	1/6-10 9am-5pm
Total Cost: \$3,740 (Tuition: \$200 Fees: \$3,540)			

MICROSOFT

Course#	CRN	Course Title	Date/Time
PCO367	36242	Administering Windows Server Hybrid Core Infrastructure	2/3-6 9am-5pm
Total Cost: \$2,380 (Tuition: \$200 Fees: \$2,180)			
PCO367	36284	Administering Windows Server Hybrid Core Infrastructure	4/1-4 9am-5pm
Total Cost: \$2,380 (Tuition: \$200 Fees: \$2,180)			
PCO390	36252	Configuring Windows Server Hybrid Advanced Services	2/17-20 9am-5pm
Total Cost: \$2,380 (Tuition: \$200 Fees: \$2,180)			
PCO390	36294	Configuring Windows Server Hybrid Advanced Services	4/15-18 9am-5pm
Total Cost: \$2,380 (Tuition: \$200 Fees: \$2,180)			
PCO379	36235	Microsoft Cybersecurity Architect	1/27-30 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO379	36299	Microsoft Cybersecurity Architect	4/28-5/1 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO381	36247	Microsoft Identity & Access Administrator	2/10-13 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO381	36290	Microsoft Identity & Access Administrator	4/7-10 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO380	36227	Microsoft Security Operations Analyst	1/13-16 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO380	36276	Microsoft Security Operations Analyst	3/10-13 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			
PCO380	36303	Microsoft Security Operations Analyst	5/12-15 9am-5pm
Total Cost: \$2,495 (Tuition: \$200 Fees: \$2,295)			



IT & CYBERSECURITY ED2GO ONLINE COURSES

Online courses are offered in partnership with ED2GO. For details, go to: ed2go.com/ccbconline.

Total Cost: \$199 (Tuition: \$20 Fees: \$179)

Course#	CRN#	Course Title	Dates
PCA 435	35372	Basic CompTIA A+ Certification Prep	1/15-3/7
PCA 435	35381	Basic CompTIA A+ Certification Prep	3/12-5/2
PCA 435	35392	Basic CompTIA A+ Certification Prep	5/14-7/4
PCA 436	35374	Intermediate CompTIA A+ Certification Prep	1/15-3/7
PCA 436	35383	Intermediate CompTIA A+ Certification Prep	3/12-5/2
PCA 436	35395	Intermediate CompTIA A+ Certification Prep	5/14-7/4
PCA 437	35371	Advanced CompTIA A+ Certification Prep	1/15-3/7
PCA 437	35380	Advanced CompTIA A+ Certification Prep	3/12-5/2
PCA 437	35390	Advanced CompTIA A+ Certification Prep	5/14-7/4
PCP 881	35373	CompTIA Network+ Certification Prep	1/15-3/7
PCP 881	35382	CompTIA Network+ Certification Prep	3/12-5/2
PCP 881	35394	CompTIA Network+ Certification Prep	5/14-7/4

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

Course#	CRN#	Course Title	Dates
PCP 107	35376	Introduction to Networking	1/15-3/7
PCP 107	35385	Introduction to Networking	3/12-5/2
PCP 107	35397	Introduction to Networking	5/14-7/4
PCP 160	35375	Intermediate Networking	1/15-3/7
PCP 160	35384	Intermediate Networking	3/12-5/2
PCP 160	35396	Intermediate Networking	5/14-7/4
PCP 655	35377	Introduction to PC Security	1/15-3/7
PCP 655	35386	Introduction to PC Security	3/12-5/2
PCP 655	35398	Introduction to PC Security	5/14-7/4
PCA 425	35378	Introduction to PC Troubleshooting	1/15-3/7
PCA 425	35388	Introduction to PC Troubleshooting	3/12-5/2
PCA 425	35400	Introduction to PC Troubleshooting	5/14-7/4
PCP 626	35379	Wireless Networking	1/15-3/7
PCP 626	35389	Wireless Networking	3/12-5/2
PCP 626	35401	Wireless Networking	5/14-7/4

COMPUTER PROGRAMMING

C++ PROGRAMMER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

PCA 886

C++ Programmer

Learn concepts, terminology, application and coding of C++ programming, including decision-making and looping. Master the basics of structured and object-oriented programming techniques to build C++ programs.

Total Cost: \$995 (Tuition: \$20 Fees: \$975)

CRN#	Day/Ses.	Dates	Time	Location
35365	Arranged	2/10-4/13	Arranged	E2GC

JAVA PROGRAMMER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

PCA 799

Java Programmer

Learn to create Java objects, implement inheritance and polymorphism, manage exceptions effectively, leverage the extensive Java API library and master the “write once, run anywhere” concept.

Total Cost: \$995 (Tuition: \$20 Fees: \$975)

CRN#	Day/Ses.	Dates	Time	Location
35370	Arranged	3/10-5/11	Arranged	E2GC

ORACLE SQL AND PL/SQL DEVELOPER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Use SQL to build applications or generate business reports and master SQL using an Oracle database. Also learn PL/SQL extension language to write sophisticated queries against an Oracle database. **Must register for both modules 1 and 2 at the same time.**

PCA 806

Oracle SQL and PL/SQL Developer Module 1

Total Cost: \$497 (Tuition: \$10 Fees: \$487)

CRN#	Day/Ses.	Dates	Time	Location
35368	Arranged	2/10-4/13	Arranged	E2GC

PCA 807

Oracle SQL and PL/SQL Developer Module 2

Total Cost: \$498 (Tuition: \$10 Fees: \$488)

CRN#	Day/Ses.	Dates	Time	Location
35369	Arranged	4/14-6/15	Arranged	E2GC

PYTHON DEVELOPER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Explore Python’s applications, gain advanced sorting techniques for efficient data organization, and master mathematical operations and data manipulation. Understand how to perform complex numerical computations with NumPy, and write modular and reusable code with object-oriented programming in Python and more. **Must register for both modules 1 and 2 at the same time.**

PCA 797

Python Developer Module 1

Total Cost: \$497 (Tuition: \$10 Fees: \$487)

CRN#	Day/Ses.	Dates	Time	Location
35363	Arranged	1/13-3/16	Arranged	E2GC

PCA 798

Python Developer: Module 2

Total Cost: \$498 (Tuition: \$10 Fees: \$488)

CRN#	Day/Ses.	Dates	Time	Location
35364	Arranged	3/17-5/18	Arranged	E2GC

CCBC ARPA WORKFORCE PROGRAM

STARTING Spring 2025

- Administrative Professional
- Bookkeeping
- Customer Service Professional
- Special Police Officer

Comprehensive, high demand skills training at no cost.

Baltimore County residents only.

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Scan the QR code to get started today:





COMPUTER PROGRAMMING ED2GO ONLINE COURSES

Online courses are offered in partnership with ED2GO. For details, go to: ed2go.com/cbconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

Course#	CRN#	Course Title	Dates
PCP 333	35449	Introduction to Programming	1/15-3/7
PCP 333	35473	Introduction to Programming	3/12-5/2
PCP 333	35487	Introduction to Programming	5/14-7/4
PCA 667	35446	Introduction to C++ Programming	1/15-3/7
PCA 667	35471	Introduction to C++ Programming	3/12-5/2
PCA 667	35484	Introduction to C++ Programming	5/14-7/4
PCA 668	35445	Introduction to C# Programming	1/15-3/7
PCA 668	35470	Introduction to C# Programming	3/12-5/2
PCA 668	35482	Introduction to C# Programming	5/14-7/4
PCA 666	35448	Introduction to Java Programming	1/15-3/7
PCA 666	35472	Introduction to Java Programming	3/12-5/2
PCA 666	35485	Introduction to Java Programming	5/14-7/4
PCP 139	35440	Intermediate Java Programming	1/15-3/7
PCP 139	35461	Intermediate Java Programming	3/12-5/2
PCP 139	35478	Intermediate Java Programming	5/14-7/4
PCP 187	35452	Introduction to SQL	1/15-3/7
PCP 187	35475	Introduction to SQL	3/12-5/2
PCP 187	35490	Introduction to SQL	5/14-7/4
PCP 318	35442	Intermediate SQL	1/15-3/7
PCP 318	35466	Intermediate SQL	3/12-5/2
PCP 318	35479	Intermediate SQL	5/14-7/4
PCP 275	35451	Introduction to Python Programming	1/15-3/7
PCP 275	35474	Introduction to Python Programming	3/12-5/2
PCP 275	35488	Introduction to Python Programming	5/14-7/4
PCP 269	35454	Introduction to Visual Basic	1/15-3/7
PCP 269	35476	Introduction to Visual Basic	3/12-5/2
PCP 269	35491	Introduction to Visual Basic	5/14-7/4
PCP 274	35443	Intermediate Visual Basic	1/15-3/7
PCP 274	35468	Intermediate Visual Basic	3/12-5/2
PCP 274	35481	Intermediate Visual Basic	5/14-7/4

WEB DEVELOPMENT

JAVASCRIPT DEVELOPER CONTINUING EDUCATION WORKFORCE CERTIFICATE

Whether you're new to JavaScript or want to enhance your skillset, train to use JavaScript, jQuery and Vue.js to build various applications, from a small but featureful math app to your own dynamic web application. Prerequisites: HTML experience and a basic understanding of CSS.

Must register for both modules 1 and 2.

PCA 884

JavaScript Developer Module 1

Total Cost: \$1,000 (Tuition: \$20 Fees: \$980)

CRN#	Day/Ses.	Dates	Time	Location
35366	Arranged	2/10-4/13	Arranged	E2GC

PCA 885

JavaScript Developer Module 2

Total Cost: \$995 (Tuition: \$20 Fees: \$975)

CRN#	Day/Ses.	Dates	Time	Location
35367	Arranged	4/14-6/15	Arranged	E2GC

WEB DEVELOPMENT ED2GO ONLINE COURSES

Online courses are offered in partnership with ED2GO. For details, go to: ed2go.com/cbconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

Course#	CRN#	Course Title	Dates
PCA 567	35404	Creating Mobile Apps with HTML5	1/15-3/7
PCA 567	35416	Creating Mobile Apps with HTML5	3/12-5/2
PCA 567	35427	Creating Mobile Apps with HTML5	5/14-7/4
PCO 105	35405	Creating Web Pages	1/15-3/7
PCO 105	35417	Creating Web Pages	3/12-5/2
PCO 105	35428	Creating Web Pages	5/14-7/4
PCP 480	35403	Advanced Web Pages	1/15-3/7
PCP 480	35414	Advanced Web Pages	3/12-5/2
PCP 480	35426	Advanced Web Pages	5/14-7/4
PCA 658	35407	Creating WordPress Websites	1/15-3/7
PCA 658	35418	Creating WordPress Websites	3/12-5/2
PCA 658	35430	Creating WordPress Websites	5/14-7/4
PCA 569	35408	Creating WordPress Websites II	1/15-3/7
PCA 569	35420	Creating WordPress Websites II	3/12-5/2
PCA 569	35431	Creating WordPress Websites II	5/14-7/4
PCP 186	35410	Designing Effective Web Sites	1/15-3/7
PCP 186	35422	Designing Effective Web Sites	3/12-5/2
PCP 186	35432	Designing Effective Web Sites	5/14-7/4
PCA 606	35411	Introduction to CSS3 and HTML5	1/15-3/7
PCA 606	35423	Introduction to CSS3 and HTML5	3/12-5/2
PCA 606	35434	Introduction to CSS3 and HTML5	5/14-7/4
PCP 748	35413	Introduction to JavaScript	1/15-3/7
PCP 748	35424	Introduction to JavaScript	3/12-5/2
PCP 748	35436	Introduction to JavaScript	5/14-7/4

BASIC COMPUTERS

PCA 732

Windows Introduction

Learn to manage apps, use the web with Windows , plus manage and personalize Windows 10.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34706	S(1)	1/11	8:30am-4:30pm	HV
34707	M/W(3)	3/3-10	6-8:30pm	DC
34709	S(1)	5/3	8:30am-4:30pm	EC

PCO 301

Computer Literacy

Gain basic digital technology skills such as improving typing skills, operating in a Windows environment, understanding and using different web browsers, internet storage and online meeting tools.

Total Cost: \$309 (Tuition: \$93 Fees: \$216)

CRN#	Day/Ses.	Dates	Time	Location
34726	S(2)	1/25-2/1	8:30am-4:30pm	OM
34727	M/W(6)	4/28-5/14	6-8:30pm	DC

PCA 872

Technology Skills for Today's Workplace

Update your skills for today's workplace with courses on Microsoft Windows 10, Outlook, Excel and Word, plus Office 365, Google Drive, WebEx for meetings and cybersecurity to keep information secure.

Total Cost: \$599 (Tuition: \$180 Fees: \$419)

CRN#	Day/Ses.	Dates	Time	Location
35025	T/R(10)	1/14-2/13	6-9:15pm	EC
	Arranged	1/14-2/13	Arranged	Online



BASIC COMPUTERS ED2GO ONLINE COURSES

Arranged courses offered in partnership with ED2GO. For details, go to: ed2go.com/cbconline.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

Course#	CRN#	Course Title	Dates
PCP 660	35412	Keyboarding	1/15-3/7
PCP 660	35419	Keyboarding	3/12-5/2
PCP 660	35415	Keyboarding	4/16-6/6
PCP 660	35421	Keyboarding	5/14-7/4

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

Course#	CRN#	Course Title	Dates
PCA 681	35340	Computer Skills for the Workplace	2/12-4/4
PCA 681	35341	Computer Skills for the Workplace	5/14-7/4
PCP 044	35406	Introduction to Windows 10	1/15-3/7
PCP 044	35409	Introduction to Windows 10	3/12-5/2
PCP 436	35465	Introduction to Windows 11	1/15-3/7
PCP 436	35467	Introduction to Windows 11	3/12-5/2
PCP 044	35469	Introduction to Windows 11	5/14-7/4

Total Cost: \$139 (Tuition: \$20 Fees: \$119)

Course#	CRN#	Course Title	Dates
PCP 957	35357	Introduction to Microsoft Outlook	1/15-3/7
PCP 957	35358	Introduction to Microsoft Outlook	4/16-6/6

MICROSOFT OFFICE

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

MICROSOFT OFFICE SPECIALIST (NEW)

Enhance your resume with the widely recognized and in demand Microsoft Office Specialist Expert (MOS Expert) certification. A Microsoft Office Specialist is essential in most professional settings and earning a Microsoft Office Expert certification is a recognized credential that signifies an attainment of a deep level of knowledge and technical skills needed to use the Office suite.

- Microsoft Office Specialist (MOS) Expert Certification Training-Module 1
- Microsoft Office Specialist (MOS) Expert Certification Training-Module 2
- Microsoft Office Specialist (MOS) Expert Certification Training-Module 3
- Microsoft Office Specialist (MOS) Expert Certification Training-Module 4

Students must register for all 4 modules at the same time.

PCO 448

Microsoft Office Specialist (MOS) Expert Certification Training –Module 1

Total Cost: \$800 (Tuition: \$20 Fees: \$780)

CRN#	Day/Ses.	Dates	Time	Location
34929	Arranged	2/10-3/9	Arranged	E2GC

PCO 449

Microsoft Office Specialist (MOS) Expert Certification Training –Module 2

Total Cost: \$800 (Tuition: \$20 Fees: \$780)

CRN#	Day/Ses.	Dates	Time	Location
34931	Arranged	3/10-4/6	Arranged	E2GC

PCO 450

Microsoft Office Specialist (MOS) Expert Certification Training –Module 3

Total Cost: \$573 (Tuition: \$20 Fees: \$553)

CRN#	Day/Ses.	Dates	Time	Location
34933	Arranged	4/7-5/11	Arranged	E2GC

PCO 451

Microsoft Office Specialist (MOS) Expert Certification Training –Module 4

Total Cost: \$572 (Tuition: \$20 Fees: \$552)

CRN#	Day/Ses.	Dates	Time	Location
34936	Arranged	5/12-6/15	Arranged	E2GC

ADDITIONAL MICROSOFT OFFICE COURSES

PCA 867

ADA Compliance for Microsoft Office

Learn to use Microsoft Office's Accessibility Checker to convert documents into ADA-compliant formats, ensuring text, tables, images, shapes and other objects in Word, PowerPoint and Excel meet accessibility standards. Recommended: Windows Introduction or equivalent knowledge.

Total Cost: \$189 (Tuition: \$57 Fees: \$132)

CRN#	Day/Ses.	Dates	Time	Location
34711	S(1)	2/15	8:30am-4:30pm	EC

PCA 868

Microsoft Office 365 Essential Skills

Access Microsoft Word, Excel, PowerPoint and Outlook easily with Office 365. Collaborate seamlessly with others. This course helps you unlock the full potential of this powerful online suite. Recommended: Windows Introduction or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34712	S(1)	1/25	8:30am-4:30pm	EC
34714	T/R(3)	3/25-4/1	6-8:30pm	HV

PCO 418

Microsoft Office Introduction Suite

Learn the basics and new features of MS Office Word, Excel and PowerPoint with step-by-step guidance. Topics include common functions, creating/editing documents, spreadsheets and presentations. Recommended: Windows Introduction or equivalent knowledge.

Total Cost: \$595 (Tuition: \$179 Fees: \$416)

CRN#	Day/Ses.	Dates	Time	Location
34747	S(4)	3/1-22	8:30am-4:30pm	DC

PCA 869

Microsoft Teams: From Configuration to Collaboration

Master Microsoft Teams in Office 365 to effectively collaborate with remote teams through email, online meetings and file sharing. Enhance your communication skills and productivity today. Recommended MS Office 365 Essential Skills or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34719	S(1)	3/15	8:30am-4:30pm	OM

PCA 867

Excel Introduction for Office 365

Gain the basic concepts and skills needed to start being productive with Microsoft Excel Online. Learn how to create and save worksheets that contain various kinds of calculations and formatting. Recommended: Windows Introduction or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34721	T/R(3)	5/6-13	6-8:30pm	Zoom

PCO 419

Microsoft Excel Introduction

Gain the skills needed to start being productive with Microsoft Excel. Learn how to create, save, share and print worksheets that contain various kinds of calculations and formatting. Recommended: Windows Introduction or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34773	M/W(3)	1/6-13	6-8:30pm	EC
34774	T/R(3)	3/4-11	9-11:30am	HV



PCO 420

Microsoft Excel Intermediate

Master complex workbooks, advanced functions, data analysis, impactful charts and collaboration in Excel.

Prerequisite: Microsoft Excel Introduction or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34776	M/W(3)	1/22-29	9-11:30am	EC
34777	T/R(3)	3/18-25	9-11:30am	HV

PCO 421

Microsoft Excel Advanced

Learn to handle data from different sources, create conditional outputs, manipulate dates and text and automate tasks. Prerequisite: Microsoft Excel Intermediate or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34779	M/W(3)	2/10-17	6-8:30pm	EC
34780	T/R(3)	4/1-8	9-11:30am	HV

PCO 422

Microsoft Excel Complete

Combine Microsoft Excel Introduction, Intermediate and Advanced courses to experience full Excel training. Recommended: Windows Introduction or equivalent knowledge.

Total Cost: \$495 (Tuition: \$149 Fees: \$346)

CRN#	Day/Ses.	Dates	Time	Location
34782	S(3)	5/3-17	8:30am-4:30pm	CC

PCO 286

Microsoft® Excel® for Office 365™: Data Analysis with PivotTables

Take advantage of the power of advanced PivotTable features to analyze your raw data and create PivotCharts. Recommended: Excel Advanced or equivalent Knowledge.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34768	M/W(2)	2/3-5	6-8:30pm	Zoom
34769	M/W(2)	5/5-7	6-8:30pm	Zoom

PCO 287

Microsoft® Excel® for Office 365™: Data Analysis with Power Pivot

Use Microsoft® Excel® Power Pivot to organize, manipulate and report on large amounts of data in the best way possible. Recommended: Excel Advanced or equivalent Knowledge.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34771	T/R(2)	1/28-30	6-8:30pm	Zoom
34772	T/R(2)	4/8-10	6-8:30pm	Zoom

PCO 423

Microsoft Excel Certification Online Training

Earn your Microsoft Office Specialist Expert certification in Excel. Prepare for the exam by covering fundamentals like managing worksheets, creating tables, applying formulas and exploring new Excel features.

Total Cost: \$595 (Tuition: \$20 Fees: \$575)

CRN#	Day/Ses.	Dates	Time	Location
34927	Arranged	5/12-6/23	Arranged	E2GC

PCO 429

Microsoft Excel Certification Training

Prepare for the Microsoft Office Specialist Expert Excel certification. Learn to create and manage worksheets, utilize formulas/functions and handle charts and data in this instructor-led class.

Total Cost: \$695 (Tuition: \$0 Fees: \$695)

CRN#	Day/Ses.	Dates	Time	Location
34750	M/T/W(9)	2/10-26	6-9:15pm	HV

PCO 417

Microsoft Outlook Certification Online Training

Prepare for the Microsoft Office Specialist Outlook Certification exam by learning new features, best practices for ribbons and commands, managing multiple accounts and filing, search folders and archiving.

Total Cost: \$595 (Tuition: \$20 Fees: \$575)

CRN#	Day/Ses.	Dates	Time	Location
34928	Arranged	1/13-2/10	Arranged	E2GC

PCO 416

Microsoft Outlook Certification Training

Get ready for the Microsoft Office Specialist Outlook exam. Master Outlook's interface, manage messages, calendars, contacts, tasks and notes. Learn to handle accounts, use mail merge, share calendars and set up contact groups. Recommended: Windows Introduction or equivalent knowledge.

Total Cost: \$695 (Tuition: \$232 Fees: \$463)

CRN#	Day/Ses.	Dates	Time	Location
34743	M/W(6)	1/27-2/12	6-9:15pm	Zoom
34745	M/T/W(6)	5/12-23	6-9:15pm	EC

PCO 412

Microsoft PowerPoint Introduction

Learn the latest Microsoft PowerPoint to create engaging multimedia presentations, including text, graphics, objects, tables, charts, Smart Art and 3D models. Apply transitions and print your presentation.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34739	T/R(3)	2/4-11	6-8:30pm	EC

PCO 413

Microsoft PowerPoint Advanced

Learn advanced Microsoft PowerPoint skills, including formatting, animations, transitions, media management, corrections tracking, multi-presentation work, custom slide shows and security/sharing options.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34741	T/R(3)	4/22-29	6-8:30pm	EC

PCO 415

Microsoft PowerPoint Complete

Combine Microsoft PowerPoint Introduction and Advanced courses for full PowerPoint training. Recommended: Windows Introduction or equivalent knowledge.

Total Cost: \$395 (Tuition: \$119 Fees: \$276)

CRN#	Day/Ses.	Dates	Time	Location
34742	S(2)	3/1-8	8:30am-4:30pm	DC

PCO 407

Microsoft Word Introduction

Learn the basics of Microsoft Word, including creating, formatting and setting up documents with graphics and tables. Recommended prerequisites: Windows Introduction or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34734	T/R(3)	2/11-18	9-11:30am	CC

PCO 408

Microsoft Word Intermediate

Learn advanced Microsoft Word features like formats, styles, templates, tables, charts, themes and mail merge. Prerequisite: Microsoft Word Introduction or equivalent knowledge.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34736	T/R(3)	2/25-3/4	9-11:30am	CC

PCO 409

Microsoft Word Advanced

Learn advanced formatting, document management, references, macros and forms in the latest Microsoft Word. Prerequisite: Intermediate knowledge of Microsoft Word or equivalent.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34738	T/R(3)	3/18-25	9-11:30am	CC



PCO 425

Microsoft Word Complete

Combining Microsoft Word Introduction, Intermediate, and Advanced courses will give you full Microsoft Word training with the latest Office version. Recommended: Windows Intro or equivalent knowledge.

Total Cost: \$495 (Tuition: \$149 Fees: \$346)

CRN#	Day/Ses.	Dates	Time	Location
34748	S(3)	5/17-31	8:30am-4:30pm	DC

PCA 888

Word Introduction for Office 365

Learn the basic concepts and skills to start being productive with Microsoft Word Online and how to create, format and set up a document, plus how to add graphics and tables.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35723	T/R(3)	1/14-21	6-8:30pm	Zoom

PCO 411

Microsoft Word Certification Online Training

Prepare for Microsoft Office Specialist (MOS) Word and Word Expert certification exams. Stand out with proficiency in Microsoft Word, covering documents, drawing tools, tables, tracking changes, mail merge and more.

Total Cost: \$595 (Tuition: \$20 Fees: \$575)

CRN#	Day/Ses.	Dates	Time	Location
34925	Arranged	2/10-3/24	Arranged	E2GC

MICROSOFT OFFICE ED2GO ONLINE COURSES

Online courses offered in partnership with ED2GO.

For details, go to: ed2go.com/cbcconline.

Total Cost: \$169 (Tuition: \$20 Fees: \$149)

Course#	CRN#	Course Title	Dates
PCA 826	35353	Introduction to Microsoft Access 2019	1/15/-3/7
PCA 826	35354	Introduction to Microsoft Access 2019	4/16-6/6
PCA 822	35355	Introduction to Microsoft Excel 2019	2/12-4/4
PCA 822	35356	Introduction to Microsoft Excel 2019	4/16-6/6
PCA 823	35342	Intermediate Excel 2019	2/12-4/4
PCA 823	35343	Intermediate Excel 2019	3/12-5/2
PCA 824	35441	Advanced Microsoft Excel 2019	1/15/-3/7
PCA 824	35339	Advanced Microsoft Excel 2019	5/14/-7/4
PCA 825	35441	Introduction to Microsoft PowerPoint 2019	1/15/-3/7
PCA 825	35444	Introduction to Microsoft PowerPoint 2019	5/14/-7/4
PCP 793	35425	Microsoft Excel – Pivot Tables	3/12-5/2
PCP 793	35429	Microsoft Excel – Pivot Tables	5/14/-7/4
PCA 820	35344	Introduction to Microsoft Word 2019	1/15/-3/7
PCA 820	35345	Introduction to Microsoft Word 2019	5/14-7/4
PCA 821	35344	Intermediate Microsoft Word 2019	3/12-5/2
PCA 821	35345	Intermediate Microsoft Word 2019	5/14-7/4
PCA 685	35433	Understanding Cloud Computing	1/15/-3/7
PCA 685	35435	Understanding Cloud Computing	5/14-7/4

BUSINESS SOLUTIONS

PCO 307

Adobe Acrobat Pro for Business and Legal Professionals

Expand your technical skills and take advantage of the functionality of Adobe Acrobat. Learn advanced techniques for document management, editing and security that are vital in an ever-expanding digital workplace.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34728	T/R(3)	2/18-25	6-8:30pm	EC
34730	S(1)	5/24	8:30am-4:30pm	EC

PCO 285

Microsoft Project

Learn to create a project plan in Microsoft Project, including scheduling, resource allocation, progress tracking, budget management and workload analysis. Prerequisites: Windows Introduction and basic project management knowledge.

Total Cost: \$459 (Tuition: \$138 Fees: \$321)

CRN#	Day/Ses.	Dates	Time	Location
34723	S(2)	2/22-3/1	8:30am-4:30pm	HV
34725	S(2)	5/10-17	8:30am-4:30pm	EC

MAR 015

Technology for Marketing Assistants

This class offers a broad overview of media creation software for creation of online and printed media for marketing support staff and non-designers. Recommended: Experience in Microsoft 365 or completion of Technology Skills for Workplace Success.

Total Cost: \$695 (Tuition: \$209 Fees: \$486)

CRN#	Day/Ses.	Dates	Time	Location
35015	M/W(10)	3/3-4/2	6-9:15pm	EC
	Arranged	3/3-4/2	Arranged	Online

PCO 340

Using Google G Suite

Learn how Google G Suite offers various productivity apps like Gmail, Google Drive, Docs, Slides, Drawings, Sheets, Forms, Hangouts, Calendar and Sites, providing robust features and functionalities for efficient work.

Total Cost: \$269 (Tuition: \$81 Fees: \$188)

CRN#	Day/Ses.	Dates	Time	Location
34731	S(2)	3/8-15	8:30am-4:30pm	HV

DATA ANALYSIS

PCO 341

Google Analytics™: Foundation

Discover how Google Analytics can help you evaluate website traffic, improve online advertising and increase conversion rates. Start by creating a Google Analytics account in this foundational course.

Total Cost: \$369 (Tuition: \$111 Fees: \$258)

CRN#	Day/Ses.	Dates	Time	Location
34732	S(2)	2/15-22	8:30am-4:30pm	CC

PCO 345

Introduction to Power BI

Quickly extract, transform and load data with ease. Create interactive visualizations like charts and maps to gain valuable insights and make informed decisions for your organization.

Total Cost: \$195 (Tuition: \$15 Fees: \$180)

CRN#	Day/Ses.	Dates	Time	Location
35327	Arranged	2/3-28	Arranged	LERN
35329	Arranged	4/7-5/2	Arranged	LERN

PCO 346

Intermediate Power BI

Master power query for ETL, build data models, perform calculations with DAX and use time intelligence for YoY/YTD reports. Enhance your reports with user-friendly features.

Total Cost: \$195 (Tuition: \$15 Fees: \$180)

CRN#	Day/Ses.	Dates	Time	Location
35330	Arranged	3/3-28	Arranged	LERN
35331	Arranged	5/5-30	Arranged	LERN



PCO 347

Advanced Power BI

Master Power BI advanced features. Learn to identify data inconsistencies, design efficient queries, create relationships, write DAX code, add navigation and analytics.

Total Cost: \$195 (Tuition: \$15 Fees: \$180)

CRN#	Day/Ses.	Dates	Time	Location
35332	Arranged	4/7-5/2	Arranged	LERN
35334	Arranged	6/2-6/27	Arranged	LERN

**BUSINESS SOLUTIONS ED2GO
ONLINE COURSES**

Arranged courses offered in partnership with ED2GO. For details, go to: ed2go.com/cbcconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

Course#	CRN#	Course Title	Dates
PCO 425	35458	Introduction to PC Troubleshooting	1/15-3/7
PCO 425	35460	Introduction to PC Troubleshooting	2/12-4/4
PCO 425	35457	Introduction to PC Troubleshooting	3/12-5/2
PCO 425	35459	Introduction to PC Troubleshooting	5/14-7/4

Total Cost: \$169 (Tuition: \$20 Fees: \$149)

Course#	CRN#	Course Title	Dates
PCO 437	35438	Getting Started with Google Workspace	3/12-5/2
PCO 437	35439	Getting Started with Google Workspace	5/14-7/4

Total Cost: \$169 (Tuition: \$20 Fees: \$149)

PCA 829	35447	Introduction to Microsoft Project 2019	2/12-4/4
PCA 829	35450	Introduction to Microsoft Project 2019	5/14-7/4
PCA 423	35402	Introduction to QuickBooks	2/12-4/4
PCA 828	35346	Intermediate QuickBooks 2019	3/12-5/2
PCA 828	35347	Intermediate QuickBooks 2019	5/14-7/4
PCA 443	35462	Introduction to SharePoint 2019	2/12-4/4
PCA 443	35463	Introduction to SharePoint 2019	3/12-5/2
PCA 443	35464	Introduction to SharePoint 2019	5/14-7/4

DESKTOP PUBLISHING AND GRAPHICS

PCA 485

Illustrator CC Introduction

Learn to create and manipulate shapes, draw paths, insert text and customize objects in a graphic. Prepare documents for deployment. Recommended: Windows Intro or equivalent knowledge.

Total Cost: \$269 (Tuition: \$81 Fees: \$188)

CRN#	Day/Ses.	Dates	Time	Location
34703	M/W(3)	2/10-17	6-8:30pm	EC

PCA 676

Illustrator CC Advanced

Learn to use Illustrator CC for complex illustrations, painting tools, color management, formatting type and effects. Prepare content for deployment, commercial printing and web graphics. Prerequisite: Illustrator CC Intro or equivalent knowledge.

Total Cost: \$269 (Tuition: \$81 Fees: \$188)

CRN#	Day/Ses.	Dates	Time	Location
34704	M/W(3)	2/19-26	6-8:30pm	EC

PCA 484

InDesign CC Introduction

Design and customize a document, work with page elements, build tables and prepare a document for delivery. Recommended: Windows Intro or equivalent knowledge.

Total Cost: \$269 (Tuition: \$81 Fees: \$188)

CRN#	Day/Ses.	Dates	Time	Location
34698	S(1)	4/5	8:30am-4:30pm	EC

PCA 675

InDesign CC Advanced

Learn to prepare dynamic documents for multiple formats, manage advanced elements and styles, handle long documents and customize print settings in InDesign. Prerequisite: InDesign CC Intro or equivalent knowledge.

Total Cost: \$269 (Tuition: \$81 Fees: \$188)

CRN#	Day/Ses.	Dates	Time	Location
34701	S(1)	4/26	8:30am-4:30pm	EC

**DESKTOP PUBLISHING & GRAPHICS ED2GO
ONLINE COURSES**

Arranged courses offered in partnership with ED2GO. For details, go to: ed2go.com/cbcconline.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

Course#	CRN#	Course Title	Dates
PCP 266	35349	Introduction to InDesign	1/15-3/7
PCP 266	35350	Introduction to InDesign	4/16-6/6
PCP 720	35348	Intermediate InDesign	3/12-5/2
PCA 663	35351	Introduction to Lightroom	1/15-3/7
PCA 663	35352	Introduction to Lightroom	4/16-6/6
PCA 665	35453	Introduction to Microsoft Publisher	1/15-3/7
PCA 665	35455	Introduction to Microsoft Publisher	3/12-5/2
PCA 665	35456	Introduction to Microsoft Publisher	5/14-7/4
PCP 248	35399	Introduction to Photoshop CS	1/12-4/4
PCP 248	35393	Introduction to Photoshop CS	4/16-6/6



DON'T MISS MEALS! BUYING FOOD IS A SNAP.

SNAP helps provide a consistent means to purchase food.

CCBC's partnership with the Department of Human Services provides a CCBC Benefit Eligibility Specialist to assist you with the following:

- filing your application
- completing the benefit review form
- processing your re-determination

Contact us today!

Still undecided?

Reasons to work with a Benefit Eligibility Specialist:

1. Food is the key to good health. Individuals with enough to eat perform better at home, work or school.
2. Applying for SNAP is discreet and private. Information is kept confidential.

For assistance contact:
443.840.4122 or
SNAPbenefits@ccbcmdu.edu.





CRIMINAL JUSTICE & LEGAL STUDIES

Protect, Advocate, Serve and Advance. Make your case for a just future.

Workforce Training Options

- E-Discovery Specialist
- Private Investigator
- Special Police Officer

Degree & Certificate Program Areas

- Criminal Justice Studies
- Digital Forensics
- Legal Studies
- Paralegal Studies

5,686 LAW ENFORCEMENT OFFICERS WERE CONTRIBUTED TO THE REGIONAL WORKFORCE BY CCBC



PRIVATE INVESTIGATOR

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

REQUIRED COURSES:

Classes can be taken individually, but all four must be completed to receive the certificate. Not all classes are offered every semester.

- Criminal Justice and the Constitution
- Criminal Law
- Private Investigation
- Criminal Justice Internship

SSP 259

Criminal Justice and the Constitution

Learn about the development of the U.S. Constitution, the Bill of Rights and the Fourteenth Amendment and how they impact criminal justice. Discuss the U.S. Supreme Court and its authority to interpret the Constitution and laws, civil liability and its relationship to criminal law, double jeopardy and constitutional issues, such as judicial review, criminal rights and due process. This course also offered for credit as CRJU 122.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
34854	T/R(27)	1/27-5/15	12:45-2:10pm	EC

SSP 261

Criminal Law

It is important to understand criminal law when working as a private investigator. Study criminal law as it is applied at local, state and federal levels, examine elements of crimes as prosecuted in a court of law, and learn the sources and types of criminal law. This course also offered for credit as CRJU 120.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
34855	Arranged	1/27-5/15	Arranged	Online
34856	T/R(27)	1/27-5/15	9:35-11am	EC

SSP 262

Criminal Justice Internship

Integrate your skills, apply your knowledge and gain valuable experience working in the field of criminal justice. Assess and evaluate the role of the agency within the criminal justice system and its impact on the community. This course also offered for credit as CRJU 273.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
34857	Arranged	1/27-5/15	Arranged	Online

SPECIAL POLICE OFFICER

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

SSP 288

Special Police Officer Initial Training

80 hours of special police officer training approved by the Maryland State Police. Learn the SPO's role, criminal law, crime prevention, court procedures, interpersonal skills and first aid/CPR. Practice skills for interacting with the public and offenders.

Total Cost: \$849 (Tuition: \$255 Fees: \$594)

CRN#	Day/Ses.	Dates	Time	Location
35152	M-F(12)	3/24-4/8	8am-4pm	DC

LEGAL STUDIES

LAW 026

Employment Law (NEW)

This course helps employers and managers understand their rights and responsibilities under employment law, covering constitutional issues, discrimination, unionization and current trends for effective management.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
35290	Arranged	1/27-5/18	Arranged	Online

LAW 047

Navigating Divorce, Custody and Child Support in Maryland

This course covers legal aspects of divorce, child custody and child support. Learn to draft divorce complaints, manage property distribution, calculate child support per Maryland guidelines and explore custody and visitation options.

Total Cost: \$99 (Tuition: \$30 Fees: \$69)

CRN#	Day/Ses.	Dates	Time	Location
34977	S(1)	3/22	9am-4pm	OM



HEALTHCARE

Diagnose, Treat, Nurture and Thrive. Keep your future vitals in check.

Workforce Training Options

- Central Service Technician
- Child Care Provider
- Community Health Worker
- Delegating Nurse
- Dental and Oral Radiography
- Dental Assistant
- EMS Specialty Certification
- EMT
- Massage Therapy
- Medical Assistant
- Medical Billing

- Medical Front Office
- Medicine Aide
- Nurse Refresher Series
- Nursing Assistant
- Patient Care Technician
- Pharmacy Technician
- Phlebotomist
- Polysomnographic (Sleep) Technologist
- Veterinary Assistant

Degree & Certificate Program Areas

- Anesthesia Technology
- Allied Health
- Dental Hygiene
- Emergency Medical Technology
- Histotechnology
- Medical Coding
- Medical Laboratory Technology
- Mortuary Science
- Nursing
- Occupational Therapy Assistant
- Practical Nursing
- Radiation Therapy
- Radiography
- Respiratory Care Therapist

2,454 HEALTH TECHNICIANS WERE CONTRIBUTED TO THE REGIONAL WORKFORCE BY CCBC



PREREQUISITES FOR HEALTH AND HUMAN SERVICES

The following courses are frequently listed as prerequisites for Health and Human Services programs. Under each program description, you'll find a list of required prerequisites, as well as required sequence of courses, internships or clinicals. Some prerequisite courses can be completed by passing a challenge exam. These courses are not for credit(s).

AHE 519

Anatomy & Physiology for Health Occupations

An overview of human body structure, function and common diseases. Prerequisite: Completion of at least half of Medical Terminology for Health Occupations (AHES34). Textbook required for first class.

Total Cost: \$329 (Tuition: \$99 Fees: \$230)

CRN#	Day/Ses.	Dates	Time	Location
34966	T(10)	1/28-4/1	6-9:15pm	EC
34969	M/W(10)	3/3-4/2	6-9:15pm	EC

AHE 672

Anatomy & Physiology for Health Care Workers (Online)

Online version of Anatomy and Physiology for Health Occupations. Textbook required for first class.

Total Cost: \$329 (Tuition: \$99 Fees: \$230)

CRN#	Day/Ses.	Dates	Time	Location
34970	W(10)	2/5-4/9	6-9:15pm	Zoom
34973	R(10)	4/24-7/3	6-9:15pm	Zoom

AHL 217

Basic Math Skills for Healthcare Workers (Online)

Online version of Basic Math Skills for the Health Care Worker.

Total Cost: \$145 (Tuition: \$44 Fees: \$101)

CRN#	Day/Ses.	Dates	Time	Location
34997	R(5)	1/2-30	6-8pm	Zoom
35006	W(5)	2/12-3/12	6-8pm	Zoom
35011	M(5)	3/10-4/7	6-8pm	Zoom
35014	T(5)	5/27-6/24	6-8pm	Zoom

WOS 064

Basic Math Skills for the Health Care Worker

A review of math skills used in the health care field, including addition, subtraction, multiplication, division, conversions of fractions and decimals, the metric system for measurements, and how to set up basic algebraic equations to solve health care problems.

Total Cost: \$145 (Tuition: \$44 Fees: \$101)

CRN#	Day/Ses.	Dates	Time	Location
35020	T(5)	5/6-6/3	7-9pm	EC

AHL 166

Essential Skills for the Health Care Provider

Acquire key skills for success in health care settings, including effective communication, strategies for handling feedback, customer service, understanding employer expectations and fostering personal/professional growth.

Total Cost: \$179 (Tuition: \$54 Fees: \$125)

CRN#	Day/Ses.	Dates	Time	Location
33827	Arranged	1/6-2/9	Arranged	Online
33828	Arranged	2/3-3/9	Arranged	Online
33829	Arranged	3/10-4/13	Arranged	Online
33834	Arranged	4/22-5/25	Arranged	Online
33836	Arranged	5/12-6/15	Arranged	Online



AHL 149

Medical Terminology for Administrative Health Care Professionals

Learn root words, prefixes and suffixes in order to have a basic understanding of medical terminology used in health care settings. This course is designed to assist non-clinical health care students.

Total Cost: \$189 (Tuition: \$57 Fees: \$132)

CRN#	Day/Ses.	Dates	Time	Location
33052	M(6)	3/3-4/7	9:30am-12:45pm	EC

AHE 534

Medical Terminology for Health Occupations

Learn the correct pronunciation and meaning of medical terms. Recommended for all students interested in any health care occupation. Textbook required for first class.

Total Cost: \$329 (Tuition: \$99 Fees: \$230)

CRN#	Day/Ses.	Dates	Time	Location
34963	M/W(10)	1/6-2/10	6-9:15pm	EC
34961	T(10)	4/22-6/24	6-9:15pm	EC

AHE 124

Medical Terminology (Online)

An online version of Medical Terminology for Health Occupations (AHE534). Textbook required for first class.

Total Cost: \$329 (Tuition: \$99 Fees: \$230)

CRN#	Day/Ses.	Dates	Time	Location
34954	R(10)	1/28-4/8	6-9:15pm	Zoom
34957	T/R(10)	3/4-4/3	6-9:15pm	Zoom
34959	W(10)	4/16-6/18	6-9:15pm	Zoom

CPR FOR HEALTH CARE PROVIDERS

AHE 805

CPR for Health Care Providers

This American Heart Association course for health care professionals covers high-quality CPR, 1- and 2-rescuer CPR/AED for all ages, bag-mask techniques, rescue breathing and choking relief for adults, children and infants.

Total Cost: \$109 (Tuition: \$33 Fees: \$76)

CRN#	Day/Ses.	Dates	Time	Location
35661	U(1)	1/12	9am-4:30pm	EC
35667	S(1)	1/25	9am-4:30pm	RAC
35662	S(1)	2/8	9am-4:30pm	EC
35668	U(1)	2/23	9am-4:30pm	HV
35663	S(1)	3/8	9am-4:30pm	EC
35669	S(1)	3/22	9am-4:30pm	RAC
35664	U(1)	4/6	9am-4:30pm	EC
35670	S(1)	4/26	9am-4:30pm	HV
35665	U(1)	5/4	9am-4:30pm	EC
35671	S(1)	5/17	9am-4:30pm	RAC

CHALLENGE EXAMS

You can test out of some prerequisite courses because of prior learning. Passing a challenge exam with an 80% or better allows students to waive out of the class. You may only take each exam one time. Please contact cehealth@cCBCmd.edu with questions about challenge exams.

CENTRAL SERVICE TECHNICIAN

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Certified registered central service technicians work in hospitals/surgical centers and play a critical role in preventing and controlling infection by sterilizing, processing, storing and distributing medical supplies. After completing the program, students can start earning the required 400 hours of hands-on experience to take the national exam administered by the Healthcare Sterile Processing Association. Students can gain this experience through entry-level technician positions or by enrolling in the four clinical classes at CCBC. To learn more about the program, contact cehealth@cCBCmd.edu for details.

COURSE SEQUENCE:

- Medical Terminology for Health Occupations
- CPR for Health Care Providers
- Central Service Technician Classroom
- (Optional) Central Service Technician Clinicals I, II, III, IV

Note: Students are assigned to a hospital in the Baltimore region and must be available during daytime hours for a minimum of 24 hours per week.

AHL 045

Central Service Technician - Classroom

Meet the Central Service Technician certification requirements per International Association of Healthcare Central Service Materials Management (IAHCSMM) guidelines. Learn methods to prevent microorganism spread, sterilization techniques and equipment management.

Total Cost: \$1,369 (Tuition: \$411 Fees: \$958)

CRN#	Day/Ses.	Dates	Time	Location
34030	M/W(24)	2/17-5/19	6-9:15pm	EC

PARTNERSHIP WITH THE BALTIMORE ALLIANCE FOR CAREERS IN HEALTHCARE (BACH)

SCHOLARSHIPS AVAILABLE

In addition to Continuing Education financial aid, CCBC's partnership with BACH is another source of student scholarships for careers in healthcare. Many Workforce Training Certificate programs are available. Visit the BACH website at baltimorealliance.org to register for an information session and learn more.

CHILDCARE/DAYCARE PROVIDER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Childcare providers attend to children in schools, businesses, private households and childcare institutions. They perform a variety of tasks such as dressing, feeding and overseeing play, are responsible for the safety and well-being of the children in their care, and work as part of a team. CCBC offers three different course series options for students interested in this career track (see options below). Please contact cehealth@cCBCmd.edu with any questions about the program. Childcare position titles and corresponding courses offered at CCBC are listed below:

Childcare Provider/Teacher Preschool (90 hrs)

- Childcare I: Growth and Development
- Childcare II: Activities for Young Children

Childcare Teacher School Age (90 hrs)

- Childcare I: Growth and Development
- Childcare: The School Age Child

Childcare Infant/Toddler Provider (90 hrs)

- Childcare 1: Growth and Development
- Group Care of Infants and Toddlers

CHI 019

Childcare I Growth and Development

Satisfy the child development half of the MSDE requirement of 99 hours for childcare teachers and directors. Topics include growth and development of children (birth through age 12), emotional development of young children and intellectual/physical development.

Total Cost: \$280 (Tuition: \$84 Fees: \$196)

CRN#	Day/Ses.	Dates	Time	Location
35198	S(9)	3/8-5/3	9am-2:30pm	CC

CHI 043

Childcare I: Child Growth and Development (Online)

Online version of Child Care I: Growth and Development (CHI 019).

Total Cost: \$280 (Tuition: \$84 Fees: \$196)

CRN#	Day/Ses.	Dates	Time	Location
35225	Arranged	1/18-3/1	Arranged	Online
35227	Arranged	2/1-3/29	Arranged	Online
35229	Arranged	4/26-6/7	Arranged	Online
35231	Arranged	5/17-6/28	Arranged	Online

CHI 020

Childcare II Activities for Young Children

Satisfy the curriculum half of the MSDE requirement of 90 hours of training for childcare teachers and directors working with preschoolers. Topics include activities for children ages birth through six years, principles of children's learning and learning environments.

Total Cost: \$280 (Tuition: \$84 Fees: \$196)

CRN#	Day/Ses.	Dates	Time	Location
35243	U(9)	5/18-7/13	9am-2:30pm	CC



CHI 044

Childcare II: Activities for Young Children (Online)

Online version of Child Care II: Activities for Young Children (CHI 020).

Total Cost: \$280 (Tuition: \$84 Fees: \$196)

CRN#	Day/Ses.	Dates	Time	Location
35247	Arranged	1/11-2/22	Arranged	Online
35245	Arranged	3/8-4/26	Arranged	Online
35239	S(9)	5/3-6/28	10am-12:30pm	Zoom

CHI 031

Communication Skills for Childcare Professionals

Learn basic communication skills for childcare centers including speaking, writing, interpersonal strategies and critical reading. Focus on communication with parents, co-workers and issues within a typical childcare day.

Total Cost: \$109 (Tuition: \$33 Fees: \$76)

CRN#	Day/Ses.	Dates	Time	Location
35177	Arranged	2/8-15	Arranged	Online
35179	Arranged	3/22-29	Arranged	Online
35182	Arranged	5/10-17	Arranged	Online

CHI 015

Childcare: The School-Age Child (Online)

Gain the skills needed to work in school-age childcare programs. Topics include curriculum planning and concepts of the development of the child aged six to 12 years.

Total Cost: \$280 (Tuition: \$84 Fees: \$196)

CRN#	Day/Ses.	Dates	Time	Location
35192	Arranged	3/15-5/10	Arranged	Online

CHI 032

Group Care of Infants and Toddlers

Fulfill the MSDE requirement of 45 hours of infant-toddler training for childcare professionals. Topics include growth and development, curriculum planning, goal setting and choosing age-appropriate materials and methods.

Total Cost: \$280 (Tuition: \$84 Fees: \$196)

CRN#	Day/Ses.	Dates	Time	Location
35194	Arranged	1/25-3/8	Arranged	Online
35195	Arranged	5/3-6/14	Arranged	Online

CHI 042

Medication Administration for Childcare Providers

This state-approved curriculum provides six clock hours of MSDE Core of Knowledge: Health, Safety and Nutrition and addresses NAEYC standards for program accreditation. Instruction provided by qualified health professionals. MDSE Medication Administration handbook provided.

Total Cost: \$89 (Tuition: \$27 Fees: \$62)

CRN#	Day/Ses.	Dates	Time	Location
35184	U(1)	1/26	9am-3:30pm	HV
35187	U(1)	2/23	9am-3:30pm	HV
35189	U(1)	3/30	9am-3:30pm	HV
35190	U(1)	4/27	9am-3:30pm	HV

CHILDCARE FAMILY PROVIDER

Meet Maryland State Department of Education (MSDE) training requirements to become a licensed family childcare provider. You will need to complete the six modules to receive your Childcare Family Provider Certification. Please contact cehealth@cbbcmed.edu with any questions about the program.

CHI 035

Family Childcare Pre-Service Module 1: Child Development

Get an introduction to child development concepts for family childcare providers. Topics include growth milestones from birth to 13 years, key child theorists' beliefs and insights into learning differences.

Total Cost: \$55 (Tuition: \$17 Fees: \$38)

CRN#	Day/Ses.	Dates	Time	Location
35167	Arranged	1/11-18	Arranged	Online
35164	Arranged	4/26-5/3	Arranged	Online

CHI 036

Family Childcare Pre-Service Module 2: Curriculum

Receive an introduction to the basic concepts of curriculum for family childcare providers. Topics include major components of a developmentally appropriate family childcare curriculum and environment.

Total Cost: \$55 (Tuition: \$17 Fees: \$38)

CRN#	Day/Ses.	Dates	Time	Location
35168	Arranged	1/25-2/1	Arranged	Online
35165	Arranged	5/10-17	Arranged	Online

CHI 037

Family Childcare Pre-Service Module 3: Health, Safety and Nutrition

Learn the basic concepts of health, safety and nutrition for family childcare providers. Topics include emergency preparedness, menu planning and specific issues of concern for the health and safety needs of children.

Total Cost: \$55 (Tuition: \$17 Fees: \$38)

CRN#	Day/Ses.	Dates	Time	Location
35169	Arranged	2/8-15	Arranged	Online
35166	Arranged	5/24-31	Arranged	Online

CHI 038

Family Childcare Pre-Service Module 4: Special Needs

Learn basic concepts of inclusive care for children with special needs in family childcare. Topics include the Americans with Disabilities Act, inclusive care practices, behavioral and developmental issues, and available resources.

Total Cost: \$55 (Tuition: \$17 Fees: \$38)

CRN#	Day/Ses.	Dates	Time	Location
35170	Arranged	2/22-3/1	Arranged	Online

CHI 039

Family Childcare Pre-Service Module 5: Professionalism

Become familiar with the basic administrative tasks of operating a family childcare program. Topics include supervision and appropriate guidance, abuse and/or neglect, basic recordkeeping, policies and procedures, marketing, handbooks and contracts.

Total Cost: \$55 (Tuition: \$17 Fees: \$38)

CRN#	Day/Ses.	Dates	Time	Location
35171	Arranged	3/8-15	Arranged	Online

CHI 040

Family Childcare Pre-Service Module 6: Community

Learn the basic concepts of community relationship building for family childcare providers. Topics include relationships with children and families, cultural awareness and partnerships with community organizations.

Total Cost: \$55 (Tuition: \$17 Fees: \$38)

CRN#	Day/Ses.	Dates	Time	Location
35172	Arranged	3/22-29	Arranged	Online

COMMUNITY HEALTH WORKER

CONTINUING EDUCATION WORKFORCE CERTIFICATE

A community health worker (CHW) is a trusted individual who links health and social services to their community to facilitate access to services and improve the quality and cultural humility of those services. A CHW also builds individual and community capacity by increasing health knowledge and self-sufficiency through community outreach, education and the provision of accurate and relevant information. Students are required to attend an orientation prior to beginning the program. Call **443.840.1389** or email cloeblein@cbbcmed.edu for orientation details.

PREREQUISITE/COREQUISITE:

- Medical Terminology for Administrative Healthcare Professionals

COURSE SEQUENCE:

- Community Health and Contact Tracing
- Expanded Concepts of Community Health
- Community Health Worker Practicum

This program is accredited by the Maryland Department of Health (MDH), Accreditation Number: 009-2021-G. Upon successful completion, students are eligible to apply for CHW certification from MDH. For more information, visit health.maryland.gov.



AHL 233

Community Health and Contact Tracing

Gain an introduction to the community health worker role and receive concrete training in contact tracing.

Total Cost: \$229 (Tuition: \$69 Fees: \$160)

CRN#	Day/Ses.	Dates	Time	Location
35333	M/W(7)	1/13- 2/5	6:30-9:45pm	Zoom

AHL 258

Expanded Concepts of Community Health

Learn advocacy, community building and public health concepts. Develop skills in communication, cultural competency, resource navigation, care coordination and outreach. Complete this course to qualify for Maryland Community Health Worker certification.

Total Cost: \$1,139 (Tuition: \$342 Fees: \$797)

CRN#	Day/Ses.	Dates	Time	Location
35793	M/W(26)	2/10-5/19	6:30-9:45pm	Zoom

DENTAL ASSISTANT

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Dental assistants greatly increase the efficiency of the dentist in delivering quality oral health care and are essential members of the dental care team. Successful completion will qualify individuals to challenge multiple certification exams. Completing an information session is MANDATORY prior to registering for the program. Please contact cehealth@ccbcmd.edu to register for an upcoming information session and receive information about upcoming course dates.

PREREQUISITE:

- Dental Assistant Application

COURSE SEQUENCE:

- Anatomy, Morphology and Physiology for Dental Assisting
- Essential Skills for the Health Care Professional
- CPR for Health Care Providers
- Dental Assisting and Oral Radiography

AHL 184

Dental Assistant Program Application

Become familiar with the application requirements and get assistance in submitting the required documentation for the Dental Assistant program.

Total Cost: \$0 (Tuition: \$0 Fees: \$0)

CRN#	Day/Ses.	Dates	Time	Location
33206	Arranged	2/24-4/28	Arranged	Online

DISPENSARY TECHNICIAN

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Dispensary technicians work in the health care field, in medical cannabis dispensaries, performing day-to-day operations, helping patients with the Maryland state regulations process and working with patients to find the best delivery methods and products that suit their needs and ensure proper dosing and usage. In under six months, you can be ready for a new career as a dispensary technician. Partnering with Howard Community College, classes are taught by industry experts and align with regulations and best practices of the Maryland Cannabis Commission (MCC). Both courses must be taken to earn a certificate. Classes meet via Zoom and have online work.

COURSE SEQUENCE:

- Dispensary Technician I
- Dispensary Technician II

AHL 327

Dispensary Technician I

Join the booming medical cannabis industry! Learn the essential skills for a dispensary technician role. Master day-to-day operations, Maryland regulations and patient management. Register for both I and II to earn the Dispensary Technician certificate.

Total Cost: \$409 (Tuition: \$69 Fees: \$340)

CRN#	Day/Ses.	Dates	Time	Location
33907	M/W(15)	1/13-3/3	6:30-8:30pm	Zoom

AHL 328

Dispensary Technician II

Continue your education in the medical cannabis industry. Dive into medicinal knowledge, patient care and counseling techniques. Explore recent research and cannabis properties. Register for both I and II to earn the Dispensary Technician certificate.

Total Cost: \$409 (Tuition: \$69 Fees: \$340)

CRN#	Day/Ses.	Dates	Time	Location
33908	M/W(15)	3/17-5/5	6:30-8:30pm	Zoom

EMERGENCY MEDICAL TECHNICIAN (EMT) REFRESHER

AHL 201

Emergency Medical Technician Refresher

This course is designed to provide students with the knowledge, skills and abilities to fulfill the requirements for MET recertification. Topics to be covered include Maryland medical protocols for EMS providers, preparatory, airway, patient assessment, medical and behavioral situations, and emergency obstetrics childbirth, infants and children.

Total Cost: \$ (Tuition: \$ Fees: \$)

CRN#	Day/Ses.	Dates	Time	Location
TBD	S(3)	2/1-2/15	9am-5pm	EC

CCBC ARPA WORKFORCE PROGRAM

HEALTHCARE PROGRAMS STARTING Spring 2025

- Certified Nursing Assistant (CNA)
- Medical Front Office (MFO)
- Patient Care Technician
- Pharmacy Technician

Comprehensive, high demand skills training at no cost.

Baltimore County residents only.

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Scan the QR code to get started today:





HEALTH CARE INFORMATION AND MANAGEMENT SYSTEMS (HEALTH IT)

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Health IT professionals assist hospitals and medical practices in implementing and utilizing electronic health records (EHRs) to improve patient care and support the growing use of technology in health care. The 175 hours of training prepares students to sit for the Certified Associate in Health Information Management Systems (CAHIMS) certification exam. Students need a background in health care or IT, including a degree, certification or five years' work experience. Classes start in the fall and take about one year to complete. To learn more, students are invited to attend a virtual information session on:

- Thursday, December 12, 2024 at 7pm
- Wednesday, February 5, 2025 at 7pm
- Tuesday, May 13, 2025 at 7pm

Please email mwehr@ccbcmd.edu to RSVP.

COURSE SEQUENCE:

- Foundations of Health Information Technology
- Introduction to Health Care Systems (for students with IT backgrounds)
- or –
- Introduction to IT and Computer Science (for students with health care backgrounds)
- Working in Teams
- Health Management Information Systems
- Quality Management
- IT Vendor Management
- EHR Process, Design and Implementation
- Public Health IT

MASSAGE THERAPIST

CONTINUING EDUCATION WORKFORCE CERTIFICATE

PELL FUNDING AVAILABLE

Fill out the FAFSA to be eligible. Contact CCBC's Financial Aid Office with any questions at **443.840.2222** or financialaid@ccbcmd.edu.

Train to become a licensed massage therapist, providing massage and bodywork services in health care settings by using manual, hands-on techniques on the soft tissues of the human body. The program consists of four modules and a total of 839 hours. Applications for various start dates are ongoing throughout the year. The application fee is \$10. Please contact Bre LaGuerre at blaguerre@ccbcmd.edu with any questions about the application process.

COURSE SEQUENCE:

MODULE I

- Anatomy and Physiology I for Massage Therapy
- Principles of Swedish for Massage Therapy
- Health, Safety and Ethics for Massage Therapy
- Introduction to Touch and Joint Movement for Massage Therapy
- Applied Reiki I for Massage Therapy
- CPR for Health Care Providers or BLS Providers

MODULE II

- Principles of Chair for Massage Therapy
- Deep Tissue Theory and Practice for Massage Therapy
- Anatomy and Physiology II for Massage Therapy
- Fundamentals of Pathology for Massage Therapy

MODULE III

- Fundamentals of Neuromuscular Therapy-Lecture and Palpation
- Neuromuscular Therapy-Theory and Practice
- Spa Bodywork – A Fundamental Approach
- Applied Pharmacology for the Massage Therapist
- Principles of Business for Massage Therapy

MODULE IV

- Principles of Sports Massage
- Principles of Research and Massage Therapy
- Introduction to Myofascial Release
- Massage Therapy Clinic
- Introduction to Reflexology for Massage Therapy
- MD Law, Jurisprudence and MBLEx Test Prep for Massage Therapy

Accredited by the Commission of Massage Therapy Association (COMTA), this program prepares students to take and pass the Massage and Bodywork Licensing Examination (MBLEx) as well as the MD Jurisprudence Examination, ultimately leading to Massage Therapy Licensure in the state of Maryland.

MEDICAL ASSISTANT

CONTINUING EDUCATION WORKFORCE CERTIFICATE

PELL FUNDING AVAILABLE

Fill out the FAFSA to be eligible. Contact CCBC's Financial Aid Office with any questions at **443.840.2222** or financialaid@ccbcmd.edu.

Medical assistants perform clinical duties and some administrative duties under the direction of a physician. Duties may include scheduling appointments, maintaining medical records and preparing patients for examination. This program prepares students to take the national certification exam. The application fee is \$10. To apply, call **443.840.2222** and register for CRN 36337 (CCBC Hunt Valley), which begins in July. Application will be open from 3/1 to 5/15/25. Please contact cehealth@ccbcmd.edu with any questions about the application process.

COURSE SEQUENCE:

MODULE I

- Medical Terminology for Health Occupations
- Introduction to Health
- Introduction to Health Care Systems
- Basic Math Skills for the Health Care Worker
- Essential Skills for the Health Care Professional

MODULE II

- Anatomy and Physiology for Health Care Workers
- Pharmacology
- Medicine Administration
- Basic Patient Intake
- Basic EKG Technician Training
- Certified Medical Administrative Assistant

MODULE III

- Phlebotomy
- Intermediate Patient Intake
- Introduction to Laboratory Techniques
- CPR for Health Care Providers or BLS Provider

MODULE IV

- Medical Assistant Practicum I and II
- Medical Assisting Certification Review

The MA program is accredited by the Commission on Accreditation of Allied Health Education Programs upon the recommendation of the Medical Assisting Education Review Board (MAERB).

caahep.org

9355 113th St. N, #7709, Seminole, FL 33775
Phone: **727.210.2350** | Fax: **727.210.2354**

AHC 381

Medical Assistant Series Application

This course allows students to apply for the medical assistant training series.

Total Cost: \$10 (Tuition: \$0 Fees: \$10)

CRN#	Day/Ses.	Dates	Time	Location
36337	Arranged	3/1-5/15	Arranged	Online



MEDICAL BILLING

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Medical billers ensure that patients and insurance companies are properly billed for all medical procedures and services and that payments are received and processed promptly. Their work includes updating patient data, developing payment plans and preparing invoices. Please contact cehealth@ccbcmd.edu with any questions about the program.

COURSE SEQUENCE:

- Medical Terminology for Administrative Health Care Professionals
- Comprehensive Medical Billing

AHE 130

Comprehensive Medical Billing

Learn medical billing software, coding, claims processing and accounts receivable management. Topics include HIPAA, EHRs and working with health care providers. Completion qualifies you for national certification. Includes textbook and 30 hours of online assignments.

Total Cost: \$899 (Tuition: \$270 Fees: \$629)

CRN#	Day/Ses.	Dates	Time	Location
33844	R(16)	5/8-8/28	6-9:15pm	EC

AHL 188

Comprehensive Medical Billing

Learn medical billing software and how to manage claims with providers, patients and insurers. Complete the course to qualify for national certification through the National Healthcareer Association. Textbook required.

Total Cost: \$899 (Tuition: \$270 Fees: \$629)

CRN#	Day/Ses.	Dates	Time	Location
33051	M(16)	2/3-6/16	7-10:15pm	Zoom

MEDICAL CODING

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Medical coders translate patient information, such as procedures and diagnoses, into universal medical codes for insurance billing and recordkeeping. Accurate medical coding is essential to the delivery of quality health care and efficient health care administration. This program prepares students to take the American Academy of Professional Coders (AAPC) national certification exam to become a Certified Professional Coder (CPC). Please contact cehealth@ccbcmd.edu with any questions about the program.

PREREQUISITES:

- Medical Terminology for Health Occupations
- Anatomy and Physiology for Health Occupations

COURSE SEQUENCE:

- Medical Coding I
- Medical Coding II

AHL 904

Medical Coding I

Learn ICD, CPT and HCPCS coding fundamentals. Follow with Medical Coding II. Prerequisites: Medical Terminology; Anatomy and Physiology. Includes 15 hours of online assignments. Textbooks required.

Total Cost: \$815 (Tuition: \$245 Fees: \$570)

CRN#	Day/Ses.	Dates	Time	Location
30924	R(15)	5/1-8/14	6-9:15pm	EC-Blended

AHL 829

Medical Coding I (Online)

Learn ICD, CPT and HCPCS coding in this online class, which must be followed by Medical Coding II. Prerequisites: Medical Terminology; Anatomy and Physiology. Textbooks required.

Total Cost: \$815 (Tuition: \$245 Fees: \$570)

CRN#	Day/Ses.	Dates	Time	Location
30918	T(15)	1/7-4/22	6-9:15pm	Zoom
30920	W(15)	3/12-6/25	6-9:15pm	Zoom

AHL 830

Medical Coding II (Online)

Advance your ICD and CPT coding skills by applying concepts from Medical Coding I. This online course covers complex coding conventions, terminology and rules. Prerequisite: Medical Coding I.

Total Cost: \$465 (Tuition: \$140 Fees: \$325)

CRN#	Day/Ses.	Dates	Time	Location
30923	T(15)	5/6-8/12	6-9:15pm	Zoom

MEDICAL FRONT OFFICE

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Medical front office staff coordinate the administrative activities of a medical office. They often register patients, schedule appointments, process communications and enter data into electronic health records. This program will train you to become a Certified Medical Administrative Assistant. Please contact cehealth@ccbcmd.edu with any questions about the program.

REQUIRED COURSES:

- Medical Terminology for Administrative Health Care Professionals
- Essential Skills for the Health Care Professional
- Certified Medical Administrative Assistant

AHL 198

Certified Medical Administrative Assistant (Online)

Perform routine administrative tasks to keep the offices of physicians and other health practitioners running smoothly. Serve patients by greeting them and helping them, scheduling appointments and maintaining records/accounts. Textbook required.

Total Cost: \$819 (Tuition: \$246 Fees: \$573)

CRN#	Day/Ses.	Dates	Time	Location
33021	R(16)	1/9-5/1	6-9:15pm	Zoom
33022	R(16)	1/9-5/1	10am-1:15pm	Zoom
33023	R(16)	5/1-8/14	6-9:15pm	Zoom

NURSING ASSISTANT

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Certified nursing assistants (CNAs) work under the direct supervision of an RN or LPN, assisting with the activities of daily living in a variety of health care settings. This Maryland Board of Nursing approved program prepares students to apply for CNA certification. Clinical placement provides experience in a local long-term care facility under the supervision of an RN. The first session of the theory class is mandatory. Upon completion, you are also eligible to take the state geriatric nursing assistant (GNA) certification exam. Contact cehealth@ccbcmd.edu for important information about how to register and what health documents and background checks will be required.

COURSE SEQUENCE:

- Certified Nursing Assistant Theory
- CPR for Health Care Providers
- Nursing Assistant Clinical



AHL 288

Certified Nursing Assistant Theory

Start your journey to dual certification in Maryland! Gain vital skills under RN/LPN supervision, including daily living assistance, vital sign monitoring and restorative care. Prepare for CNA and GNA certification exam through Credentia.

Total Cost: \$1,390 (Tuition: \$417 Fees: \$973)

CRN#	Day/Ses.	Dates	Time	Location
34786	T/R(21)	1/28-4/8	5:30-9:45pm	DC
34787	T/R(21)	2/18-5/6	10am-2:15pm	EC
34789	T/R(21)	4/29-7/8	6-10:15pm	RAC
34790	M/W(21)	5/12-7/23	9am-1:15pm	EC

AHL 289

Nursing Assistant Clinical

Embark on your path to dual certification in Maryland! Gain hands-on experience under RN/LPN supervision, mastering personal grooming, vital sign monitoring and other key tasks to become a certified nursing assistant and geriatric nursing assistant.

Total Cost: \$695 (Tuition: \$209 Fees: \$486)

CRNS for Clinical will be provided when registering for AHL 288

AHL 107

RN CM/DN Training in Assisted Living

This course prepares nurses to delegate functions in assisted living, supervise medication technicians and teach the Medication Administration Training program. Includes a light breakfast and working lunch.

Total Cost: \$285 (Tuition: \$86 Fees: \$199)

CRN#	Day/Ses.	Dates	Time	Location
33731	F/S(2)	1/24-25	9am-6pm	EC
34794	F/S(2)	3/14-15	9am-6pm	EC
34796	F/S(2)	5/9-10	9am-6pm	EC

MEDICINE AIDE

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

Medicine aides are currently employed certified nursing assistants (CNAs) or geriatric nursing assistants (GNAs) that have been recommended by their director of nursing to pursue Certified Medical Aide Training. Medicine aides assume the responsibility of safely administering non-parenteral medications under the supervision of a licensed nurse. This course meets the Maryland Board of Nursing (MBON) requirements, which include instruction in both theory and the clinical setting. Applications are accepted year-round; cohort start dates are three times a year. This program has a selective admission process and an application fee of \$10. Students must meet the following MBON requirements to apply: 1) current, unencumbered GNA certification with one year of full-time work experience in a long-term care setting, 2) a letter of recommendation from your current director of nursing, 3) medical clearance to attend clinical, 4) current BLS and 5) a background check. Contact cehealth@cbcmd.edu for important information about how to apply and submit documents.

NURSE REFRESHER SERIES

The Maryland Board of Nursing (MBON)-approved nurse refresher series will allow registered nurses (RN) and licensed practical nurses (LPN) to convert their nursing license from the inactive status to the active status. Nurses with an active license can refresh their nursing knowledge and practical skills with this program. Must have an inactive, active or volunteer RN or LPN license with MBON. The Nurse Refresher series is NOT a preparation course for the NCLEX exam. The next Nurse Refresher series will start in March 2025. Please contact cehealth@cbcmd.edu with any questions about the program.

COURSE SEQUENCE:

- Nurse Refresher – Part I: Theory
- Nurse Refresher Skills Lab
- Nurse Refresher – Part II: Clinical

NUR005

Nurse Refresher – Part I: Theory

Refresh your knowledge of the current practices of medical-surgical nursing in acute care, including adult physical assessment, ethical and legal aspects of nursing and current trends in health care delivery. Attend eight hours of skills lab training. Approved by the Maryland Board of Nursing.

Total Cost: \$725 (Tuition: \$218 Fees: \$507)

CRN#	Day/Ses.	Dates	Time	Location
34866	W(16)	3/5-5/7	6-10:15pm	EC

AHE 793

Nurse Refresher Skills Lab

Become reoriented to the procedures and equipment used in the acute care hospital setting in this eight-hour skills lab. Topics include IV therapy, physical assessment, catheterization, trach care and suctioning.

Total Cost: \$450 (Tuition: \$135 Fees: \$315)

CRN#	Day/Ses.	Dates	Time	Location
34865	S(1)	5/17	8am-4:30pm	EC

NUR006

Nurse Refresher – Part II: Clinical

Complete the Maryland Board of Nursing-required medical-surgical clinical practicum in an acute care facility in Baltimore. Facilities vary based on availability. Open only to nurses with an active or inactive Maryland license. Attendance is mandatory.

Total Cost: \$940 (Tuition: \$282 Fees: \$658)

CRN#	Day/Ses.	Dates	Time	Location
34867	F(8)	5/30-7/18	9am-1:15pm	HOS
	U/S(8)	5/31-7/12	7am-4pm	HOS

PATIENT CARE TECHNICIAN

**CONTINUING EDUCATION
WORKFORCE CERTIFICATE**

The patient care technician (PCT) is the next step in the career path of a CNA. The PCT works mostly in hospitals and collaborates closely with the health care team to ensure that every patient receives the direct and proper care they need. The PCT performs delegated nursing functions that require a higher level of technical ability and skill. Upon program completion, you will be eligible to sit for the CPCT/A certification exam administered by the NHA. Please contact cehealth@cbcmd.edu with any questions about the program.

COURSE SEQUENCE:

- Patient Care Technician Theory and Skills
- Patient Care Technician Clinical
- Patient Care Technician Exam Review

AHL 936

Patient Care Technician Theory and Skills

Review the basic skills learned in CNA courses and learn new advanced CNA skills including wound care, EKG and venipuncture. Successful completion of this course leads to eligibility for national certification as a patient care technician. Prerequisite: CNA in good standing with MBON.

Total Cost: \$1,369 (Tuition: \$411 Fees: \$958)

CRN#	Day/Ses.	Dates	Time	Location
35010	T/R(23)	3/4-5/27	6-10:15pm	RAC

AHL 937

Patient Care Technician Clinical

Apply patient care technician skills in a clinical setting. Prerequisite: Completion of classroom and lab courses. This is the final course in the PTC program.

Total Cost: \$825 (Tuition: \$248 Fees: \$577)

CRN#	Day/Ses.	Dates	Time	Location
35009	F(1)	5/30	9am-12pm	HOS
	U/S(8)	5/31-6/22	7am-4pm	HOS

AHL 940

PCT Exam Review

Review skills and theory taught during the Patient Care Technician (PCT) program in preparation for the National Healthcareer Association CPCT-A exam.

Total Cost: \$110 (Tuition: \$33 Fees: \$77)

CRN#	Day/Ses.	Dates	Time	Location
30837	T/R(2)	1/28-30	6-10:15pm	EC
34067	T/R(2)	2/25-27	6-10:15pm	RAC



PHARMACY TECHNICIAN

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Train to become a nationally certified pharmacy technician through the Pharmacy Technician Certification Board (PTCB). Assist pharmacists in hospitals or freestanding pharmacies. Maintain inventory, fill prescriptions, process insurance claims and interact with customers. Textbooks are required and included in the cost of the courses. Please contact cehealth@cbbcmd.edu with any questions about the program.

PREREQUISITE:

- Basic Math Skills for the Health Care Worker

COURSE SEQUENCE:

- Pharmacy Technician Training I
- Pharmacy Technician Training II
- Pharmacy Technician Certifying Board Exam Review Course

AHE 739

Pharmacy Technician Training I

Learn the role of the pharmacy technician in a pharmaceutical setting. This is the first of three courses preparing students to sit for the nationally recognized Pharmacy Technician Certifying Board (PTCB) certification.

Total Cost: \$1,495 (Tuition: \$389 Fees: \$1,106)

CRN#	Day/Ses.	Dates	Time	Location
35250	W(10)	2/5-4/9	6-8pm	Zoom
35252	W(10)	3/26-6/4	6-8pm	Zoom
35254	M(10)	5/5-7/14	6-8pm	Zoom

AHE 740

Pharmacy Technician Training II

This second course in the series continues to prepare students to sit for the nationally recognized Pharmacy Technician Certifying Board (PTCB) certification.

Prerequisite: Pharmacy Technician Training I.

Total Cost: \$685 (Tuition: \$206 Fees: \$479)

CRN#	Day/Ses.	Dates	Time	Location
35130	M(10)	1/6-3/17	6-8pm	Zoom
35132	W(10)	4/23-6/25	6-8pm	Zoom

AHL 913

Pharmacy Technician Certifying Board Exam Review Course

Prepare for the PTCB Pharmacy Technician certification exam. Covers exam content, test strategies, PTCB application, Maryland registration and job search. Includes classroom, online and home assignments.

Total Cost: \$229 (Tuition: \$24 Fees: \$205)

CRN#	Day/Ses.	Dates	Time	Location
35258	W(3)	1/8-22	6-8pm	Zoom
35259	W(3)	2/26-3/12	6-8pm	Zoom
35260	M(3)	3/31-4/28	6-8pm	Zoom
35261	W(3)	5/21-6/4	6-8pm	Zoom

PHLEBOTOMIST

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Phlebotomists are responsible for drawing blood for tests, research, transfusion or blood donation. They also may collect or process other specimens. The phlebotomist program combines classroom learning and lab skills practice, so students learn how to draw blood safely and efficiently. Successful program completion required to sit for the national certification exam with the National Healthcareer Association. Students are required to attend an orientation prior to beginning the program. Please contact cehealth@cbbcmd.edu with any questions about the program.

COURSE SEQUENCE:

- Phlebotomy Technician I
- CPR for HealthCare Providers or BLS Provider
- Phlebotomy Technician II
- Venipuncture and Specimen Collection Clinical
- Phlebotomy Technician Certification Exam Review

AHL 322

Phlebotomy Technician I

Gain a foundational understanding of the phlebotomist's role in health care safety and effectiveness. Explore qualities and characteristics of professional phlebotomists, including HIPAA, medical terminology, customer service, professionalism and responsibilities.

Total Cost: \$749 (Tuition: \$225 Fees: \$524)

CRN#	Day/Ses.	Dates	Time	Location
35338	S(8)	2/15-4/5	9am-3:30pm	HV

AHL 323

Phlebotomy Technician II

Gain skills for safe venipuncture, specimen collection and testing preparation. Learn universal precautions, infection control, lab testing procedures, capillary puncture, anatomy and specimen processing. Students will perform live sticks on each other.

Total Cost: \$0 (Tuition: \$0 Fees: \$0)

CRN#	Day/Ses.	Dates	Time	Location
31988	S(8)	1/18-3/8	9am-3:30pm	RAC
35660	S(8)	4/26-6/21	9am-3:30pm	HV

AHL 324

Phlebotomy Technician Certification Exam Review

Review major phlebotomy technician topics and study strategies to prepare for the national certification exam.

Total Cost: \$359 (Tuition: \$108 Fees: \$251)

CRN#	Day/Ses.	Dates	Time	Location
31987	M/W(2)	2/24-26	6-8:45pm	EC
31989	S(1)	5/3	9am-2:15pm	RAC

POLYSOMNOGRAPHIC (SLEEP) TECHNOLOGIST

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

PELL FUNDING AVAILABLE

Fill out the FAFSA to be eligible. Contact CCBC's Financial Aid Office with any questions at **443.840.2222** or financialaid@cbbcmd.edu.

Sleep technologists work overnight and collect data using polysomnograms that measure bioelectrical sleep activity. They acquire and analyze signals from EEGs, EKGs, EMS, respiratory flow and effort sensors. Upon successful completion of the program, students will be prepared to take the national certification exam through the Board of Registered Polysomnographic Technologists. This program can be completed entirely online or in a blended format. Admission is selective and the application fee is \$10. Cohort start dates are February 1, July 1 and October 1, and the application is available three months prior to each start date. The current application for the Summer 2025 cohort is open from 10/10/2024 to 04/16/2024, CRN 36662. For additional information, please contact Rachel Newman Waddy at rnewmanwaddy@cbbcmd.edu.

MODULE I

- Essential Skills for the Health Care Provider
- Medical Terminology Online
- Introduction to Polysomnography
- Sleep Patient Intake Skills Online
- Clinical Observation
- Basic Math Skills for the Health Care Worker
- CPR for Health Care Providers

MODULE II

- Anatomy and Physiology for Health Care Workers Online
- Pharmacology
- Basic EKG Training
- Polysomnographic Sleep Technologist Training
- Clinical Internship – NPSG

MODULE III

- Neuromuscular Systems and Polysomnography
- Cardiopulmonary Systems and Polysomnography
- Positive Airway Pressure Techniques
- Clinical Internship—Day/Scoring

MODULE IV

- Sleep Staging and Scoring Guidelines
- Polysomnographic Clinical
- Clinical Internship – Titration
- Board of Registered Polysomnographic Technologists Review

This program is accredited by the Commission on Accreditation of Allied Health Education Programs. Commission on Accreditation of Allied Health Education Programs

caahep.org

9355 113th St. N, #7709, Seminole, FL 33775
Phone: **727.210.2350** | Fax: **727.210.2354**



VETERINARY ASSISTANT

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Veterinary assistants assist in kennel care, assist veterinary technicians during exams of animals and provide support throughout the veterinary office. Please contact cehealth@ccbcmd.edu with any questions about the program.

COURSE SEQUENCE:

- Veterinary Assistant I
- Veterinary Assistant II
- Veterinary Assistant III
- Veterinary Assistant IV

AHE 752

Veterinary Assistant Training I

Focus on front office operations, role delineation, prevention and education. Learn veterinary terminology, anatomy, physiology, medical history, euthanasia and customer service. Includes 15 hours of required online assignments.

Total Cost: \$440 (Tuition: \$132 Fees: \$308)

CRN#	Day/Ses.	Dates	Time	Location
35104	M(5)	2/24-3/24	6-9:15pm	EC-Blended

AHE 753

Veterinary Assistant Training II

Focus on animal restraint, nutrition, basic lab procedures and parasitology. Prerequisite: Veterinary Assistant Training I. Includes 15 hours of required online assignments.

Total Cost: \$330 (Tuition: \$99 Fees: \$231)

CRN#	Day/Ses.	Dates	Time	Location
35103	M(5)	3/31-5/12	6-9:15pm	EC-Blended

AHE 754

Veterinary Assistant Training III

Focus on vaccination schedules, pharmacology, small animal care and therapeutic strategies. Prerequisite: Veterinary Assistant Training II.

Total Cost: \$330 (Tuition: \$99 Fees: \$231)

CRN#	Day/Ses.	Dates	Time	Location
35102	M(5)	5/19-6/23	6-9:15pm	EC-Blended

AHE 755

Veterinary Assistant Training IV

will be offered July 2025



CCBC GRADS2CAREERS PROGRAMS

Get **FREE** job training and certification in **Phlebotomy, Medical Front Office, Certified Nursing Assistant or Child Care** through CCBC's Grads2Careers program.

Eligibility requirements:

- 18–21 years of age
- recent graduate of Baltimore City public school system or
- Baltimore City resident with a GED

Ready to get started?

Join us for one of our upcoming in-person information and assessment sessions.

Questions?

Contact Pattresa Leonard at **443.738.5578** or pleonard3@ccbcmd.edu.





HOSPITALITY SERVICES

Welcome, Assist, Collaborate and Grow. Serve up your own success.

Workforce Training Options

- Casino Dealer
- Catering Professional
- Corporate Event Planner
- Event Management and Design
- Food Service Manager
- Food Truck Operator
- FoodWorks: Basic Culinary Training
- Guest Service Agent
- Professional Bartending
- Travel Agent
- Wedding Planner

1,603 HOSPITALITY PROFESSIONALS WERE CONTRIBUTED TO THE REGIONAL WORKFORCE BY CCBC



CASINO AND GAMING

CASINO DEALER CONTINUING EDUCATION WORKFORCE CERTIFICATE

The legalization of gambling in the State of Maryland has provided employment opportunities in the gaming industry, including positions for casino table game dealers. Casinos require an individual to be certified in various casino dealer games to be job-ready for a casino table position.

HSL 092 Casino Poker Dealer

Master Casino Poker fundamentals, including Texas Hold'em, Omaha and 7 or 5 Card Stud. Focus on accuracy, game pace, rake, pots and side pots. (Special \$595 pricing applies for students with a Maryland Gaming License.)

Total Cost: \$795 (Tuition: \$239 Fees: \$556)

CRN#	Day/Ses.	Dates	Time	Location
33887	M/T(16)	1/27-3/24	1-6:30pm	OM
33888	M/T(16)	4/22-6/17	1-6:30pm	OM

HOSPITALITY/CULINARY/CASINO DEALER INFORMATION SESSIONS

Wednesdays, 3-4 p.m. via Zoom. January 8, February 12, March 12, April 9 and May 14. For more information, contact **443.840.5840** or email hospitalitycareers@ccbcmd.edu.

FOOD AND BEVERAGE

CATERING PROFESSIONAL CONTINUING EDUCATION WORKFORCE CERTIFICATE

This course prepares students to organize and manage a catering function in a catering facility or at a customer's location. Professional catering jobs can be found in hotels, restaurants, convention centers and catering businesses, or a caterer may have their own business.

HSL 060 Catering Professional Online

Ready to start or enhance your catering business? Gain essential skills in catering styles, HR management, accounting, marketing, food production, safety and planning to manage successful events and operations.

Total Cost: \$1,295 (Tuition: \$50 Fees: \$1,245)

CRN#	Day/Ses.	Dates	Time	Location
34275	Online	1/13-5/11	Arranged	E2GC
34276	Online	3/10-7/13	Arranged	E2GC
34277	Online	5/12-9/7	Arranged	E2GC

FOODWORKS BASIC CULINARY TRAINING CONTINUING EDUCATION WORKFORCE CERTIFICATE

Train for a new career and help hungry Marylanders in need! This 12-week program gives students on-the-job training in the Maryland Food Bank's (MFB) Bauer Community Kitchen, a state-of-the-art culinary facility. Learn an array of cooking techniques, commercial equipment use, food safety and sanitation standards. Students will use donated food and locally grown fresh ingredients to prepare a variety of meals from scratch.

- REQUIRED COURSES:**
- FoodWorks Basic Culinary I
 - FoodWorks Basic Culinary I: Practicum
 - FoodWorks Basic Culinary II
 - FoodWorks Basic Culinary II: Practicum
 - FoodWorks Basic Culinary III
 - FoodWorks Basic Culinary III: Practicum

Before beginning the FoodWorks culinary training series, students must complete an online application. Financial aid may be available to those who qualify.

MANDATORY INFORMATION SESSIONS

Offered biweekly, via Zoom or in person at the Maryland Food Bank (2200 Halethorpe Rd., Baltimore, MD 21227).

For more information or to receive a Zoom link, contact Yumi Kim at **443.840.5840** or hospitalitycareers@ccbcmd.edu.

FOOD SERVICE MANAGER CONTINUING EDUCATION WORKFORCE CERTIFICATE

Food service managers are responsible for the daily operation of restaurants or other establishments that prepare and serve food and beverages. They hire and train food service employees, manage staff schedules, resolve customer complaints and more. This program prepares students for the ManageFirst® Professional (MFP) credential and ServSafe® Food Safety certification by the National Restaurant Association Educational Foundation.

- REQUIRED COURSES:**
- ManageFirst® Controlling Food Service Costs
 - ManageFirst® Hospitality and Restaurant Management
 - ManageFirst® HR Management
 - ServSafe® Food Safety Training and Certification
 - Choose an elective:
 - > ManageFirst® Customer Service
 - > ManageFirst® Principles of Food and Beverage Management

ManageFirst® classes are offered in a blended format. Students attend the first class in person to receive books and assignments. Arranged learning provided by the instructor gives added study tools. The last class is an opportunity to ask questions and take the ManageFirst® exam. The textbook and exam are included in each class. For more information, contact **443.840.5840** or email hospitalitycareers@ccbcmd.edu.



HSL 057

ManageFirst Hospitality & Restaurant Management

Focus on financial goals and quality standards in hospitality leadership. Learn strategic planning and employee management as part of the ManageFirst Professional credential.

Total Cost: \$519 (Tuition: \$156 Fees: \$363)

CRN#	Day/Ses.	Dates	Time	Location
33868	W(1)	1/8	12:45-2pm	OM
	Arranged	1/8-2/5	Arranged	Online
	W(1)	2/5	10am-12:30pm	OM

HSL 038

ManageFirst Hospitality HR Management

Master human resources management that is crucial for hotel and food service success. This course is part of the ManageFirst Professional Credential.

Total Cost: \$519 (Tuition: \$156 Fees: \$363)

CRN#	Day/Ses.	Dates	Time	Location
33866	W(1)	2/5	12:45-2pm	OM
	Arranged	2/5-3/5	Arranged	Online
	W(1)	3/5	10am-12:30pm	OM

HSL 059

ManageFirst® Controlling Food Service Costs

Balancing costs, quality and value is key to a successful food service operation. Learn to set profitable menu prices and control costs as part of the ManageFirst Professional Credential.

Total Cost: \$519 (Tuition: \$156 Fees: \$363)

CRN#	Day/Ses.	Dates	Time	Location
33872	W(1)	3/5	12:45-2pm	OM
	Arranged	3/5-4/2	Arranged	Online
	W(1)	4/2	10am-12:30pm	OM

HSL 040

ManageFirst Customer Service

Learn to lead a team in delivering exceptional food service customer service. Topics include guest service culture, exceeding expectations and accurate orders. This is one of the electives for the ManageFirst Professional Credential.

Total Cost: \$265 (Tuition: \$80 Fees: \$185)

CRN#	Day/Ses.	Dates	Time	Location
33867	W(1)	4/2	12:45-2pm	OM
	Arranged	4/2-5/7	Arranged	Online
	W(1)	5/7	10am-12:30pm	OM

HSL 058

ManageFirst Principles of Food and Beverage Management (Blended)

Master foundational principles for managing a restaurant, catering business or other food service operations. This is one of the electives for the ManageFirst Professional Credential.

Total Cost: \$529 (Tuition: \$159 Fees: \$370)

CRN#	Day/Ses.	Dates	Time	Location
33869	W(1)	5/7	12:45-2pm	OM
	Arranged	5/7-6/4	Arranged	Online
	W(1)	6/4	10 am-12:30pm	OM

HSL 016

ServSafe® Food Safety Training and Certification

Earn your ServSafe® Food Safety certificate. Covering food safety systems, sanitation, accident prevention and proper food handling, this course includes all materials and exam fees. Bring photo ID. All material and exam fee included.

Total Cost: \$209 (Tuition: \$63 Fees: \$146)

CRN#	Day/Ses.	Dates	Time	Location
34254	S(2)	1/18-25	9am-5pm	OM
34250	S(2)	2/15-22	9am-5pm	CC
34253	S(2)	3/15-22	9am-5pm	HV
34252	S(2)	4/5-12	9am-5pm	EC
34255	S(2)	5/17-24	9am-5pm	OM

HSL 017

ServSafe® Food Safety Training and Re-Certification

Update your ServSafe® certification with an in-class exam covering food code changes, contamination, sanitation, accident prevention and proper food storage and handling. Materials and exam fees are included. Bring photo ID.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
34260	S(1)	1/25	9am-5pm	OM
34256	S(1)	2/22	9am-5pm	CC
34259	S(1)	3/22	9am-5pm	HV
34258	S(1)	4/12	9am-5pm	EC
34261	S(1)	5/24	9am-5pm	OM

FOOD TRUCK OPERATOR

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Develop skills to start a food truck business in Maryland. Learn the pros and cons of operating a food truck business, menu planning and food cost management, marketing and branding, HACCP plan basics, licensing and permitting needs. Upon successful completion of the in-class exam, students may obtain their ServSafe® Manager certification.

REQUIRED COURSES:

- Starting Your Own Food Truck Business
- Controlling Costs for Food Truck Operators
- How to Start and Manage Your Own Small Business or The Entrepreneurial Mindset with Coaching (see Entrepreneurship section for this class)
- ServSafe® Food Safety Training and Certification

SBA 036

Starting Your Own Food Truck Business

Learn the essentials of starting a food truck in Maryland, including concept development, market research, menu planning, costs, marketing, HAACP plan basics and licensing, permitting and insurance.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
33896	M/W(2)	2/3-5	6:30-9:45pm	OM
33897	M/W(2)	5/5-7	6:30-9:45pm	OM

SBA 037

Controlling Costs for Food Truck Operators

Maximize your food truck's profitability with tactics for effective menu design, pricing and cost control. Learn strategies to ensure your unique food service operation thrives financially.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
33902	M/W(2)	2/10-12	6:30-9:45pm	OM
33903	M/W(2)	5/12-14	6:30-9:45pm	OM

PROFESSIONAL BARTENDING

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Bartenders work directly with customers by mixing and serving drink orders. Their responsibilities include verifying age requirements, knowing alcohol pairings, managing inventory and more. Students will learn the essentials of professional bartending and qualify to take an advanced exam for alcohol service in order to earn their Training for Intervention ProcedureS (TIPS) certification, a Maryland-approved credential.

HSL 103

Professional Bartending and Mixology

Discover how to excel in bartending and earn your TIPS Certification (Training Intervention ProcedureS). Must be 21+ on the first day of class. All materials provided; bring photo ID.

Total Cost: \$529 (Tuition: \$159 Fees: \$370)

CRN#	Day/Ses.	Dates	Time	Location
33884	W/R(10)	1/29-2/27	6-9pm	OM
33885	W/R(10)	3/19-4/24	6-9pm	OM
33886	W/R(10)	5/14-6/12	6-9pm	OM

HSL 101

TIPS® Training for Intervention Procedures

Prepare to handle challenging alcohol-serving situations safely. Upon successful completion, students obtain a 4-year TIPS certification. Designed for casino staff, bartenders, servers, hosts and other restaurant personnel.

Total Cost: \$79 (Tuition: \$24 Fees: \$55)

CRN#	Day/Ses.	Dates	Time	Location
33879	R(1)	2/27	5:30-10pm	OM
33880	R(1)	4/24	5:30-10pm	OM



HOSPITALITY

HSL 005

Guest Service GOLD® Hospitality Training

Master seven key elements of exceptional guest service. Earn the Certified Guest Service Professional® (CGSP) designation from the American Hotel & Lodging Educational Institute upon successful completion.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
33877	M(1)	1/27	5:45-9:45pm	OM
33878	M(1)	3/24	5:45-9:45pm	OM

CERTIFIED WEDDING PLANNER

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Wedding planners assist clients in planning entire weddings or specific wedding activities. They discuss wedding logistics, negotiate vendor contracts and ensure that wedding-day activities run smoothly. This online program prepares students to work as a wedding planner at a venue or event planning business or start their own business. Upon successful completion, students will be awarded a Certified Wedding Planner certificate from the Wedding Planning Institute.

REQUIRED COURSES:

- Certified Wedding Planner Module 1
- Certified Wedding Planner Module 2
- Certified Wedding Planner Module 3
- Certified Wedding Planner Module 4

Students must register for all courses at the same time.

HSL 068

Certified Wedding Planner - Module 1

Total Cost: \$625 (Tuition: \$50 Fees: \$575)

CRN#	Day/Ses.	Dates	Time	Location
34267	Online	1/13-4/10	Arranged	E2GC
34269	Online	3/10-6/8	Arranged	E2GC
34271	Online	5/12-8/10	Arranged	E2GC

HSL 069

Certified Wedding Planner - Module 2

Total Cost: \$485 (Tuition: \$50 Fees: \$435)

CRN#	Day/Ses.	Dates	Time	Location
31376	Online	2/10-5/11	Arranged	E2GC
34268	Online	4/11-7/13	Arranged	E2GC

HSL 073

Certified Wedding Planner - Module 3

Total Cost: \$245 (Tuition: \$35 Fees: \$210)

CRN#	Day/Ses.	Dates	Time	Location
30405	Online	1/6-2/23	Arranged	E2GC
31373	Online	3/3-4/20	Arranged	E2GC
31377	Online	5/12-6/22	Arranged	E2GC

HSL 074

Certified Wedding Planner - Module 4

Total Cost: \$240 (Tuition: \$30 Fees: \$210)

CRN#	Day/Ses.	Dates	Time	Location
30247	Online	1/1-2/9	Arranged	E2GC
30406	Online	2/24-4/6	Arranged	E2GC
31374	Online	4/21-6/8	Arranged	E2GC

CORPORATE EVENT PLANNER

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

This online program will provide the entry level skills needed to start a career as a corporate event planner. Learn how to plan, design and execute a successful corporate event and how to charge for corporate event planning services. Upon successful completion of the program, students will be awarded a Certified Corporate Event Planner certificate from the Wedding Planning Institute.

REQUIRED COURSES:

- Corporate Event Planner Module 1
- Corporate Event Planner Module 2
- Corporate Event Planner Module 3

Students must register for all courses at the same time.

HSL 071

Corporate Event Planner Module 1

Total Cost: \$515 (Tuition: \$10 Fees: \$505)

CRN#	Day/Ses.	Dates	Time	Location
34272	Online	2/10-5/11	Arranged	E2GC
34274	Online	5/12-8/10	Arranged	E2GC

HSL 075

Corporate Event Planner Module 2

Total Cost: \$235 (Tuition: \$10 Fees: \$225)

CRN#	Day/Ses.	Dates	Time	Location
31379	Online	1/13-2/28	Arranged	E2GC
31383	Online	3/3-4/20	Arranged	E2GC
34273	Online	5/12-6/30	Arranged	E2GC

HSL 076

Corporate Event Planner Module 3

Total Cost: \$245 (Tuition: \$30 Fees: \$215)

CRN#	Day/Ses.	Dates	Time	Location
31380	Online	3/1-4/13	Arranged	E2GC
31384	Online	4/21-6/1	Arranged	E2GC

EVENT MANAGEMENT AND DESIGN

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Learn how to create spectacular special events with this online program. Learn about the practicalities of planning events and the dazzle in designing them. This is a two-part series that will teach you how to design, plan, implement and evaluate special events and equip students with the knowledge to enter the profession or advance in the field.

REQUIRED COURSES:

- Event Management and Design: Module 1
- Event Management and Design: Module 2

Students must register for both courses at the same time.

HSL 112

Event Management & Design: Module 1

Total Cost: \$1,000 (Tuition: \$20 Fees: \$980)

CRN#	Day/Ses.	Dates	Time	Location
34278	Online	2/10-5/11	Arranged	E2GC
34280	Online	5/12-8/10	Arranged	E2GC

HSL 113

Event Management & Design: Module 2

Total Cost: \$995 (Tuition: \$20 Fees: \$975)

CRN#	Day/Ses.	Dates	Time	Location
31401	Online	2/10-5/11	Arranged	E2GC
34279	Online	5/12-8/10	Arranged	E2GC

TRAVEL AGENT TRAINING

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Travel Agents sell and book travel for everything from family vacations to honeymoons to corporate travel. Learn about the airline industry, ground transportation, hotels and resorts, cruises, international and domestic travel, reservations, pricing and more. Upon completion of the program students can sit for the Travel Agent Proficiency (TAP) test offered by The Travel Institute (formerly ICTA). Registration fee for the TAP test is included with this course.

REQUIRED COURSES:

- Travel Agency Training Module 1
- Travel Agency Training Module 2

Students must register for both courses at the same time.

HSL 062

Travel Agent-Module 1

Total Cost: \$1,200 (Tuition: \$25 Fees: \$1,175)

CRN#	Day/Ses.	Dates	Time	Location
34262	Online	1/13-3/9	Arranged	E2GC
34264	Online	3/10-5/11	Arranged	E2GC
34266	Online	5/12-7/13	Arranged	E2GC

HSL 063

Travel Agent-Module 2

Total Cost: \$1,045 (Tuition: \$25 Fees: \$1,020)

CRN#	Day/Ses.	Dates	Time	Location
31370	Online	2/3-4/6	Arranged	E2GC
34263	Online	3/10-5/11	Arranged	E2GC
34265	Online	5/12-7/13	Arranged	E2GC



BUILDING & INDUSTRIAL TECHNOLOGY

Construct, Innovate, Operate and Achieve. Build your career on a solid foundation.

Workforce Training Options

- Building Automation Systems Technician
- Certified Apartment Maintenance Technician
- Certified Production Technician
- CNC Machine Tool
- Computer Aided Design (CAD)

- Construction Pre-Apprenticeship Core Curriculum and Specialties
- Fab Lab Technology
- HVAC/Refrigeration Technician
- Mechatronics
- Registered Apprenticeships
- Robotics Technician
- Welding

Degree & Certificate Program Areas

- Advanced Industrial Design and Technology
- Computer Automated Manufacturing
- Construction Craft Professional
- Construction Management
- Engineering
- Engineering Technology
- Heating, Ventilation, Air Conditioning (HVAC) and Energy Technology

2,934 BUILDING & INDUSTRIAL TECHNOLOGY PROFESSIONALS WERE CONTRIBUTED TO THE REGIONAL WORKFORCE BY CCBC



APARTMENT MAINTENANCE TECHNICIAN

CERTIFIED APARTMENT MAINTENANCE TECHNICIAN

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

These skills are used in a wide variety of apartment facilities and maintenance careers. Graduates receive a letter and provisional certificate from the National Apartment Association Education Institute (NAAEI) and are eligible for a certificate from NAAEI upon completion of one year of fieldwork. For more information, contact Dave Frey at **443.840.2793** or dfrey@ccbcmcmd.edu

VOA 556

Certified Apartment Maintenance Technician with HVAC

Become an apartment maintenance technician. Learn about apartment operations, basic repairs (electrical, plumbing, HVAC, appliances) and interior/exterior maintenance. Prepare for your EPA 608 Type I certification exam.

Total Cost: \$1,699 (Tuition: \$510 Fees: \$1,189)

CRN#	Day/Ses.	Dates	Time	Location
35065	M/T/W(23)	1/6-2/26	9am-12:35pm	DC

VOB 092

Certified Apartment Maintenance Technician

Exam Preparation

Experienced maintenance technicians can prepare for the National Apartment Association's CAMT exam. The course covers maintenance, electrical, plumbing, HVAC, people and profits. Textbook and exam fee included. Provisional certification available for those without experience.

Total Cost: \$695 (Tuition: \$209 Fees: \$486)

CRN#	Day/Ses.	Dates	Time	Location
35004	M/T(S)	1/6-21	6:45-9pm	DC

COMPUTER-AIDED DESIGN

COMPUTER-AIDED DESIGN (CAD)

CCBC is an Autodesk Authorized Training Center and a Bentley Systems Inc. educational partner.

For more information, contact Niki Rogers at **443.840.4422** or nrogers2@ccbcmcmd.edu

TEC 504

Autodesk Revit Level 1

Learn computer design techniques such as cover tool palettes, project browser and navigator. Master creating building components, drawing techniques for plans, sections, elevations and dimensioning. Discover new styles and how to label and plot finished drawings.

Total Cost: \$799 (Tuition: \$240 Fees: \$559)

CRN#	Day/Ses.	Dates	Time	Location
35285	T/R(12)	2/4-3/13	6-9:15pm	CC

TEC 005

Basic AutoCAD

Learn the essential topics for a practical working knowledge of AutoCAD. Beginning with basic drawing skills and editing drawing elements to the use of dimensioning and detailing tools to create finished drawings.

Total Cost: \$499 (Tuition: \$150 Fees: \$349)

CRN#	Day/Ses.	Dates	Time	Location
35288	T/R(7)	4/22-5/13	6-9:15pm	CC

The following courses are shared with the CCBC Credit Division and follow the Credit Academic Calendar. Purchase books at the CCBC Bookstore, reference the credit course#.

VOA 564

Autodesk Inventor

Learn about 3D CAD techniques and applications with emphasis on increasing productivity in the creation and editing of 3D models using Inventor software. Prerequisite: Introduction to CAD. Credit course# CADD 141.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35274	S(13)	2/8-5/17	8am-12:15pm	CC



VOA 560

CAD Applications - MicroStation

Explore applications in CAD and broaden your knowledge of graphics manipulation to create fully developed 3D designs and output using MicroStation software. Prerequisite: Introduction to CAD. Credit course# CADD 111.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35269	M/W(29)	1/27-5/14	5:45-7:40pm	CC

VOA 561

CAD Building Information Modeling - Revit

Learn the concepts of architectural drawing using 3D BIM software for commercial and residential structures. Prerequisite: Introduction to CAD. Credit course# CADD 202.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35265	M/W(29)	1/27-5/14	12:20-2:15pm	CC

VOA 559

Introduction to CAD

Learn basic 2D drafting with Computer Aided Design (CAD) techniques. Credit course# CADD 101.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35271	M/W(29)	1/27-5/14	9-10:55am	CC
35280	M/W(29)	1/27-5/14	12:20-2:15pm	CC
35291	Arranged	1/27-5/18	Arranged	Online
35289	T/R(30)	1/28-5/15	7:45-9:40pm	CC
35277	S(13)	2/8-5/17	8am-12:15pm	CC

VOA 562

Solid Modeling

Learn the nature of solid modeling as contrasted with traditional two-dimensional techniques emphasizing mechanical applications. Prerequisite: Current experience with 2D software. Credit course# CADD 242.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35293	M/W(29)	1/27-5/14	12:20-2:15pm	CC

CONSTRUCTION EDUCATION ACADEMY

For more information, contact Denise Bellamy at 443.840.4712 or dbellamy@ccbcmd.edu.

APPRENTICESHIPS EARN WHILE YOU LEARN

Skilled-trades apprenticeship opportunities are full-time employment under the direct supervision of a skilled supervisor. You can train to earn a higher salary and the possibility of college credits with on-the-job training and classroom instruction.

CCBC partners with the following trade councils and many private employers across Maryland

- Associated Builders & Contractors (ABC) of Greater Metropolitan Baltimore
410.821.0351, abcbbaltimore.org
 - Electrical
 - Carpentry
 - HVACR
 - Plumbing
 - Sheet Metal
 - Sprinkler Fitting
- Baltimore Electricians, JATC LU#24
410.247.3313, jatc24.org
- Heat & Frost Insulators & Allied Workers LU #24
301.725.2400, insulators24.org
- Independent Electrical Contractors (IEC)
301.621.9545, iecchesapeake.com
- Ironworkers, LU # 5
301.599.0960, ironworkers5.org
- Machinists
Must be working at, and apply through, a registered employer.
443.840.4401
- Maryland Association of Plumbing, Heating & Cooling Contractors (MPHCC)
410.461.5977, marylandphcc.org
- Mid-Atlantic Carpenters (MACTC) LU#101
301.736.1696, mactc.net
 - Carpentry
 - Pile Driving
 - Trade Show
- Operating Engineers LU #37
443.242.6280, iuoe37.org
- Plumbers & Steamfitters LU #486
410.866.5313, getpiping.com
 - Plumbing
 - HVACR
- Sheet Metal Workers LU #100
301.568.8655, smart100.org

CONSTRUCTION

CONSTRUCTION TRADES

For more information, contact Dave Frey at **443.840.2793** or **dfrey@ccbcmd.edu**

VOA 658

Basic Blueprint Reading

Learn the symbols and drawing language of blueprints and how to read and understand drawing specifications.

Total Cost: \$299 (Tuition: \$90 Fees: \$209)

CRN#	Day/Ses.	Dates	Time	Location
35000	R(5)	1/9-2/6	9-11:10am	DC

VOA 950

Basic Plumbing

Learn the basics of the plumbing trade including repair and maintenance of a home plumbing system, plumbing theory and measurements needed for residential jobs.

Total Cost: \$599 (Tuition: \$180 Fees: \$419)

CRN#	Day/Ses.	Dates	Time	Location
35002	R(9)	2/6-4/3	5:45-9:25pm	DC

VOA 834

OSHA 10-Hour General Industry

Learn to recognize and prevent a variety of safety and health hazards on a general industry site. Includes the OSHA Act, walking and working surfaces, emergency/ fire, electrical, personal protective equipment and hazard communication.

Total Cost: \$299 (Tuition: \$90 Fees: \$209)

CRN#	Day/Ses.	Dates	Time	Location
35032	W(2)	3/19-26	3:30-9pm	DC

ENVIRONMENTAL

VISIBLE EMISSIONS EVALUATOR TRAINING

To earn your certification, plan to attend both the classroom (ENV 369) and the field test (ENV 370) classes. If you are currently certified and need to renew, you may attend just the field test course. For more information, contact Kipp Snow at **443.840.3034** or **ksnow@ccbcmd.edu**

ENV 369

Visible Emissions Classroom Prep

Learn to evaluate the opacity of visible emissions. Includes the impact of particulates on health, method and observations techniques, site inspection procedures, smoke generator principles and Maryland regulatory requirements.

Total Cost: \$179 (Tuition: \$54 Fees: \$125)

CRN#	Day/Ses.	Dates	Time	Location
36947	M(1)	4/28	8:30am-3:30pm	EC



ENV 370

Visible Emissions Field Test

Learn to evaluate and test the opacity of visible emissions, utilize the EPA's alternative to Method 9, and become certified to capture digital images of plumes for opacity determination.

Total Cost: \$269 (Tuition: \$0 Fees: \$269)

CRN#	Day/Ses.	Dates	Time	Location
36949	W/R(2)	4/30-5/1	8:30am-3:30pm	EC

HVAC/REFRIGERATION

BUILDING AUTOMATION SYSTEMS

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

The Building Automation Systems (BAS) certificate prepares students for high paying entry-level positions in HVAC with a building automation company. This field integrates HVAC and networked IT systems that control all major buildings today. Students will be prepared for this high-demand and high-tech field with computer skills and commercial HVAC knowledge.

For more information, contact Dave Frey at **443.840.2793** or dfrey@ccbcmd.edu

REQUIRED COURSES:

- Commercial Control Systems
- Commercial HVAC Systems
- Basic HVAC Electricity
- Advanced HVAC Electricity
- Introduction to CAD
- Construction Blueprint Reading
- Networking and Data Communications

CHOOSE ONE REQUIRED DATA COMMUNICATIONS ELECTIVE:

- A+ Certification PC Technician Module 1
- Windows Server

HVAC/REFRIGERATION TECHNICIAN

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Achieve an industry-accepted Basic HVAC Certificate with just six classes! For more information, contact Dave Frey at **443.840.2793** or dfrey@ccbcmd.edu

REQUIRED COURSES:

- HVAC Safety, Tools and Methods
- Fundamentals of Refrigeration
- Heating Systems
- Basic HVAC Electricity
- Comfort Cooling Systems
- EPA Refrigerant Certification Prep Course and Test

VOA 656

Advanced HVAC Electricity

Learn motors, controls and electrical devices for HVACR. Read/interpret complex electrical schematics. Prerequisite: Basic HVAC Electricity or approval. Credit course# ELEI 201.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
36177	M/W(13)	3/17-5/7	5:45-9:05pm	CC

VOA 953

Advanced Residential Systems

Learn maintenance troubleshooting and repair of residential air conditioning equipment and controls. Prerequisites: VOA 969, VOA 975, VOA 985, VOA 970 or approval by the program coordinator.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35027	M/W(14)	3/17-5/7	5:45-9:20pm	CC

VOA 970

Basic HVAC Electricity

Learn AC and DC circuit fundamentals. Topics include wiring and construction principles; commercial, industrial and residential wiring; purpose and use of the National Electric Code; the "how's" and "why's" of basic wiring and construction. Credit course# ELEI 101

Total Cost: \$729 (Tuition: \$219 Fees: \$510)

CRN#	Day/Ses.	Dates	Time	Location
34978	M/W(14)	1/27-3/12	9:05am-12:50pm	CC
34979	M/W(14)	1/27-3/12	5:45-9:30pm	DC

VOC 953

Comfort Cooling Systems

Learn refrigeration theory for comfort cooling systems and heat pumps. Discuss refrigerant regulations and recovery. Hands-on lab work. Prerequisites: VOA 975 and VOA 970. Credit course# AIRC 210.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
34980	M/W(14)	1/27-3/12	5:45-9:30pm	CC
34988	T/R(14)	3/18-5/8	1-4:45pm	CC

VOA 802

Commercial Controls System

Learn electronic, pneumatic and DDC control systems for HVAC. Covers components, diagrams, calibration, operation, troubleshooting and installation. Prerequisites: VOA 339/AIRC 205, VOA 338/AIRC 210, VOA 613/ELEI 201, VOA 654/ELEI 101, or approval from coordinator.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35029	T/R(14)	3/18-5/8	5:45-8:50pm	CC

VOA 975

Fundamentals of Refrigeration

Learn refrigeration heat transfer theory, system evaluation, tools, equipment and installation procedures (charging, evacuating, leak detection). Credit course# AIRC 115.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
34982	M/W(14)	1/27-3/12	8:30am-12:15pm	CC
34989	M/W(14)	3/17-5/7	5:45-9:15pm	CC

VOA 985

Heating Systems

Learn gas and oil-fired furnace heating principles. Study heat transfer, combustion, fuels, forced-air, manifold pressure, components and more. Credit course# AIRC 205.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
34983	T/R(14)	1/28-3/13	9am-12:45pm	CC
34990	T/R(14)	3/18-5/8	5:45-9:30pm	CC

VOA 969

HVAC Safety, Tools, and Methods

Learn HVACR tools, shop practices, hand tools, machines, fittings, components, duct installation, tubing, piping, threading, drill press and post grinder. Credit course# AIRC 110.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
34984	M/W(14)	1/27-3/12	1:30-5:15pm	CC
34985	T/R(14)	1/28-3/13	5:45-9:30pm	DC
34987	T/R(14)	3/18-5/8	5:45-9:10pm	DC

VOA 653

Residential Load Calculations & Air Distribution

Learn to calculate heat loss/gain (loads) using Manual J and software. Select proper heating/cooling equipment for comfort and efficiency. Prerequisites: VOC 953 and VOA 985.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35030	T/R(14)	1/28-3/13	5:45-8:40pm	CC

MARYLAND STATIONARY ENGINEERING

VOA 590

Preparation for Maryland Stationary Engineer License- All Grades

Stationary Engineers operate, maintain and repair mechanical equipment including all types of boiler systems in a facility. Prepare to take the licensing test by registering for our preparation class.

Total Cost: \$629 (Tuition: \$189 Fees: \$440)

For more information, contact Dave Frey at **443.840.2793** or dfrey@ccbcmd.edu



MANUFACTURING, PRODUCTION & AUTOMATION

CERTIFIED PRODUCTION TECHNICIAN (CPT)
CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Gain the knowledge and skills needed for an advanced, high-performance manufacturing position as you prepare for the Manufacturing Skill Standards Council's CPT certification. Consists of 4 modules: Safety, Quality Practices & Measurement, Manufacturing Production & Processes, and Maintenance Awareness. For more information, contact Steve Ricketts at **443.840.4442** or sricketts@ccbcmd.edu

CNC MACHINE TOOL TRAINING
CONTINUING EDUCATION
WORKFORCE CERTIFICATE

PELL FUNDING AVAILABLE
Fill out the FAFSA to be eligible. Contact CCBC's Financial Aid Office with any questions at **443.840.2222** or financialaid@ccbcmd.edu.

Learn both manual and computer numerical control (CNC) machine tool technology with extensive hands-on and computer-based training at the CCBC Catonsville machine shop in this seven-part series. Start with essential workplace literacy skills in computers, plus work habits and work ethics. Foundational topics of safety, blueprint reading and trade math follow. Includes modules in quality and resume skills. Train three days a week, 8am-3:30pm, M/W/F. Finish in approximately 9 months (Sept – May).

Tuition and fees for the seven parts is \$7,499 for in-county students (includes all text and supplies). Students can demonstrate proficiency through five certifications from the National Institute of Metalworking Skills (NIMS). Completers can apply for entry-level employment and once established, enter a machinist apprenticeship.

MANDATORY ORIENTATION

- HELD AT CCBC CATONSVILLE
- Sessions held In June, August and September
- CCBC Catonsville, HTEC Building, Room 007, 9am – 12pm.
- For information on orientation, contact Denise Bellamy at **443.840.4712** or dbellamy@ccbcmd.edu

INDUSTRIAL MAINTENANCE

Industrial Maintenance Technicians require knowledge in a broad array of disciplines including mechanical, electrical, hydraulics, pneumatics and computer controls and must understand and implement safe work practices in all aspects of their work. CCBC offers classes to help you gain those skills. For more information, contact Steve Ricketts at **443-840-4442** or sricketts@ccbcmd.edu

MECHATRONICS
CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Prepare for a career as a Mechatronics Engineer, Mechatronics Technician, Automation Engineer, Automation Specialist or a Controls Engineer and gain the skills you need to take your place in this rapidly growing field. You'll learn electrical systems, automation, mechanical systems, fluid systems, rigging and welding as it pertains to Mechatronics. Online class. **Must register for parts 1 and 2 at the same time.** For more information, contact Eric Venanzi at **443.840.5108** or evenanzi@ccbcmd.edu

VOA 577
Mechatronics- Part 1

Total Cost: \$998 (Tuition: \$50 Fees: \$948)

CRN#	Day/Ses.	Dates	Time	Location
34591	Arranged	1/13-3/16	Arranged	E2GC

VOA 578
Mechatronics- Part 2

Total Cost: \$998 (Tuition: \$50 Fees: \$948)

CRN#	Day/Ses.	Dates	Time	Location
34592	Arranged	3/17-5/18	Arranged	E2GC

ROBOTICS TECHNICIAN
CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Gain an intensive overview of the skills necessary for the robotics industry. Learn math, safety, quality, electrical systems, automation, mechanical systems, fluid systems and rigging to be on your way to a successful career. Robotic technology that mimics human movement is used in both distribution and manufacturing facilities. Online class. **Must register for parts 1 and 2 at the same time.** For more information, contact Eric Venanzi at **443.840.5108** or evenanzi@ccbcmd.edu

VOA 579
Robotics Technician- Part 1

Total Cost: \$848 (Tuition: \$50 Fees: \$798)

CRN#	Day/Ses.	Dates	Time	Location
34593	Arranged	1/13-3/16	Arranged	E2GC

VOA 580
Robotics Technician- Part 2

Total Cost: \$848 (Tuition: \$50 Fees: \$798)

CRN#	Day/Ses.	Dates	Time	Location
34594	Arranged	3/17-5/18	Arranged	E2GC

FAB LAB TECHNOLOGY (DESIGN & MAKE)

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

At the CCBC Catonsville Fabrication Laboratory or Fab Lab (also known as Fab Lab Baltimore), use a 3D printer, laser cutter/engraver, vinyl cutter, CNC router and other equipment.

To use the Fab Lab you must first take Fab Lab Introduction to learn basic safety and operating procedures. This introductory class makes you a lab member and gives you access to many of the lab resources. Most of the additional and machine-specific classes include design "how to's", so no design experience is needed. For more information, contact Denise Bellamy at **443.840.4712** or dbellamy@ccbcmd.edu

VOB 125
Advanced Digital Fabrication (NEW)

Build on skills from Digital Fabrication Fundamentals by deepening your knowledge of machine operations and related software. Prerequisite: Digital Fabrication Fundamentals. Credit course #CAMP 131.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35673	W(15)	1/29-5/14	5-8:45pm	CC

VOB 124
Digital Fabrication Fundamentals (NEW)

Learn digital design and prototyping with fabrication equipment and software. Prerequisite: Introduction to CAD or program coordinator's permission. Credit Course # CAMP 130.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
35324	T(15)	1/28-5/13	5-8:45pm	CC

VOB 042
Fab Lab 3D Printer Applications Introduction

Learn 3D printing and CAD with an introduction to SolidWorks and Catalyst EX. Covers safety, machine setup, operation and a final project.

Total Cost: \$169 (Tuition: \$51 Fees: \$118)

CRN#	Day/Ses.	Dates	Time	Location
35310	S(1)	2/1	9am-3:30pm	CC
35306	S(1)	3/8	9am-3:30pm	CC
35319	S(1)	5/3	9am-3:30pm	CC



VOB 044

Fab Lab CNC Router Applications Introduction

Learn applications using the ShopBot CNC Router and PartWorks software. Topics include safety procedures, machine setup and operation. Includes a comprehensive final project.

Total Cost: \$169 (Tuition: \$51 Fees: \$118)

CRN#	Day/Ses.	Dates	Time	Location
35312	S(1)	1/18	9am-3:30pm	CC
35314	M(2)	2/24-3/3	6-9:15pm	CC
35323	S(1)	4/26	9am-3:30pm	CC

VOB 113

Fab Lab Design & Build Skills Workshop (NEW)

Improve your digital fabrication skills while working on personal projects with one-on-one instructor guidance. The instructor will suggest appropriate software and equipment while providing support throughout the project's progression.

Total Cost: \$140 (Tuition: \$0 Fees: \$140)

For more information, contact Geniia Elliott at elliott@cbbcmd.edu

VOD525

Fab Lab Introduction

Learn safety and operating procedures of this lab. Covers safety, materials, basic setup and operation of the laser engraver and vinyl cutter. Required for all classes and use of the lab.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
35297	M(1)	1/6	6-8pm	CC
35303	S(1)	1/25	10am-12pm	CC
35302	S(1)	2/22	10am-12pm	CC
35299	M(1)	3/10	6-8pm	CC
35301	S(1)	4/5	10am-12pm	CC
35298	M(1)	4/28	6-8pm	CC
35300	S(1)	5/17	10am-12pm	CC

VOB 117

Fab Lab Introduction to Fusion 360

Transform your design concepts into creations with Fusion 360. This cloud-based software integrates design, modeling and manufacturing. Master its basic tools for designing and 3D printing.

Total Cost: \$169 (Tuition: \$51 Fees: \$118)

CRN#	Day/Ses.	Dates	Time	Location
35308	S(1)	2/15	9am-3:30pm	CC
35321	S(1)	3/22	9am-3:30pm	CC

VOB 045

Fab Lab Laser Cutter Applications Introduction

Learn to use a laser cutter/engraver and vinyl cutter with Corel Draw and Cut Studio. Covers safety, setup, operation and includes a comprehensive final project.

Total Cost: \$169 (Tuition: \$51 Fees: \$118)

CRN#	Day/Ses.	Dates	Time	Location
35309	S(1)	2/8	9am-3:30pm	CC
35315	M(2)	3/31-4/7	6-9:15pm	CC

VOD529

Introduction to 3D Scanning

Level up your skills in the field of digital fabrication. Master object preparation, scanning techniques, data collection, file export and 3D modeling and more using a Creafom GoScan 3D scanner.

Total Cost: \$169 (Tuition: \$51 Fees: \$118)

CRN#	Day/Ses.	Dates	Time	Location
35318	S(1)	3/15	9am-3:30pm	CC

WELDING

CONTINUING EDUCATION WORKFORCE CERTIFICATE

CCBC is offering a series of welding courses that will take you from beginning skills and techniques through additional courses in gas metal arc (MIG), shielded metal arc (Stick) and gas tungsten arc (TIG). For more information, contact Steve Ricketts at **443.840.4442** or sricketts@cbbcmd.edu

APP 285

Welding Basics

Gain basic knowledge and skills for MIG and Stick welding.

Total Cost: \$211 (Tuition: \$0 Fees: \$211)

CRN#	Day/Ses.	Dates	Time	Location
35533	S(1)	1/18	8am-12:15pm	EGT
35534	S(1)	2/15	8am-12:15pm	EGT
35535	S(1)	3/15	8am-12:15pm	EGT
35536	S(1)	4/19	8am-12:15pm	EGT
35537	S(1)	5/17	8am-12:15pm	EGT

XOMETRY SCHOLARS PROGRAM

Scholarship support for certain short-term manufacturing and related training.

Application required.

For more information, call **443.840.2222**.

VOA 926

Fundamentals of Welding

Learn equipment setup, basic techniques and safety for oxy-fuel, STICK, MIG and TIG welding. Plus, explore basic metallurgy, welding codes, inspection and symbols in this foundational course.

Total Cost: \$2,057 (Tuition: \$308 Fees: \$1,749)

CRN#	Day/Ses.	Dates	Time	Location
35494	M/W/F(6)	1/6-17	8am-3pm	EGT
35500	M/W/F(12)	1/6-2/12	5:30-8:30pm	EGT
35501	T/R(12)	1/7-2/13	5:30-8:30pm	EGT
35495	M/W/F(6)	2/10-21	8am-3pm	EGT
35497	M/W/F(6)	3/17-28	8am-3pm	EGT
35498	M/W/F(6)	4/28-5/9	8am-3pm	EGT
35502	M/W/F(12)	4/28-6/11	5:30-8:30pm	EGT
35503	T/R(12)	4/29-6/12	5:30-8:30pm	EGT

VOA 930

Intermediate MIG Welding

Perform fillet and groove welds in carbon steel in all positions. Geared towards Structural Welding Code vertical and overhead tests for GMAW AWS D9.1 and FCAW AWS D1.1 certifications. Prerequisite: Fundamentals of Welding.

Total Cost: \$3,025 (Tuition: \$453 Fees: \$2,572)

CRN#	Day/Ses.	Dates	Time	Location
35520	M/W/F(7)	1/24-2/7	8am-3pm	EGT
35521	M/W/F(7)	2/28-3/14	8am-3pm	EGT
35524	M/W/F(14)	3/3-4/16	5:30-8:30pm	EGT
35525	T/R(14)	3/4-4/17	5:30-8:30pm	EGT
35522	M/W/F(7)	4/4-18	8am-3pm	EGT
35523	M/W/F(7)	5/16-6/6	8am-3pm	EGT

VOA 932

Intermediate Shielded Metal Arc Welding

Perform fillet and groove welds in carbon steel using E7018 electrodes in all positions. Geared towards Structural Welding Code vertical and overhead tests for AWS D1.1 certification. Prerequisite: Fundamentals of Welding.

Total Cost: \$3,025 (Tuition: \$453 Fees: \$2,572)

CRN#	Day/Ses.	Dates	Time	Location
35504	M/W/F(9)	1/20-2/7	8am-3pm	EGT
35509	M/W/F(18)	2/17-4/16	5:30-8:30pm	EGT
35510	T/R(18)	2/18-4/17	5:30-8:30pm	EGT
35505	M/W/F(9)	2/24-3/14	8am-3pm	EGT
35506	M/W/F(9)	3/31-4/18	8am-3pm	EGT
35507	M/W/F(9)	5/12-6/6	8am-3pm	EGT



VOA928

Intermediate TIG Welding

Perform flat, horizontal and vertical fillet welds and flat groove welds in carbon steel, stainless steel and aluminum. Geared towards AWS D17.1 Fusion Welding for Aerospace Applications. Prerequisite: Fundamentals of Welding.

Total Cost: \$3,025 (Tuition: \$453 Fees: \$2,572)

CRN#	Day/Ses.	Dates	Time	Location
35513	M/W/F(8)	1/22-2/7	8am-3pm	EGT
35518	M/W(16)	2/24-4/16	5:30-8:30pm	EGT
35519	T/R(16)	2/25-4/17	5:30-8:30pm	EGT
35514	M/W/F(8)	2/26-3/14	8am-3pm	EGT
35515	M/W/F(8)	4/2-18	8am-3pm	EGT
35516	M/W/F(8)	5/14-6/6	8am-3pm	EGT

VOA581

Advanced Welding

Learn certified pipe welding techniques in Stick, TIG or MIG. Proper tacks and feather edging, filler metal angles and manipulations for open root pipe welding are taught. Prerequisite: Intermediate level of chosen discipline.

Total Cost: \$3,025 (Tuition: \$453 Fees: \$2,572)

CRN#	Day/Ses.	Dates	Time	Location
35526	M/W/F(8)	1/22-2/7	8am-3pm	EGT
35531	M/W(16)	2/24-4/16	5:30-8:30pm	EGT
35532	T/R(16)	2/25-4/17	5:30-8:30pm	EGT
35527	M/W/F(8)	2/26-3/14	8am-3pm	EGT
35528	M/W/F(8)	4/2-18	8am-3pm	EGT
35529	M/W/F(8)	5/14-6/6	8am-3pm	EGT

APT 083

Blueprint Reading for Welders (NEW)

Learn how to decode welding blueprints. Start with the basics such as a review of measurements, lines and views, then progress to symbols and structural shapes. Basic joints, special welds and tolerances are also covered.

Total Cost: \$525 (Tuition: \$78 Fees: \$447)

CRN#	Day/Ses.	Dates	Time	Location
35683	T/R(4)	1/7-16	8am-3pm	EGT
35684	T/R(4)	1/21-30	8am-3pm	EGT
35685	T/R(4)	2/4-13	8am-3pm	EGT
35686	T/R(4)	2/18-27	8am-3pm	EGT
35687	T/R(8)	3/4-13	8am-3pm	EGT
35688	T/R(4)	3/18-27	8am-3pm	EGT
35689	T/R(4)	4/1-10	8am-3pm	EGT
35690	T/R(4)	4/15-5/1	8am-3pm	EGT
35691	T/R(4)	5/6-15	8am-3pm	EGT
35692	T/R(4)	5/20-6/5	8am-3pm	EGT

CCBC'S LEAP PROGRAM

Free training, educational support, job development and coaching for young adults.

BASIC ELIGIBILITY

- 18–24 years old
- Baltimore County resident
- high school diploma (training programs only)
- must meet income requirement

TRAININGS PROVIDED

- A+ Certification
- Certified Nursing Assistant (CNA)
- Certified Apartment Maintenance (CAMT)
- Childcare
- Medical Front Office (MFO)
- Pharmacy Technician
- Phlebotomist

Additional academic, job readiness and financial assistance support services offered.

GED services available for students in need of a high school diploma.

Call **443.840.4292** or email jmoon@ccbcm.edu to begin the enrollment process.

Visit ccbcm.edu/leap or scan QR code to complete a short prescreening questionnaire.





TRANSPORTATION, DISTRIBUTION AND LOGISTICS

Navigate, Deliver, Optimize and Accelerate. Steer your career in the right direction.

Workforce Training Options

- Automotive Safety Inspector
- Certified Logistics/Warehouse Distribution
- Certified Supply Chain Professional

- Commercial Vehicle Operator Class A & B
- Marine Engine Mechanics Repair
- Procurement and Purchasing Management

- U.S. Coast Guard Captain's Licensing (Master 100 Tons)

Degree & Certificate Program Areas

- Aviation Technology
- Automotive Technology

1,262 TRUCK DRIVERS CONTRIBUTED TO THE REGIONAL WORKFORCE BY CCBC



AUTOMOTIVE

For more information, contact Eric Venanzi at **443.840.5108** or evenanzi@ccbcmd.edu

ARP 609

ASE Refrigerant Recovery and Recycling (NEW)

This course prepares technicians for the EPA-Approved Section 609 certification for servicing motor vehicle air conditioners. Topics include MVAC equipment regulations, alternative refrigerants, refrigerant recovery and the environmental impact of improper handling.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34853	T(1)	3/11	8:30am-1:30pm	CC

AUTOMOTIVE SAFETY INSPECTOR

CONTINUING EDUCATION WORKFORCE CERTIFICATE

ARP 294

Preparation for MD State Safety Inspection Test

Review Code of Maryland Regulation (COMAR), test strategies, handbook and inspector responsibilities. Minimal out-of-class study. Designed for automotive technicians seeking certification. Test results not guaranteed.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35144	M/T(2)	1/6-7	6-9:30pm	CC
35145	S(1)	1/11	9am-3:30pm	CC
35141	M/T(2)	2/3-4	6-9:30pm	CC
35143	S(1)	2/8	9am-3:30pm	CC
35146	M/T(2)	3/3-4	6-9:30pm	CC
35147	S(1)	5/10	9am-3:30pm	CC

ARP 732

Maryland State Inspection Hands-on Test Preparation

Prepare to pass the Maryland State Inspection hands-on test in all applicable topic areas. Intended for automotive students who have passed the Maryland Safety Inspection written exam.

Total Cost: \$399 (Tuition: \$120 Fees: \$279)

CRN#	Day/Ses.	Dates	Time	Location
35149	M/T/W/R(6)	1/8-16	6-9pm	CC
35148	M/T/W/R(6)	2/5-13	6-9pm	CC
35150	M/T/W/R(6)	3/5-13	6-9pm	CC
35151	S(2)	3/8-15	8am-4:30pm	CC

AVIATION

For more information, contact Eric Venanzi at **443.840.5108** or evenanzi@ccbcmd.edu

VOA 103

Drone Pilot Training for the Remote Pilot License

Earn your FAA Remote Pilot license and learn to legally fly drones for commercial use. Includes airspace, regulations, meteorology, safety and flight operations, plus hands-on training. FAA-certified instructor. Qualifying exam included.

Total Cost: \$289 (Tuition: \$87 Fees: \$202)

CRN#	Day/Ses.	Dates	Time	Location
34421	M(1)	1/20	6-10pm	CC
	U(1)	1/25	9am-5pm	CC
	U(1)	1/26	9am-1pm	CC
34422	M(1)	3/24	6-10pm	CC
	U(1)	3/29	9am-5pm	CC
	U(1)	3/30	9am-1pm	CC
34416	T(1)	4/22	6-10pm	CC
	U(1)	4/26	9am-5pm	CC
	U(1)	4/27	9am-1pm	CC
34423	M(1)	5/19	6-10pm	CC
	U(1)	5/24	9am-5pm	CC
	U(1)	5/25	9am-1pm	CC

COMMERCIAL DRIVER'S LICENSE

CONTINUING EDUCATION WORKFORCE CERTIFICATE

Earn your CDL-A or CDL-B through a combination of classroom instruction and practical experience behind the wheel, with an emphasis on safety, inspection prep, basic controls, trip planning and more.

Must be 18 years old, able to pass a Department of Transportation (DOT) drug screen and physical, possess a valid Maryland driver's license (regular Class C) and maintain zero points for drug/alcohol violations. DOT drug screen/physical and the learner's permit fee included. Additional classes offered at Security Square Mall in Woodlawn. For more information, call **443.840.2222**

COMMERCIAL DRIVER LICENSE CLASS-A

Total Cost: \$5,500

Day	Dates	Time	Location
S/U(40)	1/4 - 6/8	8am-4pm	TTC
M-F(40)	1/13 - 3/7	8am-4pm	TTC
M-F(60)	2/3 - 5/2	5-10pm	TTC
M-F(40)	2/24 - 4/25	8am-4pm	TTC
M-F(40)	4/7 - 6/6	8am-4pm	TTC
M-F(60)	4/7 - 7/3	5-10pm	TTC
S/U(40)	5/3 - 9/28	8am-4pm	TTC
M-F(40)	5/27 - 7/18	8am-4pm	TTC

COMMERCIAL DRIVER LICENSE CLASS-B

Total Cost: \$3,000

Day	Dates	Time	Location
M-F(15)	2/3 - 2/21	8am-4pm	TTC
M-F(20)	2/3 - 5/2	5-10:10pm	TTC
S/U(14)	2/15 - 3/30	8am-4pm	TTC
M-F(15)	3/17 - 4/4	8am-4pm	TTC
M-F(20)	4/7 - 7/3	5-10:10pm	TTC
M-F(15)	4/28 - 5/16	8am-4pm	TTC



TRANSPORTATION, DISTRIBUTION AND LOGISTICS INSTITUTE (TDLI)

The premier workforce development training and academic provider for the TDL industry in the Baltimore and Mid-Atlantic region.

Courses target entry, intermediate and advanced workforce training and education for individuals as well as customized training and educational solutions for organizations.

CCBC is a 2021 and 2024 Center of Excellence (COE) for Domestic Maritime Workforce Training and Education designee by the U.S. Department of Transportation, Maritime Administration.

For more information, contact Kipp Snow at **443.840.3034** or ksnow@ccbcmd.edu.

VOB 129

Manual Transmission Vehicle Operations (NEW)

Class C drivers, prepare for operating manual transmission vehicles in port logistics and on public roads. Topics include equipment identification, operating procedures, shifting patterns and safe techniques for starting, stopping and parking.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35156	S(1)	1/18	9am-2:15pm	DC
35155	S(1)	2/22	9am-2:15pm	DC
35157	S(1)	3/22	9am-2:15pm	DC
35153	S(1)	4/5	9am-2:15pm	DC
35158	S(1)	5/17	9am-2:15pm	DC

DISTRIBUTION AND LOGISTICS

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

For more information, contact Eric Venanzi at **443.840.5108** or evenanzi@ccbcmd.edu

VOA 515

Certified Logistics/Warehouse Distribution Associate

Learn the skills required to enter the fast-growing fields of warehousing and distribution. Learn the basics of warehouse operations, safety, customer service, logistics, professional communications, teamwork and conflict resolution.

Total Cost: \$799 (Tuition: \$240 Fees: \$559)

CRN#	Day/Ses.	Dates	Time	Location
35023	M(2)	3/17-24	3:45-8:45pm	DC
35023	T(2)	3/18-25	3:45-8:45pm	DC
35023	R(2)	3/20-27	3:45-8:45pm	DC

FORKLIFT

For more information, contact Eric Venanzi at **443.840.5108** or evenanzi@ccbcmd.edu

VOA 605

Forklift Operator Training

Learn safety measures as they pertain to vehicle inspection and operation, product handling under general and specific site conditions and load balance, gravity, visual and operational checks. Presented in accordance with OSHA standards.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35028	S(2)	3/15-22	10am-4:30pm	DC

PROCUREMENT & PURCHASING MANAGEMENT

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Gain the skills you need to enter the fast-growing purchasing and procurement field. Topics include: contracts, how to evaluate suppliers, negotiate best prices, legal aspects of procurement, effective communications and how to create a purchasing budget. Online class. **Must register for parts 1, 2 and 3 at the same time.** For more information, contact Eric Venanzi at **443.840.5108** or evenanzi@ccbcmd.edu

VOA 783

Procurement & Purchasing Management- Part 1

Total Cost: \$765 (Tuition: \$40 Fees: \$725)

CRN#	Day/Ses.	Dates	Time	Location
34600	Arranged	1/13-3/16	Arranged	E2GC

VOA 784

Procurement & Purchasing Management- Part 2

Total Cost: \$765 (Tuition: \$40 Fees: \$725)

CRN#	Day/Ses.	Dates	Time	Location
34615	Arranged	3/17-5/18	Arranged	E2GC

VOA 785

Procurement & Purchasing Management- Part 3

Total Cost: \$765 (Tuition: \$40 Fees: \$725)

CRN#	Day/Ses.	Dates	Time	Location
34616	Arranged	5/19-7/20	Arranged	E2GC

PILOT SIMULATOR TRAINING

Sign up for entry-level or professional-level flight simulator laboratory experience. Pilots can reserve flight simulator time in 2- or 4-hour time slots.

For more information or to schedule your flight simulator experience, contact Eric Venanzi at **443-840-5108** or evenanzi@ccbcmd.edu.

SUPPLY CHAIN

CERTIFIED SUPPLY CHAIN PROFESSIONAL CONTINUING EDUCATION WORKFORCE CERTIFICATE

Enter the fast-growing field of supply chain management and become a certified supply chain management professional. Learn about purchasing and customer relations management, ethical and sustainable sourcing, demand forecasting, inventory management, Lean and Six Sigma, U.S. and Global logistics, supply chain integration. Online class. **Must register for both parts 1 and 2 at the same time.** For more information, contact Eric Venanzi at **443.840.5108** or evenanzi@ccbcmd.edu

VOA 791

Certified Supply Chain Professional - Part 1

Total Cost: \$1,147 (Tuition: \$344 Fees: \$803)

CRN#	Day/Ses.	Dates	Time	Location
34596	Arranged	1/13-3/16	Arranged	E2GC

VOA 792

Certified Supply Chain Professional - Part 2

Total Cost: \$1,148 (Tuition: \$344 Fees: \$803)

CRN#	Day/Ses.	Dates	Time	Location
34597	Arranged	3/17-5/18	Arranged	E2GC



Pursue your passions at CCBC.

Discover a hidden talent, find a new hobby or just try something different. You'll find an exciting array of classes in art, cooking, fitness, culture, history and much more. For more information, scan the QR code.



ACADEMIC PREPARATION

TEST PREPARATION

ADS 152

Mathematics for Success

Prepare for developmental math. Discuss topics that include whole number operations, integers, fractions, decimals, percents, ratios and proportions, exponents, square roots and mathematical expressions. Each class is 45 or 42 hours of instruction and is designed for students who possess a high school diploma.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
36567	M/W/F (18)	1/27 – 3/7	10:10-12:40pm	CC
36571	M/W (15)	1/27 – 3/17	9:00-12:15pm	*Zoom/EC
36569	T/R (15)	1/28 – 3/18	6:00-9:15pm	*Zoom/CC
36568	M/W/F (18)	3/24 – 5/9	10:10-12:40pm	CC
36572	M/W (14)	3/24 – 5/19	9:00-12:15pm	*Zoom/EC
36570	T/R (14)	3/25 – 5/15	6:00-9:15pm	*Zoom/CC

*Last class takes place in-person. Please check BrightSpace for information.

ADS 148

Comprehensive TEAS Strategies

Master strategies for ATI TEAS questions in Reading, English Language and Usage, Math and Science. Practice tests enhance time management and reduce anxiety.

Total Cost: \$128 (Tuition: \$39 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
36963	T/R(6)	2/4–2/20	6–8 p.m.	Zoom
36962	M/W(6)	2/17–3/5	6–8 p.m.	Zoom

ADS 580

GRE Test Preparation - Part I (Verbal and Analytical)

Prepare for the GRE with comprehensive coverage of verbal and analytical sections. Learn time-saving techniques for both paper-based and computer tests. Topics include reading comprehension, analogies, sentence completions, antonyms and logical reasoning.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35262	Arranged	1/15-3/7	Arranged	ED2GO

ADS 581

GRE Test Preparation - Part II (Quantitative)

Learn a variety of useful techniques for tackling the quantitative reasoning sections of the computerized GRE revised General Test.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35263	Arranged	1/15-3/7	Arranged	ED2GO

CEC 030

Praxis I Preparation

Develop the knowledge and skills you need to prepare for and pass the Praxis Core exam.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35270	Arranged	1/15-3/7	Arranged	ED2GO

ART, DESIGN AND PHOTOGRAPHY

PAINTING AND DRAWING

ART 273

Discover Acrylic Painting

In this beginner's course, receive an overview of acrylic painting including types of brushes, paints, basic color theory and the fundamentals of paint application. Bring a canvas pad, three nylon brushes, a palette and primary paint colors to first class.

Total Cost: \$108 (Tuition: \$0 Fees: \$108)

CRN#	Day/Ses.	Dates	Time	Location
35241	R(6)	2/6-3/13	6-8pm	OM

ART 274

Discover Oil Painting

Gain an overview of oil painting techniques, application, brushes, paints and basic color theory as you prepare for more serious study. Bring basic painting supplies to first class: canvas pad, three nylon brushes, a palette and primary paint colors.

Total Cost: \$108 (Tuition: \$0 Fees: \$108)

CRN#	Day/Ses.	Dates	Time	Location
35242	S(5)	2/1-3/1	10am-12pm	OM

ARB 182

Drawing for the Absolute Beginner

Gain a solid foundation in drawing and become the artist you've always dreamed you could be!

Total Cost: \$139 (Tuition: \$20 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
35282	Arranged	3/12-5/2	Arranged	ED2GO

ART 264

Introduction to Drawing

Understand line, shape, contour, value, composition, perspective, spatial relationships, measuring, proportion, light and shadow while working from still life. Bring an 18 x 24" drawing pad and pencil to first class; supply list will be provided then.

Total Cost: \$108 (Tuition: \$0 Fees: \$108)

CRN#	Day/Ses.	Dates	Time	Location
35237	R(6)	3/20-5/1	6:30-9pm	HV

ART 963

Intermediate Oil Painting: Techniques of the Old World NEW

Learn techniques to add depth and "internal light" to your work. Uncover Renaissance stylistic pillars and techniques often reserved for master-level courses, made accessible to all levels. Materials required; supply list provided before first class.

Total Cost: \$135 (Tuition: \$0 Fees: \$135)

CRN#	Day/Ses.	Dates	Time	Location
35238	S(8)	3/8-5/10	10-11:55am	OM

ART 964

New Painting Approaches For Beginners (NEW)

Learn techniques and approaches for relaxation or serious artistry. Explore diverse media, subject selection and working with a limited palette. Materials required; supply list provided at first class.

Total Cost: \$124 (Tuition: \$0 Fees: \$124)

CRN#	Day/Ses.	Dates	Time	Location
35244	R(7)	3/27-5/15	6:30-8:30pm	OM



CERAMICS

ART 486

Basic Pottery Wheel

Learn to use stoneware clay and electric wheels to create basic shapes. Explore clay properties, basic design and glazing techniques. Ideal for beginners. Initial clay and firings included. Bring a bucket, sponge and apron, wear old clothes and closed-toe shoes to class.

Total Cost: \$188 (Tuition: \$0 Fees: \$188)

CRN#	Day/Ses.	Dates	Time	Location
35197	S(6)	2/15-3/22	1-3:30pm	CC

ART 263

Introductory Ceramics

Learn hand building techniques wheel throwing instruction, clay types, pinch pots, sculptural forms, coiling, slab construction, wheel techniques, decorating, glazing and intaglio. Complete a class project. Cost includes materials.

Total Cost: \$188 (Tuition: \$0 Fees: \$188)

CRN#	Day/Ses.	Dates	Time	Location
35199	W(6)	1/29-3/5	7-9:30pm	EC
35200	W(6)	3/19-4/30	7-9:30pm	EC

ARB 087

Intermediate Ceramics

Build on skills learned in the introductory clay class through in-depth exploration of hand building and wheel throwing, using both high- and low-fire clays. Develop more complex construction and glazing techniques. Cost includes materials.

Total Cost: \$370 (Tuition: \$111 Fees: \$259)

CRN#	Day/Ses.	Dates	Time	Location
35196	M(12)	1/27-4/28	7-9:30pm	EC

PHOTOGRAPHY

ART 965

Contemporary Mobile Photography: Crafting Masterpieces (NEW)

Learn natural light techniques, enhance your skills through critique and capture stunning images, culminating in quality 8x10 prints. Bring a 10-15 MP camera phone.

Total Cost: \$115 (Tuition: \$0 Fees: \$115)

CRN#	Day/Ses.	Dates	Time	Location
35211	S(6)	3/1-4/5	10:30am-12:30pm	CC

ART 241

Focusing on Lenses

Take your camera off the automatic settings and use the manual mode for greater creativity! Learn how to edit in Adobe Photoshop Elements and receive guidance on printing your photographs. Bring your camera and manual. Prerequisite: Introduction to Digital (SLR) Photography.

Total Cost: \$95 (Tuition: \$0 Fees: \$95)

CRN#	Day/Ses.	Dates	Time	Location
35210	R(3)	4/24-5/8	6:30-9pm	CC

ART 966

Fundamentals of Digital Photography (NEW)

Learn photography basics, including exposure, composition, portraiture and editing. Bring a working digital camera with manual functions, a memory card and a battery. Meets prerequisites for continuing digital and studio photography courses.

Total Cost: \$228 (Tuition: \$0 Fees: \$228)

CRN#	Day/Ses.	Dates	Time	Location
35212	S(6)	3/1-4/5	10am-2pm	EC

ARB 183

Introduction to Digital (SLR) Photography

Learn to understand your digital single lens reflex (SLR) camera: how it works, basic set-up/operation, shutter speed, ISO, focal length and flash photography. Bring some existing photos and your digital SLR camera/instruction manual to class.

Total Cost: \$112 (Tuition: \$0 Fees: \$112)

CRN#	Day/Ses.	Dates	Time	Location
35209	T(4)	3/18-4/8	6-8pm	CC

PCA 663

Introduction to Lightroom

Learn to use Adobe Photoshop Lightroom to organize and edit images, fine-tune lighting/color and streamline your workflow.

Total Cost: \$179 (Tuition: \$20 Fees: \$159)

CRN#	Day/Ses.	Dates	Time	Location
35284	Arranged	3/12-5/2	Arranged	ED2GO

PCP 270

Photographing Nature with Your Digital Camera

Learn how to use your digital camera to take stunning nature photos, including landscapes, flowers, animals and even macro shots.

Total Cost: \$139 (Tuition: \$20 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
35286	Arranged	3/12-5/2	Arranged	ED2GO

ARTS – PERFORMING

DANCE

DAN 027

Advanced Tap (NEW)

Experienced tap dancers will hone their skills by learning intricate tap routines that challenge their coordination and rhythmic abilities. Tap shoes required.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
35034	S(8)	2/8-3/29	3:15-4:15pm	EC

DAN 015

Ballet for Adults

Explore barre, floor work and alignment exercises in a structured ballet class for all levels. Wear comfortable attire and ballet shoes.

Total Cost: \$95 (Tuition: \$0 Fees: \$95)

CRN#	Day/Ses.	Dates	Time	Location
35039	S(8)	2/15-4/5	9-10am	EC

DAN 029

Ballet I (NEW)

Build on your Introduction to Ballet skills. Master intermediate ballet vocabulary, technique and complex combinations while advancing your performance skills. This class is also offered for credit as DANC 214.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35654	T/R(30)	1/28-5/15	11:10am-12:40pm	EC

DAN 011

Ballroom and Social Dancing (Beginner/Intermediate)

Learn or improve skills for the swing, waltz, foxtrot and cha-cha. Improve muscle tone, memory and social self-confidence. Partner required. Wear non-rubber-soled shoes.

Total Cost: \$124 (Tuition: \$0 Fees: \$124)

CRN#	Day/Ses.	Dates	Time	Location
35066	U(10)	1/26-3/30	10am-12pm	CC
35101	M(10)	2/3-4/7	7-9pm	EC

**DAN013****Basic Belly Dancing (Beginning)**

Enjoy quality belly dancing instruction focusing on toning and posture improvement. Open to all women. Comfortable attire recommended; bare feet or ballet slippers preferred.

Total Cost: \$79 (Tuition: \$0 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
35040	T(6)	3/4-4/8	6:30-7:45pm	EC

DAN001**Beginning Tap**

This course is designed to teach tap dancing fundamentals to students with no or little experience with tap. Topics to be covered include basic steps, musicality and vocabulary.

Total Cost: \$109 (Tuition: \$0 Fees: \$109)

CRN#	Day/Ses.	Dates	Time	Location
35035	S(8)	2/8-3/29	12-1:30pm	EC

DAN005**Contemporary/Modern Dance I**

Build on your Introduction to Contemporary/Modern skills. Master intermediate modern dance vocabulary, technique and complex combinations while advancing your performance skills. This class is also offered for credit as DANC 220.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
76021	M/W(28)	1/27-5/14	11:15am-12:45pm	EC

DAN017**Easy Dance, Fun Fitness for the Novice Mover**

Explore rhythmic, low-impact exercises to boost heart health, balance and endurance. Suitable for all, including those with physical limitations. Seated option available. No prior experience needed.

Total Cost: \$79 (Tuition: \$0 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
35041	T(6)	3/4-4/8	4:30-5:30pm	EC

DAN028**Intermediate Tap (NEW)**

Are you a tap dancer ready to advance beyond the basics? This course is for you. Tap shoes required.

Total Cost: \$109 (Tuition: \$0 Fees: \$109)

CRN#	Day/Ses.	Dates	Time	Location
35038	S(8)	2/8-3/29	1:45-3pm	EC

DAN021**Intermediate/Advanced Contemporary Dance**

Dancers with three-plus years of training will enhance their contemporary dance technique. Explore modern dance, ballet and jazz styles focusing on musicality and energy. Wear comfortable clothing with bare feet or socks.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
35036	T(8)	2/11-4/1	7-8:15pm	EC

DAN026**Intermediate Jazz (NEW)**

This course is for dancers with previous experience in jazz or a related style who are ready to move beyond the basics and advance their skills.

Total Cost: \$109 (Tuition: \$0 Fees: \$109)

CRN#	Day/Ses.	Dates	Time	Location
35037	W(8)	2/12-4/2	7-8:15pm	EC

DAN006**Intro to Hip-Hop**

Introduction to the technique of and cultural influences on the contemporary hip-hop dance style. Practice hip-hop technique and explore the cultural influences of music, graffiti, text and attire on this dance form. No previous dance training needed. This class is also offered for credit as DANC 108.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35128	T/R(30)	1/28-5/15	2:20-3:45pm	EC

DAN007**Intro to Jazz**

Introduction to the technique and discipline of jazz dance: floor work, body alignment, center and locomotor skills, dynamic variety and musicality. No previous dance training needed. This class is also offered for credit as DANC 132.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35129	T/R(30)	1/28-5/15	12:45-2:10pm	EC

DAN004**Introduction to Ballet**

Introduction to the technique and discipline of classical ballet: barre work, body alignment, center and locomotor skills, dynamic variety and musicality. No previous dance training needed. This class is also offered for credit as DANC 115.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35657	T/R(30)	1/28-5/15	12:45-2:10pm	CC

DAN010**Introduction to Contemporary Modern Dance**

Introduction to the fundamentals of modern dance technique: floor work, body alignment and integration, locomotor skills, dynamic variety and musicality. No previous dance training needed. This class is also offered for credit as DANC 120.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35682	M/W(29)	1/27-5/14	11:15am-12:45pm	EC

DAN023**Introduction to Dance: A Survey of Dance Styles**

Introduction to various dance genres and styles: body alignment and integration, locomotor skills, dynamic variety and musicality. No previous dance training needed. This class is also offered for credit as DANC 159.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35658	M/W(29)	1/27-5/14	5-6:30pm	EC

DAN014**Latin Social Dancing – Salsa, Merengue, Bachata**

Learn the basic dance steps of Latin dance. No partner required. Wear non-rubber-soled shoes.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
35068	F(6)	2/7-3/14	8-9:30pm	EC

CRN#	Day/Ses.	Dates	Time	Location
35067	F(6)	3/21-5/9	8-9:30pm	EC

DAN012**Modern Dance**

Increase your flexibility and muscle tone, acquire a sense of body alignment and enjoy the pleasure of improved self-confidence. Dance attire: bare feet and comfortable clothing. No dance experience necessary.

Total Cost: \$95 (Tuition: \$0 Fees: \$95)

CRN#	Day/Ses.	Dates	Time	Location
35042	S(8)	2/15-4/5	10-11am	EC

DAN020**Poi Spinning and Dancing**

Learn poi, a Maori dance form, using weights on strings to create stunning air patterns, enhancing coordination and mind-body connection.

Total Cost: \$89 (Tuition: \$27 Fees: \$62)

CRN#	Day/Ses.	Dates	Time	Location
35044	T(6)	3/4-4/8	8-9:15pm	EC

DAN019**Swinging Ballroom**

Enjoy beginner-friendly instruction on club and single swing ballroom dance styles, basic steps and music selection. Learn follower and leader roles in a fun, energetic setting. No partner required. Non-rubber-soled shoes required.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
35069	M(10)	2/3-4/7	6-7pm	EC

DAN022**Tango, Argentine Tango and Rumba**

Learn tango, Argentine tango and rumba basics as both leader and follower, including music selection. Partner preferred. Non-rubber-soled shoes required.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
35070	M(10)	2/3-4/7	5-6pm	EC



MUSIC

MUS119

Adult Piano

Master keyboard basics, from finger positions to note reading and rhythmic patterns, culminating in a beginner performance. Develop sight-reading and practice techniques. Bring earphones.

Total Cost: \$155 (Tuition: \$0 Fees: \$155)

CRN#	Day/Ses.	Dates	Time	Location
35048	S(12)	2/1-5/3	9:30-10:30am	Zoom
35047	W(12)	2/19-5/14	7-8pm	OM
35045	R(12)	2/20-5/15	7-8pm	EC

MUS117

Adult Piano II

Continue your study with additional training for the beginning/intermediate piano student. Further explore and develop rhythmic, sight-reading and music theory skills in more complex combinations.

Total Cost: \$155 (Tuition: \$0 Fees: \$155)

CRN#	Day/Ses.	Dates	Time	Location
35046	W(12)	2/19-5/14	8-9pm	OM

XXX 857

Baltimore Symphonic Band

Explore concert band music. Open to all experienced musicians for community performances.

Total Cost: \$155 (Tuition: \$0 Fees: \$155)

CRN#	Day/Ses.	Dates	Time	Location
35656	T(11)	2/25-5/13	7-9:40pm	EC

MUS046

Bass Guitar Basics

Learn bass guitar fundamentals, playing techniques and how to tune and maintain a bass guitar. Discover how to purchase appropriate music, strings and equipment. Bass guitar required.

Total Cost: \$105 (Tuition: \$0 Fees: \$105)

CRN#	Day/Ses.	Dates	Time	Location
35071	R(10)	3/13-5/22	7-8pm	CC

MUS051

Connect Your Music-Making to Your Soul

Elevate your musical performances. Analyze your learning and performance process, plan your favorite piece and share your insights. Open to all genres and skill levels, with optional in-class performances.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
35633	M(6)	2/3-3/10	6:30-8pm	EC
35081	T(6)	2/18-3/25	7:30-9pm	EC

MUS045

Fingerstyle Acoustic Guitar for Advanced Beginners

Learn fingerpicking to master the "Travis" style in folk, blues, pop, rock and country. Requires basic chords knowledge. Bring an acoustic guitar.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
35072	S(6)	2/8-3/15	10-11am	CC

MUS131

Flute Ensemble

Discover flute mastery at your own pace. Reignite your skills and musicianship. Perfect for refreshing your talent.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
35636	W(10)	3/5-5/14	7-8pm	EC

ART 837

Free Your Voice

A refreshing alternative to traditional voice lessons. Connect breath and body to find your inner creative impulse. Playful exercises, movement and elements of yoga and meditation may be incorporated.

Total Cost: \$85 (Tuition: \$0 Fees: \$85)

CRN#	Day/Ses.	Dates	Time	Location
35082	W(6)	3/5-4/9	7:30-9pm	Zoom

MSC 050

Guitar Basics

Learn basic chord progressions, hand positions, strumming and how to tune and maintain a guitar. Discover how to purchase appropriate music, strings and equipment. Guitar required.

Total Cost: \$105 (Tuition: \$32 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
35073	R(10)	3/13-5/22	6-7pm	CC

ART 935

History of Music Notation

Explore the evolution of music notation across four sessions, from its origins to tonal composition, complemented by period music listening.

Total Cost: \$65 (Tuition: \$20 Fees: \$45)

CRN#	Day/Ses.	Dates	Time	Location
35638	F(4)	3/14-4/4	7-8pm	Zoom

HIT 929

Nights at the Opera

Explore and discuss iconic 19th- and 20th-century opera through Mozart, Puccini, Verdi, Strauss and Britten, enhanced by key recordings, videos and literature.

Total Cost: \$325 (Tuition: \$98 Fees: \$227)

CRN#	Day/Ses.	Dates	Time	Location
35083	T(14)	2/4-5/13	1-4pm	HV

MUS041

Song Writing 101

Discover songwriting basics, melding melody with words and craft original songs in a supportive setting. Instrument accompaniment welcome. No experience needed!

Total Cost: \$65 (Tuition: \$0 Fees: \$65)

CRN#	Day/Ses.	Dates	Time	Location
35084	R(6)	2/22-4/5	6-7pm	CC
35085	W(4)	4/23-5/14	7:30-9pm	Zoom

MUS048

Soprano Recorder Class

FAMILY CLASS! Learn the basics of written pitch, rhythm and music performance skills on the recorder. Earn belts as you progress through difficulty levels. Call 443.840.1646 before registering for info on purchasing a recorder. Ages 8+, including adults.

Total Cost: \$105 (Tuition: \$0 Fees: \$105)

CRN#	Day/Ses.	Dates	Time	Location
35641	F(8)	3/14-5/16	5:30-6:30pm	EC

HIT 899

Time Travel Through Broadway Musicals

Explore the evolution of musical theatre from Gilbert and Sullivan to Lin-Manuel Miranda, through historic photos, headlines and era-defining music samples.

Total Cost: \$135 (Tuition: \$41 Fees: \$94)

CRN#	Day/Ses.	Dates	Time	Location
35087	W(6)	3/5-4/9	7-8:30pm	CC

ART 750

Ukulele

Through selected popular songs, gain a beginning proficiency on the ukulele. Learn to play melodies and common chord progressions. Ukulele required.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
35074	R(5)	2/22-3/29	7-9pm	CC

MUS118

Vocal Basics for Adults

Master vocal expression and fundamental techniques in a supportive setting, covering breathing, posture, warm-ups, scales and group singing essentials.

Total Cost: \$105 (Tuition: \$0 Fees: \$105)

CRN#	Day/Ses.	Dates	Time	Location
35086	R(6)	3/6-4/10	7-8:30pm	CC



PRIVATE LESSONS

Private music and dance lessons available for ages 6+ on piano, 8+ for other instruments, 13+ for voice and adult students. Tailored one-on-one instruction for all levels. Instruments not provided. Call **443.840.1646** for placement.

XXX 961

Private Lessons - 1/2 Hour (6 Lessons/Weeks)

Total Cost: \$145 (Tuition: \$0 Fees: \$145)

CRN#	Day/Ses.	Dates	Time	Location
35078	Arranged	2/3-3/17	Arranged	Arranged
35079	Arranged	3/24-5/19	Arranged	Arranged

XXX 965

Private Lessons - One Hour (6 Lessons/Weeks)

Total Cost: \$275 (Tuition: \$0 Fees: \$275)

CRN#	Day/Ses.	Dates	Time	Location
35075	Arranged	2/3-3/17	Arranged	Arranged
35076	Arranged	3/24-5/19	Arranged	Arranged

MUS120

Private Lessons 1/2 Hour (14 Lessons/Weeks)

Total Cost: \$315 (Tuition: \$0 Fees: \$315)

CRN#	Day/Ses.	Dates	Time	Location
35080	Arranged	2/3-5/19	Arranged	Arranged

XXX 801

Private Lessons - One Hour (14 Lessons/Weeks)

Total Cost: \$625 (Tuition: \$0 Fees: \$625)

CRN#	Day/Ses.	Dates	Time	Location
35077	Arranged	2/3-5/19	Arranged	Arranged

THEATER

DRB 004

Acting Basics

Learn basic/intermediate acting techniques and vocabulary through a variety of theatrical exercises, including improvisation, voice, diction and monologues to learn about creating a character and creative performance.

Total Cost: \$115 (Tuition: \$0 Fees: \$115)

CRN#	Day/Ses.	Dates	Time	Location
35094	T(8)	2/18-4/8	6-7:30pm	EC

ART 960

Acting for the Camera

Explore camera acting, delving into performance demands and technical aspects of film, TV and media. This course is shared with credit courses: THTR 135 and MCOM 135.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35653	M/W(29)	1/27-5/14	12:35-2pm	CC

ART 961

Acting I

Learn acting basics with Stanislavski's method and techniques for creating and scoring roles. Includes solo work, scene study and performance. This course is shared with credit course: THTR 111.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35647	T/R(29)	1/27-5/14	12:45-2:10pm	EC
35125	T/R(30)	1/28-5/15	11:10am-12:35pm	CC

WRI 164

Beginning Film Writing Showcase (NEW)

Have your own story to tell? Write your very first film script in this class. Wrap up with a table reading on the last day.

Total Cost: \$115 (Tuition: \$0 Fees: \$115)

CRN#	Day/Ses.	Dates	Time	Location
35095	F(6)	2/28-4/4	5:30-7pm	EC

ART 874

Intro to Acting

Join an energetic acting class perfect for beginners. Learn improv techniques, warm-up exercises and scene study. Ideal for those curious about acting or looking to develop new skills.

Total Cost: \$105 (Tuition: \$0 Fees: \$105)

CRN#	Day/Ses.	Dates	Time	Location
35096	W(10)	3/12-5/21	5:30-6:45pm	EC

ART 788

Monologue Intensive

This intensive class will include a step-by-step approach to monologue preparation. Focus will be on encouraging instincts, cultivating freedom in body and voice and exploration of character. Cold readings will also be practiced.

Total Cost: \$49 (Tuition: \$0 Fees: \$49)

CRN#	Day/Ses.	Dates	Time	Location
35659	S(1)	3/15	9am-3:30pm	EC
35680	S(1)	4/5	9am-3:30pm	EC
35681	S(1)	5/3	9am-3:30pm	EC

ART 962

Stagecraft

Learn basic scenic construction, lighting, rigging and painting techniques. Includes lectures, shop hours and participation in productions. This course is shared with credit courses: THTR 131 and MCOM 131.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35652	M/W(29)	1/27-5/14	10:10am-12:05pm	EC

ART 910

Stand Up! An Introduction to Stand-Up Comedy

Delve into stand-up comedy history, leveraging improv for timing. Cover joke mechanics, writing, performance theory and practice. Craft and perform a five-minute routine. Required reading: "Born Standing Up: A Comic's Life" by Steve Martin.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
35099	F(8)	2/28-5/2	7-9pm	EC

ART 929

The Play is the Thing: Acting Techniques for Adults

Success in performing arts demands ensemble-building based on respect and empathy. Explore creative abilities for self-discovery, character portrayal techniques and scene presentations. Includes theater trip. Required text: "Respect for Acting" by Uta Hagan.

Total Cost: \$215 (Tuition: \$0 Fees: \$215)

CRN#	Day/Ses.	Dates	Time	Location
35097	T(12)	2/25-5/20	7:30-9pm	CC

HIT 899

Time Travel Through Broadway Musicals

Explore the evolution of musical theatre from Gilbert and Sullivan to Lin-Manuel Miranda, through historic photos, headlines and era-defining music samples.

Total Cost: \$135 (Tuition: \$41 Fees: \$94)

CRN#	Day/Ses.	Dates	Time	Location
35087	W(6)	3/5-4/9	7-8:30pm	CC

HEALTH AND WELLNESS

BEAUTY/PERSONAL CARE

PDV 328

Makeup Artistry Professional

In this certification program, participants will learn advanced makeup techniques for beauty enhancement, including contouring, color theory and airbrushing. This course explores the make-up industry and allows for plenty of hands-on practice. Bring your makeup kit on the first day if you have one.

Total Cost: \$569 (Tuition: \$171 Fees: \$398)

CRN#	Day/Ses.	Dates	Time	Location
34577	S(8)	1/25-3/15	9am-1:15pm	OM



HAIR BRAIDING

CONTINUING EDUCATION
WORKFORCE CERTIFICATE

Professional hair braiders are service providers in the beauty industry who care for natural hair and create braids, plaits and other styles. Classes can be taken individually, but all four must be completed to receive the certificate. Financial aid may be available.

REQUIRED COURSES:

- Hair Braiding Professional – Level I
- Hair Braiding Professional – Level II
- Hair Braiding Professional – Level III
- Hair Braiding Professional – Level IV

PDV 320

Hair Braiding Basics I

Learn how to braid and care for natural hair. Topics include shampooing, hair drying, moisturizing, detangle procedures and styling techniques. Practice plaiting, cornrows and three-strand braiding. Mannequin, stand, combs, clips and products provided. Bring your favorite brush and accessories.

Total Cost: \$144 (Tuition: \$44 Fees: \$100)

CRN#	Day/Ses.	Dates	Time	Location
34575	M/T/W(3)	1/27-29	5:30-8:30pm	EC
34576	M/T/W(3)	3/10-12	5:30-8:30pm	EC

PDV 316

Hair Braiding Professional - Level I

Learn how to braid hair and open your own business. This course will allow you to earn a certification as a professional hair braider. Gain practical knowledge and business expertise.

Total Cost: \$260 (Tuition: \$78 Fees: \$182)

CRN#	Day/Ses.	Dates	Time	Location
34571	S(3)	3/22-4/5	9am-3:20pm	EC

PDV 317

Hair Braiding Professional - Level II

Explore types of hair, product demonstrations, basic braid/plait, continuation of French braid techniques and an introduction to fishtail, flat twist and two-strand twist braids. Prerequisite: Hair Braiding Professional Level I.

Total Cost: \$260 (Tuition: \$78 Fees: \$182)

CRN#	Day/Ses.	Dates	Time	Location
34574	S(3)	5/3-17	9am-3:20pm	EC

FAMILY EDUCATION AND EMPOWERMENT

PDV 449

Journey to Parenthood: Preparing for Labor, Birth and Beyond (NEW)

Begin your parenting journey with confidence. This course covers everything from labor stages and pain management to delivery procedures, partner support, postpartum care and birth planning.

Total Cost: \$89 (Tuition: \$27 Fees: \$62)

CRN#	Day/Ses.	Dates	Time	Location
34583	W(6)	3/5-4/9	6:30-7:30pm	Zoom

PDV 447

Supporting Your LGBTQ+ Child (NEW)

Explore ways to empower your LGBTQ+ child by addressing challenges while discovering their unique strengths. Learn how to create an affirming environment and access valuable resources.

Total Cost: \$89 (Tuition: \$27 Fees: \$62)

CRN#	Day/Ses.	Dates	Time	Location
34580	W(6)	1/15-2/19	6:30-7:30pm	Zoom

PDV 448

Supporting Your Neurodivergent Child (NEW)

Learn strategies to address challenges, create a nurturing home environment and enhance communication with your child. Gain valuable resources and build a supportive network.

Total Cost: \$89 (Tuition: \$27 Fees: \$62)

CRN#	Day/Ses.	Dates	Time	Location
34582	W(6)	4/23-5/28	6:30-7:30pm	Zoom

FITNESS CERTIFICATIONS

FIT 180

Older Adult Fitness Certification

This one-day class prepares you for the AAAI/ISMA Older Adult Fitness Certification exam. Before class, order and read the recommended "Older Adult Fitness" study guide from aaai-ismafitness.com. CEUs awarded.

Total Cost: \$155 (Tuition: \$47 Fees: \$108)

CRN#	Day/Ses.	Dates	Time	Location
34533	S(1)	5/3	9am-5pm	EC

FIT 627

Personal Fitness Trainer Certification

Prepare to earn your certification in this one-day course leading to the International Sports Medicine Association (AAAI/ISMA) Personal Fitness Trainer Certification exam. Before class, order and read the recommended study guide from aaai-ismafitness.com. CEUs awarded.

Total Cost: \$155 (Tuition: \$47 Fees: \$108)

CRN#	Day/Ses.	Dates	Time	Location
34534	S(1)	1/11	9am-5pm	EC
34535	S(1)	2/15	9am-5pm	EC
34536	S(1)	5/17	9am-5pm	EC

CARDIO AND AEROBICS

FIT 479

Cardio Fitness

Participate in this intensive aerobic workout using traditional methods and high-tech equipment. Progress will be monitored and assessed to evaluate cardiovascular fitness levels. Credit course: PELF 124.

Total Cost: \$240 (Tuition: \$0 Fees: \$240)

CRN#	Day/Ses.	Dates	Time	Location
35582	M/W/F(43)	1/27-5/16	8-8:55am	CC
35584	T/R(30)	1/28-5/15	11:10am-12:35pm	CC

FIT 179

Hula Hoop Fitness

Rediscover hula hooping for improved core strength, balance and cardio. Includes a fitness grade hula hoop to keep. Bring a bottle of water. All levels welcome.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
34230	S(6)	3/1-4/5	9-10:30am	EC
34229	R(6)	3/6-4/10	6-7:30pm	CC

CIRCUIT AND WEIGHT TRAINING

FIT 130

Intermediate Weight Training

Learn advanced techniques of machine-based, free weight, body weight training and programming based on individual needs and abilities. Explore the concepts of physiological adaptations to exercise and the basics of anatomy and physiology. Credit course: PELF 117.

Total Cost: \$176 (Tuition: \$0 Fees: \$176)

CRN#	Day/Ses.	Dates	Time	Location
35594	M/W(12)	1/27-3/12	1:25-3:15pm	DC

FIT 131

Strength and Conditioning for Athletes

Build strength, power, endurance and muscular hypertrophy through safe lifting techniques, footwork drills, plyometrics and sport-specific conditioning with free weights and machines. Credit courses: KNLS 119 and PELF 119.

Total Cost: \$378 (Tuition: \$0 Fees: \$378)

CRN#	Day/Ses.	Dates	Time	Location
35588	T/R(30)	1/28-5/15	12:45-2:10pm	DC



PDV 095

Strength Training for Total Fitness

Explore the principles, science and benefits of developing skeletal-muscular and cardiovascular-aerobic fitness via the medium of intensive exercise with resistive weights equipment. Credit course: PELF 115.

Total Cost: \$235 (Tuition: \$0 Fees: \$235)

CRN#	Day/Ses.	Dates	Time	Location
35576	M/W/F(43)	1/27-5/16	8-8:55am	CC
35593	M/W(12)	1/27-3/12	1:25-4:20pm	DC
35578	T/R(30)	1/28-5/15	11:10am-12:35pm	CC
35580	T/R(30)	1/28-5/15	12:45-2:10pm	CC

FIT 607

Weight Training and Conditioning

Emphasizes the development of muscular strength and endurance using fitness machines, free weights, prescribed exercises and general fitness activities. Credit course: PELF 116.

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
35590	M/W(12)	1/27-3/12	1:25-3:15pm	DC

SWIMMING AND AQUA FITNESS

FIT 619

Introductory Swimming

Learn essential swimming and safety skills, including strokes, dives and rescues. Suitable for adult beginners looking to feel comfortable in the water. Credit course: PEAQ 125.

Total Cost: \$240 (Tuition: \$0 Fees: \$240)

CRN#	Day/Ses.	Dates	Time	Location
35565	S(14)	2/1-5/17	9am-12:05pm	CC

FIT 503

Intermediate Swimming

Develop a high level of proficiency in fundamental swimming strokes. Credit course: PEAQ 126.

Total Cost: \$240 (Tuition: \$0 Fees: \$240)

CRN#	Day/Ses.	Dates	Time	Location
35567	S(14)	2/1-5/17	9am-12:05pm	CC

FIT 512

Advanced Swimming

Develop a high level of proficiency in fundamental swimming strokes. Credit course: PEAQ 127.

Total Cost: \$240 (Tuition: \$0 Fees: \$240)

CRN#	Day/Ses.	Dates	Time	Location
35569	S(14)	2/1-5/17	9am-12:05pm	CC

FIT 581

Aqua Fitness

Learn to perform low impact activities and improve your cardio-respiratory muscular strength, endurance and flexibility. Credit course: PEAQ 106.

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
35886	MTWR(11)	1/6-1/23	8am-9:50am	EC
35887	MTWR(11)	1/6-1/23	9am-10:50am	CC
35545	M/W(28)	1/27-5/14	12:10-1:10pm	EC
35544	M/W(28)	1/27-5/14	8-9am	EC
35549	T/R(30)	1/28-5/15	6-6:55pm	EC
35547	T/R(30)	1/28-5/15	8-8:55am	EC
35599	T/R(30)	1/28-5/15	5:45-6:40pm	DC

FIT 508

Swimming Level I

Learn elementary swimming skills, water safety and survival swimming. Intended for non-swimmers or those who cannot swim 25 yards. Credit course: PEAQ 100.

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
35477	M(13)	1/27-5/12	6:05-8:05pm	EC
35559	T/R(30)	1/28-5/15	12:46-1:40pm	CC
35595	W(15)	1/29-5/14	10:10am-12pm	DC
35480	S(14)	2/1-5/17	9-11am	EC

FIT 504

Swimming Level II

Covers intermediate aquatics skills, competitive swim strokes, water safety and fitness concepts. Credit course: PEAQ 101. Prerequisite: Swimming Level I.

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
35489	M(13)	1/27-5/14	6:05-8:05pm	EC
35560	T/R(30)	1/28-5/15	12:46-1:40pm	CC
36260	W(15)	1/29-5/14	6:05-7:55pm	EC
35492	S(14)	2/1-5/17	9-11am	EC

FIT 804

Swimming Level III

Advanced-level swimmers who have completed FIT 504 or have equivalent skills to swim 100 yards in good form using the most competitive strokes. Emphasis is on skill refinement and endurance. Credit course: PEAQ 102

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
35539	M(13)	1/27-5/14	6:05-8:05pm	EC
35563	T/R(30)	1/28-5/15	12:45-1:40pm	CC
36259	W(15)	1/29-5/14	6:05-7:55pm	EC
35540	S(14)	2/1-5/17	9-11am	EC

FIT 071

Water Aerobics

Study and practice conditioning programs designed to help you attain and maintain physical fitness through water-based exercises, water jogging and rhythmic movements. Learn the nine fundamental swim strokes through a routine/composition set to music. Credit course: PEAQ 145.

Total Cost: \$240 (Tuition: \$0 Fees: \$240)

CRN#	Day/Ses.	Dates	Time	Location
35573	M/W/F(43)	1/27-5/16	8-8:55am	CC
35575	M/W/F(43)	1/27-5/16	11:15am-12:10pm	CC

HOLISTIC HEALTH AND METAPHYSICAL STUDIES

FIT 670

Healing with Gemstones and Crystals

Discover the benefits of gemstones and crystals for first aid, emotional healing, meditation, space clearing and psychic protection. Learn ways to program, cleanse, charge and intuitively select personal healing stones.

Total Cost: \$94 (Tuition: \$0 Fees: \$94)

CRN#	Day/Ses.	Dates	Time	Location
34562	S(1)	3/8	9am-12pm	EC

FIT 758

Advanced Crystals: Healing with Crystals and Gemstones

Explore healing techniques with stones, crystals and feng shui. Introduction to Crystals or Healing with Gemstones and Crystals recommended. Materials fee due at first class.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
34567	S(1)	4/5	9am-12pm	EC

AHL 129

Certificate in Holistic and Integrative Health

Comprehensive training for all on holistic and integrative health, covering stress management, meditation, healing practices and more. Endorsed by AHNA.

Total Cost: \$469 (Tuition: \$20 Fees: \$449)

CRN#	Day/Ses.	Dates	Time	Location
34850	Arranged	4/16-6/6	Arranged	ED2G0

FIT 464

Herbs and Health

Gain hands-on experience making wonderful herbal infusions, decoctions and salves. Learn the basic skills to concoct personal herbal remedies.

Total Cost: \$110 (Tuition: \$0 Fees: \$110)

CRN#	Day/Ses.	Dates	Time	Location
34560	R(6)	4/24-5/29	6-7:30pm	EC

**PDV 367****How the Moon Phases Us**

Explore lunar phases to transform your self-care, align goals and unlock the moon's healing potential through intentional learning and self-reflection.

Total Cost: \$94 (Tuition: \$0 Fees: \$94)

CRN#	Day/Ses.	Dates	Time	Location
34543	W(5)	3/12-4/9	6:30-8pm	Zoom

AHL 701**Introduction to Natural Health and Healing**

Gain an introduction to concepts and principles of natural health and healing for a holistic approach to well-being.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
34851	Arranged	1/15-3/7	Arranged	ED2G0

PDV 126**Past Life Regression: A Journey through Many Lifetimes**

Unlock spiritual wellness and find your life's purpose through past life regression, intuitive trust, Chakra cleansing, forgiveness and guided meditation.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
34761	S(2)	2/8-15	10am-2pm	OM
34763	S(2)	5/10-17	10am-2pm	OM

PDV 450**Pillars of Holistic Health (NEW)**

Unlock holistic health secrets, explore diet, herbal medicine, integrative fitness and mind-body techniques. Learn how to incorporate these practices into your daily life for enhanced well-being.

Total Cost: \$89 (Tuition: \$27 Fees: \$62)

CRN#	Day/Ses.	Dates	Time	Location
34947	T(4)	3/18-4/8	6-8pm	OM

PDV 153**Simple Aromatherapy**

Discover the art and science of aromatherapy. Examine 12 popular essential oils and learn recipes for making simple aromatherapy products.

Total Cost: \$80 (Tuition: \$0 Fees: \$80)

CRN#	Day/Ses.	Dates	Time	Location
34568	S(1)	3/22	9am-1pm	EC

PDV 385**Sound Healing and Meditation: Finding the Balance Within**

Discover self-healing through sound vibrations with experimental exercises, guided meditations and class discussions. Bring a mat or blanket and an instrument if you have one.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
34233	W(8)	1/15-3/5	12-1pm	Zoom
34232	S(6)	3/22-5/10	11am-12:30pm	CC

ENV 033**Therapeutic Horticulture - Cultivating Wellness**

Discover the plant-health connection through lectures, walks and fieldwork. Ideal for healthcare professionals, educators, and wellness enthusiasts. Materials fee due at first class.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34540	S(6)	4/26-6/7	9-11am	CC

PDV 384**Working on Wellness**

Discover holistic well-being by exploring the Eight Dimensions of Wellness. Interactive sessions and exercises provide insights for a balanced life. Bring a journal and pen.

Total Cost: \$129 (Tuition: \$39 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
35905	T(8)	1/14-3/4	6-7:30pm	OM
34231	S(8)	1/25-3/15	11:00am-12:30pm	CC

REIKI**FIT 760****Animal Reiki I**

Learn Japanese Reiki techniques for animal well-being, behavior and health. Earn your first Shoden Reiki Level I certification to practice Level I with animals. Comfortable attire recommended.

Total Cost: \$149 (Tuition: \$45 Fees: \$104)

CRN#	Day/Ses.	Dates	Time	Location
34538	S(1)	3/15	10am-6pm	CC

FIT 761**Animal Reiki II**

Advance in Animal Reiki with Level II certification, exploring distance healing and supplementary techniques. Prerequisite: Animal Reiki Level I. Comfortable attire recommended.

Total Cost: \$179 (Tuition: \$54 Fees: \$125)

CRN#	Day/Ses.	Dates	Time	Location
34539	S(1)	4/26	10am-6pm	CC

FIT 805**Kundalini Reiki I**

Learn the history of this alternative healing method and how to give a healing treatment to yourself and others. Successful students will receive a First-Degree Kundalini Reiki I certificate. Wear comfortable clothing.

Total Cost: \$90 (Tuition: \$0 Fees: \$90)

CRN#	Day/Ses.	Dates	Time	Location
34757	S(2)	3/8-15	9:30am-1:45pm	CC
34759	S(2)	3/29-4/5	9:30am-1:45pm	OM
34758	S(2)	5/3-10	9:30am-1:45pm	EC

FIT 706**Usui Reiki I**

Receive a Usui Reiki I attunement and learn how to give a healing treatment to yourself and others. Upon successful completion of the course, receive a First-Degree Usui Reiki certificate.

Total Cost: \$85 (Tuition: \$0 Fees: \$85)

CRN#	Day/Ses.	Dates	Time	Location
34563	S(2)	4/26-5/3	9am-1pm	EC

FIT 707**Usui Reiki II**

Receive a Usui Reiki II attunement and prepare for the Master or Master/Teacher certification. Upon successful completion, you'll receive a Second-Degree Usui Reiki certificate and learn how to set up a Usui Reiki healing practice.

Total Cost: \$85 (Tuition: \$0 Fees: \$85)

CRN#	Day/Ses.	Dates	Time	Location
34564	S(2)	5/10-17	9am-1pm	EC

MEDITATION**PDV 392****Find Your Calm - Breathwork for Better Health**

Discover tranquility. Learn tools to shift quickly from stressful calm by mastering your breath. Explore diverse breathwork practices, paired with meditations and mantras for improved balance, perspective and well-being.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
34545	W(6)	3/5-4/9	6-7pm	HV



FIT 404

Meditation Practice

Experience the benefits of reduced stress, spiritual awakening, vitality and clarity. Meditation produces profound results on all levels of your being: physical, mental, emotional and spiritual.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
34556	W(5)	1/22-2/19	6:30-8pm	OM
34542	M(5)	1/27-2/24	6:30-8pm	Zoom
34555	W(5)	2/12-3/12	6:30-8pm	EC
34554	W(5)	4/30-5/28	6:30-8pm	DC

FIT 933

Zen Meditation

Learn mindful posture and breathing techniques. Be mindful of your innate intelligence and natural compassion.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
34558	W(6)	3/5-4/9	6:30-8pm	OM

YOGA AND TAI CHI

FIT 087

Gentle Yoga

This gentle yoga class offers a softer, nurturing approach with restorative practices. Ideal for people with limited flexibility and coordination. Bring comfortable clothes, a yoga mat, a strap and a blanket.

Total Cost: \$110 (Tuition: \$0 Fees: \$110)

CRN#	Day/Ses.	Dates	Time	Location
34550	M(8)	1/13-3/10	6:30-7:45pm	DC
34552	T(8)	1/14-3/4	6:30-7:45pm	EC
34541	T(8)	2/4-3/25	6:30-7:45pm	Zoom
34553	M(8)	3/17-5/19	6:30-7:45pm	EC
34551	T(8)	4/1-5/27	6:30-7:45pm	DC
34943	W(8)	4/2-5/28	5:45-7pm	CC

FIT 493

Hatha Yoga for Beginners

Find inner balance and tranquility through hatha yoga. Experience the benefits of a serene mind, harmonious spirit and a powerfully healthy body. Increase your flexibility, strength, stamina and confidence. Yoga mat required.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
34944	R(6)	4/24-5/29	5:30-7pm	OM

FIT 252

Tai Chi for Beginners

Experience this traditional form of martial arts as an excellent low impact exercise that improves coordination, balance and flexibility. Wear comfortable clothing.

Total Cost: \$119 (Tuition: \$0 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
34754	S(10)	3/1-5/17	9-10:15am	OM
34752	T(10)	3/4-5/13	6:30-7:45pm	CC

FIT 177

Yoga Exploration

Explore asana, pranayama, yoga nidra and more. Immerse yourself in yoga traditions, philosophy, mythology and guided meditations for a holistic experience. All skill levels welcome. Bring your own yoga mat.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
34227	S(8)	2/15-4/5	8-9:30am	DC
34228	U(8)	2/16-4/6	9-10:30am	EC

FIT 586

Yoga I

Develop techniques to enhance your strength, flexibility and body/mind awareness. Includes breathing, yoga postures, concentration and relaxation. Credit course: PELF 100.

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
35551	R(15)	1/30-5/15	5:30-7:30pm	EC

FIT 181

Yoga Teacher Training Part 1

Elevate your yoga practice. Acquire skills to lead basic to intermediate classes and earn your RYT200 certification. Students must purchase the teacher manual and supplemental texts. Completion of both Yoga Teacher Training Parts 1 and 2 is required for certification.

Total Cost: \$1,524 (Tuition: \$110 Fees: \$1,414)

CRN#	Day/Ses.	Dates	Time	Location
34053	W(6)	2/5-3/12	4:30-9:30pm	Zoom
34053	F(6)	2/7-3/14	4:30-9:30pm	Zoom
34053	S(6)	2/8-3/15	12-8pm	Zoom

FIT 182

Yoga Teacher Training Part 2

Elevate your yoga practice. Acquire skills to lead basic to intermediate classes and earn your RYT200 certification. Students must purchase the teacher manual and supplemental texts. Prerequisite: Yoga Teacher Training Part 1 (100 hours).

Total Cost: \$1,524 (Tuition: \$110 Fees: \$1,414)

CRN#	Day/Ses.	Dates	Time	Location
34054	W(6)	3/19-4/23	4:30-9:30pm	Zoom
34054	F(6)	3/21-4/25	4:30-9:30pm	Zoom
34054	S(6)	3/22-4/26	4:30-9:30pm	Zoom

NUTRITION

AHL 130

Continuing Education Certificate in Food, Nutrition and Health

Explore the link between food, nutrition and holistic health in this AHNA-endorsed program, uncovering diet impacts and food origins.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
34849	Arranged	2/12-4/4	Arranged	ED2G0

PDV 390

Diabetes Management and Prevention for a Healthier You

Unlock the secrets to managing and preventing diabetes with personalized lifestyle strategies. Delve into risk factors, dietary essentials and behavioral changes tailored to your goals. Bring a notebook.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
34544	W(6)	1/22-2/26	6-7pm	HV

FIT 113

Healthy Weight Loss and Management

Discover how to establish a healthy approach to successful weight loss and weight maintenance for a lifetime.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
34612	Arranged	1/15-3/7	Arranged	ED2G0

CKG 017

Luscious, Low-Fat, Lightning-Quick Meals

Join a registered dietitian and discover how easy it can be to prepare meals that are both delicious and nutritious!

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
34613	Arranged	3/12-5/2	Arranged	ED2G0

FIT 696

Sports Nutrition Certification

Prepare to earn your certification in this one-day course leading to the International Sports Medicine Association (AAAI/ISMA) Sports Nutrition Certification exam. Before class, order and read the recommended study guide from aaai-ismafitness.com. CEUs awarded.

Total Cost: \$155 (Tuition: \$47 Fees: \$108)

CRN#	Day/Ses.	Dates	Time	Location
34537	S(1)	3/15	9am-5pm	EC



SAFETY

RED CROSS/CPR

AHE 147

CPR Recertification

Designed for someone who needs to review their CPR certification. Topics include new methods in CPR, one and two-man CPR, infant resuscitation and management of obstructed airways.

Total Cost: \$69 (Tuition: \$21 Fees: \$48)

CRN#	Day/Ses.	Dates	Time	Location
34590	R(1)	4/24	5:30-9:30pm	EC
34587	R(1)	5/8	5:30-9:30pm	EC

CPR 013

CPR/First Aid Training

Learn basic cardiopulmonary resuscitation (CPR), first aid techniques, how to use the automatic external defibrillator (AED) and become certified by the American Red Cross.

Total Cost: \$145 (Tuition: \$44 Fees: \$101)

CRN#	Day/Ses.	Dates	Time	Location
34599	S(1)	3/15	8:30am-3:30pm	EC
34604	S(1)	4/5	8:30am-3:30pm	RAC
34602	W/R(2)	4/9-10	5:30-9pm	EC
34598	M/W(2)	4/28-30	5:30-9pm	CC
34595	S(1)	5/3	8:30am-3:30pm	CC
34601	S(1)	5/10	8:30am-3:30pm	EC
34605	M/W(2)	5/19-21	5:30-9pm	RAC
34603	W/R(2)	5/28-29	5:30-9pm	EC

FIT 455

Handling Medical Emergencies

Every second counts during a medical emergency. Learn how to respond if someone needs your help.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34852	Arranged	3/12-5/2	Arranged	ED2GO

SELF-DEFENSE

FIT 925

Self-Defense for Protection

Learn essential self-defense: blocks, strikes, kicks and how to use everyday objects as weapons. Increase your awareness and self-confidence. Suitable for all abilities. Wear comfortable clothes.

Total Cost: \$110 (Tuition: \$0 Fees: \$110)

CRN#	Day/Ses.	Dates	Time	Location
34760	R(10)	1/30-4/3	7:30-9pm	EC
34945	R(10)	3/11-5/27	7-8:30pm	OM

SPORTS

FIT 045

Basketball

Master basketball fundamentals, from dribbling and shooting to team strategies and rules, in an immersive course also available for credit as PETA101.

Total Cost: \$172 (Tuition: \$0 Fees: \$172)

CRN#	Day/Ses.	Dates	Time	Location
36215	M/W(13)	3/17-5/7	5:30-7:30pm	DC

FIT 946

Pickleball

Have fun playing pickleball, America's fastest-growing sport for all ages and skill levels. The game is easy to learn and combines many elements of tennis, badminton and ping-pong using a modified tennis net, paddle and plastic ball.

Total Cost: \$179 (Tuition: \$0 Fees: \$179)

CRN#	Day/Ses.	Dates	Time	Location
35554	M/W(134)	3/17-5/7/14	5:45-7:45pm	EC
36214	T/R(14)	3/18-5/8	5:30-7:20pm	CC

FIT 076

Playing Better Golf

Master golf fundamentals and strategies for all levels, covering swing, club choice and more. Classes are on the range; clubs are provided or bring your own. Classes take place at Top Dog Golf Center. Ball fee: \$10-15.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
34226	R(5)	5/1-29	6:30-8pm	TDF

COOKING, HOBBIES AND HOME IMPROVEMENT

COOKING

CKG 023

Culinary Basic Training

Beginner and experienced cooks will have the opportunity to develop basic cooking skills and gain an understanding of recipes. Bring a chef's knife and cutting board to class. Materials fee due first class.

Total Cost: \$98 (Tuition: \$0 Fees: \$98)

CRN#	Day/Ses.	Dates	Time	Location
35251	R(4)	5/1-22	6:30-9pm	OM

ENV 360

Start Your Own Edible Garden

Grow delicious, nutritious fruit and vegetables in your own backyard! In this course, you'll learn how to give your garden a healthy start and keep it growing strong all season.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35287	Arranged	2/12-4/4	Arranged	ED2GO

CKG 292

Thai Spices, Rice and Noodles NEW

Discover Thai spices and sauces to make traditional dishes including pad thai, tom yum gai and khao pad. Visit H Mart in the last class to locate key ingredients. Materials fee due first class.

Total Cost: \$75 (Tuition: \$0 Fees: \$75)

CRN#	Day/Ses.	Dates	Time	Location
35253	S(3)	3/15-29	1-3:30pm	OM

CKG 227

The Well-Stocked Spice Cabinet

Dive into the mysteries of your spice cabinet and learn about commonly used spices and herbs, what to have on hand, secrets to using even those less familiar ones, fresh vs. dried and proper spice storage.

Total Cost: \$55 (Tuition: \$0 Fees: \$55)

CRN#	Day/Ses.	Dates	Time	Location
35249	S(1)	2/22	1:30-3pm	OM

SEWING AND TEXTILES

ART 988

Cricut Crafting Basics (NEW)

Master Cricut basics including setup, Design Space, materials and troubleshooting. Create projects like cards and decals. Bring a laptop with Design Space installed; Cricut machines optional (demos available). Purchase materials in advance.

Total Cost: \$120 (Tuition: \$0 Fees: \$120)

CRN#	Day/Ses.	Dates	Time	Location
35248	S(5)	3/1-5/3	9-11am	EC

ART 959

Knit Socks from the Toe Up (NEW)

Explore techniques such as casting on, binding off, working heels/toes and adjusting sizes in a small class setting. Discover the history and construction of sock knitting. Basic skills required. Bring yarn and needles to the first class; supply list to follow.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35246	U(5)	2/16-3/16	1-3:45pm	EC

XXC 213

Sewing Beginning

Discover essential sewing skills such as notion selection, sewing terminology, pattern usage and sewing machine operation/maintenance. Bring a functional sewing machine, scissors, thread and ½ yard of canvas fabric to class.

Total Cost: \$125 (Tuition: \$0 Fees: \$125)

CRN#	Day/Ses.	Dates	Time	Location
36850	M(5)	2/3-3/3	6-9:15pm	RAC
36849	S(5)	2/22-3/22	10-12:15pm	CC

**PDE 866****Sewing Continuing**

Improve sewing skills by learning to insert a zipper, apply interfacing and elastic, applique and put in buttonholes on several projects. Bring a functional sewing machine, scissors, thread and ½ yard of canvas fabric to class.

Total Cost: \$120 (Tuition: \$0 Fees: \$120)

CRN#	Day/Ses.	Dates	Time	Location
36847	S(4)	4/26-5/17	10-12:15pm	CC
36848	M(4)	4/28-5/19	6-9:15pm	RAC

FLORAL DESIGN**FLR 020****Floral Design - Seasonal and Holiday**

Work on seasonal arrangements and table decorations for the holidays. Materials fee due first class.

Total Cost: \$98 (Tuition: \$0 Fees: \$98)

CRN#	Day/Ses.	Dates	Time	Location
35201	F(6)	2/7-5/9	6-8pm	EC
35207	W(6)	2/12-5/7	6-8pm	EC
35202	T(6)	3/18-4/29	6-8pm	OM

FLR 022**Floral Design I**

Discover fresh and/or silk floral arranging basics: tools, design techniques, table arrangements, wreaths and wall decorations. Create a new design weekly. Materials fee due first class.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
35205	M(4)	3/3-24	7-9pm	EC
35206	R(4)	3/6-27	7-9pm	OM
35204	W(4)	4/23-5/14	7-9pm	CC

FLR 021**Floral Design: Weddings Start to Finish**

Develop the skills to create lovely bouquets, boutonnieres, corsages and arrangements for the ceremony and reception from a professional designer. Materials fee due first class.

Total Cost: \$98 (Tuition: \$0 Fees: \$98)

CRN#	Day/Ses.	Dates	Time	Location
35203	S(6)	2/8-3/15	10:30am-12:30pm	CC

JEWELRY MAKING**PDE 953****Jewelry Soldering**

Learn how to use a torch, a variety of soldering techniques and how to work with different metals while creating metal jewelry, bezels and findings. Materials fee due first class.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
35256	U(1)	4/20	10am-5:30pm	CC

ART 970**Making Jewelry with a Hydraulic Press (NEW)**

Craft unique metal jewelry using a rolling mill, a hydraulic press and hand finishing with files and a buffing wheel. Make a copper and sterling bracelet and a pair of earrings. Materials fee due first class.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
35257	U(1)	3/16	10am-4:20pm	CC

ART 971**Stamping the Navajo Way (NEW)**

Learn to decorate metal using traditional hand-made Navajo metal stamps. Make a copper bracelet and a pair of silver earrings. Materials fee due first class.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
35255	U(1)	4/6	10am-4:20pm	CC

ARB 137**Wire Work for Jewelry**

Introduction Learn wire jewelry basics such as tool usage, wire selection for projects, creating clasps, links and beads. Materials fee due first class.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
36851	S(4)	3/8-29	10:30 a.m.-12:30 p.m.	HV

HOME IMPROVEMENT**PDV 388****Home Improvement: Getting Started**

Kick-start home projects successfully. Learn to assess, plan and budget for repairs and improvements. Topics include creating repair checklists, power tool safety, simple repairs, project planning and cost estimation.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
35228	S(4)	3/1-22	10am-1pm	DC
35230	R(4)	5/1-22	6-9pm	DC

PDV 391**Home Improvement: Tile, Trim and Floors**

Upgrade your home! Gain basic skills to update floors, finish simple tile projects and install decorative trims. Learn measuring, material selection, basic installation, and mitered and irregular cuts. Materials fee due first class.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
35234	R(4)	4/3-5/1	6-9pm	DC

PDV 389**Home Improvement: Walls, Electricity and Plumbing**

Advance your DIY skills. Learn basic plumbing, electrical and wall building techniques. Topics include faucet replacement, toilet repair, light fixture installation, framing, drywall basics and window installation. Materials fee due first class.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
35232	F(4)	3/14-4/4	6-9pm	DC
35226	S(4)	4/26-5/17	10-12pm	DC

INTERIOR DESIGN**VOD 234****Upholstery**

This hands-on course will teach upholstery techniques. Learn how to strip and repair frames and springs, select and measure fabric, cut and apply the upholstery. Bring a small, upholstered item to each class. Storage is unavailable.

Total Cost: \$135 (Tuition: \$0 Fees: \$135)

CRN#	Day/Ses.	Dates	Time	Location
35235	R(5)	3/6-4/3	6-9pm	CC
35236	R(5)	4/24-5/22	6-9pm	CC

CERTIFIED RESIDENTIAL INTERIOR DESIGN

Prepare for a career as a residential interior designer and the Certified Residential Interior Designer Education (R.I.D.E.) exam. Learn design fundamentals, ethical practices, styles and concept portfolio development, and design a family room. Students must register for Part 1 and Part 2 at the same time.

Students please note: The Certified Residential Interior Designer credential should not be confused with the Certified Interior Designer status as certified and regulated by the Maryland State Board of Certified Interior Designers. This program does not meet the education and experience requirements necessary for Maryland State Certification.

VOB 101**Certified Residential Interior Designer Part 1**

Total Cost: \$1,073 (Tuition: \$25 Fees: \$1,048)

CRN#	Day/Ses.	Dates	Time	Location
35216	Arranged	1/13-3/10	Arranged	ED2G0

VOB 102**Certified Residential Interior Designer Part 2**

Total Cost: \$1,072 (Tuition: \$25 Fees: \$1,047)

CRN#	Day/Ses.	Dates	Time	Location
35217	Arranged	3/10-5/12	Arranged	ED2G0



OUTDOOR ACTIVITIES

PDV 409

Backyard Beekeeping

Learn about the benefits of backyard beekeeping and how not to get stung as you make a positive impact on the environment. Discuss equipment, identification of nectar sources, honeybee biology and how to start your own hive.

Total Cost: \$114 (Tuition: \$0 Fees: \$114)

CRN#	Day/Ses.	Dates	Time	Location
34547	S(4)	2/1-22	9am-12pm	EC

VOA 362

S.C.U.B.A. Diving Certification Prep Course

Learn the physics, physiology and procedures associated with modern-day scuba diving using classroom lectures and pool exercises led by experienced professional diving instructors. Equipment for pool training provided by instructional staff for an additional fee.

Total Cost: \$199 (Tuition: \$60 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
33198	W(6)	1/22-2/26	6-10:20pm	DC
33199	W(6)	3/5-4/9	6-10:20pm	DC
33202	F(6)	3/7-4/11	6-10:20pm	EC
33201	F(6)	4/25-5/30	6-10:20pm	EC

PDV 394

Introduction to Fly Fishing

Join us to learn casting techniques and explore the aquatic ecosystem. Refine your fly-fishing technique through demos, practice and discussions. Bring your fly rod if you have one! Classes take place on campus with an optional river trip at the end.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
34546	M(6)	3/3-4/7	6:30-8pm	EC

FIT 187

Trailblazer 101: Active Hiking Essentials

This beginner course covers hiking basics: route planning, trail safety and gear essentials. Explore scenic trails in Baltimore and Harford counties while developing key outdoor skills. Hikes take place on March 29, April 5, April 26, May 10 and May 17.

Total Cost: \$139 (Tuition: \$0 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34992	S(5)	3/29-5/17	9am-12pm	EC

PERSONAL GROWTH

VOB 103

Certified Professional Life Coach

Gain essential life coaching skills and CPC certification from IAPRC upon successful completion of this course, covering core competencies, ethics, tools and business launch strategies.

Total Cost: \$1,895 (Tuition: \$50 Fees: \$1,845)

CRN#	Day/Ses.	Dates	Time	Location
34606	Arranged	2/10-8/11	Arranged	E2GC
34607	Arranged	5/12-11/12	Arranged	E2GC

CET 035

Empowering Students with Disabilities

Explore common disabilities you'll encounter in the classroom and master techniques for promoting academic, behavioral and social skills in students with special needs.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34846	Arranged	3/12-5/2	Arranged	ED2GO

PDE 916

Get Assertive

Find out how you can stop others from intimidating you or treating you poorly.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
34848	Arranged	4/16-6/6	Arranged	ED2GO

PDE 956

Get Funny

Learn how to use humor to speak more effectively, write better and increase your popularity.

Total Cost: \$139 (Tuition: \$20 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
34847	Arranged	2/12-4/4	Arranged	ED2GO

CHA 077

Teaching Students with Autism: Strategies for Success

Equip educators with strategies for teaching autistic students, covering their characteristics, learning styles, socialization and focusing techniques.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34614	Arranged	5/14-7/4	Arranged	ED2GO

CET 056

Working Successfully with Learning Disabled Students

Learn how to successfully meet the diverse needs of students with learning disabilities in your classroom.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
34845	Arranged	1/15-3/7	Arranged	ED2GO

FINANCE

FIN 059

Investment Financial Literacy

Have you wanted to learn about planning for your financial future? This class will help you understand terms like stocks, bonds, mutual funds, retirement plans and annuities. Use this knowledge to make wise financial decisions and ask questions.

Total Cost: \$75 (Tuition: \$0 Fees: \$75)

CRN#	Day/Ses.	Dates	Time	Location
35213	M(5)	3/3-31	7-8pm	EC

FIN 060

Investment Financial Literacy 2

Discover different ways to evaluate and pick investments. Look at two different methods to examine stocks: fundamental and technical analysis. Find out how to pick bond investments and mutual funds for your portfolio.

Total Cost: \$65 (Tuition: \$0 Fees: \$65)

CRN#	Day/Ses.	Dates	Time	Location
35214	M(4)	4/28-5/19	7-8pm	EC

FIN 061

Stock Options for Fun and Profit

Unlock Warren Buffet's success secret: stock options. Often misunderstood, they're powerful tools for investors, reducing risk and enhancing returns. Demystify options and equip yourself with investment strategies for your portfolio.

Total Cost: \$65 (Tuition: \$0 Fees: \$65)

CRN#	Day/Ses.	Dates	Time	Location
35215	R(4)	2/20-3/20	7-8pm	EC



WRITING

WRI 164

Beginning Film Writing Showcase (NEW)

Have your own story to tell? Write your very first film script in this class. Wrap up with a table reading on the last day.

Total Cost: \$115 (Tuition: \$0 Fees: \$115)

CRN#	Day/Ses.	Dates	Time	Location
35095	F(6)	2/28-4/4	5:30-7pm	EC

WRI 066

Introduction to Screenwriting

Learn everything you need to know to write a great script, from structure, character creation and dialogue to marketing and selling your screenplay.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35283	Arranged	3/12-5/2	Arranged	ED2G0

WLT 244

Mystery Writing

Using vivid examples from bestselling mystery novels, this course will teach you the techniques you need to become a successful author.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35272	Arranged	3/12-5/2	Arranged	ED2G0

MAR147

Publish and Sell Your E-Books

Learn how to use free tools to publish an e-book, and then list and sell your e-books in the world's largest online bookstores.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35281	Arranged	3/12-5/2	Arranged	ED2G0

WRI 046

Research Methods for Writers

Learn the most efficient and effective methods to conduct research for any writing project.

Total Cost: \$139 (Tuition: \$20 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
35276	Arranged	3/12-5/2	Arranged	ED2G0

WRI 219

Romance Writing

Learn how to effectively craft the specific elements of a romance novel.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35278	Arranged	3/12-5/2	Arranged	ED2G0

WLT 412

The Keys to Effective Editing

If you aspire to be an editor, this course will teach you the fundamentals of top-notch editing for both fiction and nonfiction.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35279	Arranged	3/12-5/2	Arranged	ED2G0

WLT 240

Writing for Children

Touch the hearts of children through writing. Turn your book idea into a finished product and explore new opportunities and markets. Explore fiction and nonfiction manuscripts, children's literature, niche players and tools/resources for writers.

Total Cost: \$149 (Tuition: \$20 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35273	Arranged	3/12-5/2	Arranged	ED2G0

WORLD LANGUAGES

FRENCH

FLA 081

Getting Started with French

Develop basic conversational skills, including simple vocabulary, greetings, salutations and introductions. Explore the cultural aspects of French-speaking countries and the surname system. Course cost includes online resources, PDF file and audio file.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
34658	M(8)	3/10-5/12	7-8:30pm	Zoom

FLC 427

Basic French 1A

Emphasizes pronunciation, reading and conversational skills, including present tense, sentence construction and negative and interrogative forms. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34659	T(11)	2/18-5/6	7-9pm	Zoom

FLC 428

Basic French 1B

Continued study of pronunciation, reading and writing, with more emphasis on conversational skills using the present tense of regular and irregular verbs. May be used as a refresher course. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34660	R(11)	2/27-5/15	7-9pm	Zoom

FLC 429

Basic French 2A

Continue the study of pronunciation, reading and conversational skills, while gaining an understanding of the present tense of stem-changing verbs. Textbook required for first class. Prerequisites: Basic French Level 1.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34662	W(11)	2/19-5/7	7-9pm	Zoom

FLA 211

Intermediate French - Part I

Advanced French course enhancing verbal skills and grammatical understanding, including subjunctive tense. Prerequisite: Basic French parts 1-3 or similar understanding. Text not included in cost.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
35061	W(11)	2/26-5/14	5-7pm	Zoom

FLA 212

Intermediate French - Part II

Strengthen your oral and written skills. Requires knowledge of the present, past and future tenses of regular, irregular and reflexive verbs. Be familiar with the concept of the subjunctive before taking this course.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
35063	R(11)	2/27-5/15	5-7pm	Zoom
35057	S(11)	3/1-5/24	9:30-11:30am	Zoom

FLC 075

Advanced French Language

Broaden your vocabulary and improve your command of the language. Review advanced grammatical structures. New students should consult with the foreign language advisor before enrolling in this course.

Total Cost: \$225 (Tuition: \$68 Fees: \$157)

CRN#	Day/Ses.	Dates	Time	Location
35062	W(11)	2/26-5/14	7:30-9:30pm	Zoom

FLA 230

French I: An Intensive Study

Embark on an intensive study of introductory French at a novice level. Gain French language reading, writing, listening and speaking skills while studying French-speaking groups' histories, perspectives and traditions. This class is also offered as WLFR 101.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
35053	Arranged	2/24-5/18	Arranged	Online



FLA 014

Beginning Conversational French

The course will encompass simple pronunciation with phonetic spelling for every word and phrase included in the instruction. Topics to be covered include audio, culture tips, currency and food.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35605	online	2/12-4/4	Arranged	ED2G0
35609	online	4/16-6/6	Arranged	ED2G0

GERMAN

FLA 115

Basic German 1A

Topics include basic pronunciation, present tense of regular verbs, common irregular verbs, and sentence construction with the affirmative, negative and interrogative. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34619	M(11)	2/17-5/12	7-9pm	HV

FLA 140

Basic German 1B

Basic pronunciation, present tense of regular verbs, irregular verbs and sentence construction using the affirmative, negative and interrogative will be covered. A good refresher course. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34620	W(11)	2/19-5/7	7-9pm	HV

ITALIAN

FLA 112

Basic Italian 1A

Basic pronunciation, present tense of regular verbs, common irregular verbs, and sentence and dialog construction with the affirmative, negative and interrogative. No previous experience necessary. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34628	M(11)	2/10-5/5	7-9pm	HV

FLA 113

Basic Italian 1B

Basic pronunciation, in-depth exploration of present tense of regular verbs, exploration of common irregular verbs, and sentence and dialog construction with affirmative, negative and interrogative. May be used as a refresher course. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34629	W(11)	2/26-5/14	7-9pm	HV

FLA 119

Basic Italian 2A

Continued development in pronunciation, vocabulary, reading, writing and conversation. Topics include additional present tense of regular verbs, sentence construction using the affirmative, negative and interrogative and present tense of stem-changing verbs. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34630	T(11)	2/25-5/13	7-9pm	HV

FLA 229

Italian I: An Intensive Study

Enjoy an intensive study of introductory Italian at a novice level. Gain Italian language reading, writing, listening and speaking skills while studying Italian-speaking groups' histories, perspectives and traditions. This class is also offered as WLIN 101.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
35052	Arranged	2/24-5/18	Arranged	Online

FLC 436

Instant Italian

Learn Italian from the comfort of your home in this fun and enjoyable online course.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35611	Arranged	3/12-5/22	Arranged	ED2G0

JAPANESE

FLC 521

Elementary Japanese Language I

Explore Japanese language structure through listening, reading, writing, conversing and discussion. Experience the art, artifacts, music and overall contributions of Japanese society to world civilization. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
35705	M(11)	2/10-5/5	7-9pm	HV

FLA 057

Elementary Japanese Language II

Review, practice and further develop skills in writing, reading and oral communications. Additional Japanese cultural elements will be explored in art, music and history.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34631	T(11)	2/25-5/13	7-9pm	Zoom

FLA 232

Japanese: An Intensive Study

Enjoy an intensive study of introductory Japanese at a novice level. Gain Japanese language reading, writing, listening and speaking skills, while studying Japanese-speaking groups' cultural contributions and examining socio-political contexts. This class is also offered as WLJP 101.

Total Cost: \$549 (Tuition: \$165 Fees: \$384)

CRN#	Day/Ses.	Dates	Time	Location
35051	T/R(32)	1/28-5/15	12:45-2:10pm	Online

FLA 137

Conversational Japanese

Learn introductory Japanese through topics including vocabulary, pronunciation and cultural knowledge.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35613	Arranged	3/12-5/2	Arranged	ED2G0

KOREAN

FLA 117

Introduction to Korean

Master Korean basics: alphabet, pronunciation, essential vocabulary, greetings and cultural insights. No experience needed. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34633	M(11)	2/17-5/12	5-7pm	CC

FLA 190

Korean I

Learn basic grammar, practice simple conversations and development speaking, listening, reading and writing skills, while exploring Korean history and culture. Textbook required for first class. Prerequisite: Knowledge of the Korean alphabet.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34634	T(11)	2/18-5/6	7-9pm	CC

FLA 209

Basic Korean Language II

Topics include advanced reading practice, writing sentences, interpreting phrases, grammar, conversational skill building, culture, history and society. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34635	M(11)	2/17-5/12	7:15-9:15pm	CC



PERSIAN

FLA 420

Elementary Persian I

Learn basic vocabulary, pronunciation, grammar, sentence structure and everyday conversation. This class covers the writing of Persian letters and phrases. Persian culture and customs will also be reviewed. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
35056	R(11)	2/20-5/8	7-9pm	CC

PORTUGUESE

FLC 573

Basic Portuguese 1A

Topics include basic pronunciation, present tense of regular verbs, common irregular verbs and sentence construction, including the affirmative, negative and interrogative. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
35055	T(11)	2/18-5/6	7-9pm	Zoom

FLA 076

Basic Portuguese 1B

Continue the study of pronunciation, reading and writing, but with more emphasis on conversational skills using the present tense of regular and irregular verbs. A good refresher course for those with prior language experience. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
35054	R(11)	2/20-5/8	7-9pm	Zoom

RUSSIAN

FLA 398

Basic Russian 1A

This is a communication-based class. Students will learn to speak and understand simple Russian and practice their reading and writing skills. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34621	R(11)	2/27-5/15	7-9pm	HV

FLA 400

Basic Russian 1B

Expand vocabulary, improve everyday Russian competence, explore contemporary culture and formal and informal speech. Students with prior Russian experience may use this as a refresher. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34623	T(11)	2/18-5/6	7-9pm	HV

FLA 399

Basic Russian 2A

Advanced basic Russian course focusing on complex interactions, the case system, discussions, opinion expression and enhanced reading and listening. For those with foundational Russian knowledge. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34622	W(11)	2/26-5/14	7-9pm	HV

SIGN LANGUAGE

FLC 431

Sign Language 1

Learn basic signs, finger spelling, numbers and nonverbal communication associated with American Sign Language. Textbook required for first class.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
35049	W(11)	2/26-5/14	7-9pm	CC

FLA 193

Sign Language II

Topics to be covered include review of previously learned signs, new vocabulary, improving finger spelling and expressive/receptive language. Prerequisite: Sign Language I.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
35050	M(11)	2/17-5/12	6-8pm	CC

FLA 419

Discover Sign Language

Discover the fun of learning sign language and using your hands to communicate with deaf people.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35616	Arranged	2/12-4/4	Arranged	ED2GO
35618	Arranged	5/14-7/4	Arranged	ED2GO

SPANISH

FLA 083

Getting Started with Spanish

Learn simple vocabulary, greetings and salutations, introductions, common cultural aspects of Spanish-speaking countries and more. Course cost includes online resources, PDF file and audio file.

Total Cost: \$159 (Tuition: \$48 Fees: \$111)

CRN#	Day/Ses.	Dates	Time	Location
34625	T(8)	2/18-4/8	7-8:30pm	Zoom
34624	M(8)	3/17-5/19	7-8:30pm	HV

FLC 417

Basic Spanish 1A

Construct sentences in the affirmative, negative and interrogative forms and use them in conversation. The present tense of regular and some common irregular verbs is introduced. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34665	W(11)	2/19-5/7	7-9pm	HV
34664	T(11)	2/25-5/13	7-9pm	Zoom
34663	R(11)	2/27-5/15	7-9pm	EC

FLC 418

Basic Spanish 1B

Enhance conversational skills in pronunciation, reading and writing using present tense verbs. Ideal for those with some language experience. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34626	R(11)	2/13-5/1	7-9pm	Zoom
34627	T(11)	2/25-5/13	7-9pm	HV

FLC 419

Basic Spanish 2A

Requires knowledge of present tense of regular verbs and common irregular verbs in the affirmative, negative and interrogative forms. Introduces the present tense of stem changing verbs. Prerequisites: Spanish 1A and 1B. Textbook required.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34669	W(11)	2/26-5/14	7-9pm	Zoom
34667	R(11)	2/27-5/15	7-9pm	HV

FLA 213

Intermediate Spanish - Part I

Emphasis on verbal ability and understanding basic structures. Knowledge of present, past and future tenses of regular, stem-changing, reflexive and irregular verbs is required. The subjunctive is introduced.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
35058	M(11)	2/24-5/19	7:30-9:30pm	Zoom

FLA 214

Intermediate Spanish - Part II

Strengthen your oral and written communication skills. Requires knowledge of the present, past, conditional and future tenses of regular, stem-changing, irregular and reflexive verbs and the concept of the subjunctive.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
35059	M(11)	2/24-5/19	5:00-7:00 pm	Zoom



FLC 043

Advanced Spanish

Broaden vocabulary and improve your command of the language. Review advanced grammatical structure for oral and written communication. New students should consult with the foreign language advisor before enrolling.

Total Cost: \$225 (Tuition: \$68 Fees: \$157)

CRN#	Day/Ses.	Dates	Time	Location
35060	T(11)	2/25-5/13	5-7pm	Zoom

WLT 218

Speed Spanish

Learn conversational Spanish by utilizing syntactical strategies to build sentences. Topics include engaging in conversational Spanish, describing six strategies for comprehension and explaining grammatical rules.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35619	online	2/12-4/4	Arranged	ED2GO

FLC 410

Speed Spanish II

Engage in this follow-up to our popular Speed Spanish course. Several new tools help you continue building fluency.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35620	Arranged	3/12-5/2	Arranged	ED2GO

FLC 435

Speed Spanish III

Master your ability to speak, understand and read Spanish by taking the final installment in our unique three-part Speed Spanish learning series.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35622	online	4/16-6/6	Arranged	ED2GO

CEC 114

Spanish in the Classroom (NEW)

Learn essential Spanish for teachers so you can communicate effectively with your Spanish-speaking students and parents.

Total Cost: \$139 (Tuition: \$20 Fees: \$119)

CRN#	Day/Ses.	Dates	Time	Location
35630	Arranged	2/12-4/4	Arranged	ED2GO

FLA 161

Spanish for Medical Professionals

Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key health care words and phrases.

Total Cost: \$159 (Tuition: \$20 Fees: \$139)

CRN#	Day/Ses.	Dates	Time	Location
35625	Arranged	2/12-4/4	Arranged	ED2GO
35627	Arranged	3/12-5/2	Arranged	ED2GO

TAGALOG

FLA 235

Introduction To Tagalog

Begin developing your Tagalog (Filipino) skills in reading, writing, speaking and listening, while gaining insight into Filipino culture.

Total Cost: \$215 (Tuition: \$65 Fees: \$150)

CRN#	Day/Ses.	Dates	Time	Location
34636	R(11)	2/27-5/15	7-9pm	CC

TESOL

ADS 184

Foundations of TESOL

Learn the principles of teaching English to speakers of other languages (TESOL), the process of language acquisition, approaches, and the roles of culture and technology in the classroom. Corequisite: ADS 186.

Total Cost: \$195 (Tuition: \$59 Fees: \$136)

CRN#	Day/Ses.	Dates	Time	Location
34910	M(7)	1/27-3/10	6:15-9:15pm	Zoom

ADS 186

TESOL Practicum I A

Observe and evaluate English language classes and tutor or assist in teaching English language learners. Corequisite: ADS 184.

Total Cost: \$61 (Tuition: \$18 Fees: \$43)

CRN#	Day/Ses.	Dates	Time	Location
34913	Arranged	1/27-3/10	Arranged	Online

ADS 218

Instructional Design in TESOL

Learn to design and deliver ESL and EFL instruction at all levels, including instructional design, technology, skill integration and materials design. Corequisite: ADS 209.

Total Cost: \$195 (Tuition: \$59 Fees: \$136)

CRN#	Day/Ses.	Dates	Time	Location
34922	W(7)	1/29-3/12	6:15-9:15pm	Zoom

ADS 209

TESOL Practicum ID

Observe and evaluate English language classes and tutor or assist in teaching English language learners. Corequisite: ADS 218.

Total Cost: \$69 (Tuition: \$21 Fees: \$48)

CRN#	Day/Ses.	Dates	Time	Location
34917	Arranged	1/29-3/12	Arranged	Online

ADS 189

TESOL Methods: Principles in Practice

Prepare to teach English as a second language (ESL) or English as a foreign language (EFL). Learn instructional principles, teaching methods, lesson planning and literacy. Corequisite: ADS 191.

Total Cost: \$195 (Tuition: \$60 Fees: \$135)

CRN#	Day/Ses.	Dates	Time	Location
34915	M(7)	3/17-5/12	6:15-9:15pm	Zoom

ADS 191

TESOL Practicum IB

Observe and evaluate English language classes and tutor or assist in teaching English language learners. Corequisite: ADS 189.

Total Cost: \$58 (Tuition: \$15 Fees: \$43)

CRN#	Day/Ses.	Dates	Time	Location
34916	Arranged	3/17-5/12	Arranged	Online

ADS 216

Issues in TESOL

Prepare to design and deliver ESL and EFL instruction that targets specific needs. Topics include assessment and evaluation, support for diverse learners, pronunciation, administrative matters and professional development. Corequisite: ADS 210.

Total Cost: \$195 (Tuition: \$59 Fees: \$136)

CRN#	Day/Ses.	Dates	Time	Location
34921	W(7)	3/19-5/7	6:15-9:15pm	Zoom

ADS 210

TESOL Practicum IE

Observe and evaluate English language classes and tutor or assist in teaching English language learners. Corequisite: ADS 216.

Total Cost: \$69 (Tuition: \$21 Fees: \$48)

CRN#	Day/Ses.	Dates	Time	Location
35704	Arranged	3/19-5/7	Arranged	Online

ADS 188

English Grammar Pedagogy

Gain a deeper and of grammar pedagogy, targeting topics that are most relevant for ESL and EFL instruction. Corequisite: ADS 192.

Total Cost: \$195 (Tuition: \$60 Fees: \$135)

CRN#	Day/Ses.	Dates	Time	Location
34906	M,W(8)	5/26-6/18	6:15-8:55pm	Zoom



ADS 192

TESOL Practicum IC

Observe and evaluate English language classes and tutor or assist in teaching English language learners. Corequisite: ADS 188.

Total Cost: \$58 (Tuition: \$15 Fees: \$43)

CRN#	Day/Ses.	Dates	Time	Location
35703	Arranged	5/26-6/18	Arranged	Online

SENIORS

ART

ART 839

Acrylic Painting #2

Elevate your acrylic painting. Explore underpainting, tackle complex subject matter and receive personalized guidance and constructive critiques to perfect your art. Instructor: Alan Fink.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
34702	R(10)	1/23-3/27	10am-12pm	OM
34809	R(10)	4/24-7/3	10am-12pm	OM

ART 494

Adventures with Watercolor

Explore watercolor in this introductory course. Learn color theory, color mixing, differences in tools and materials and still life painting techniques. Perfect for beginners. Instructor: Karen Ruberry. Supplies and Materials will be discussed during the first class session.

Total Cost: \$79 (Tuition: \$0 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
34069	R(8)	1/30-3/20	9:30-11:15am	EC
34070	R(8)	4/24-6/12	9:30-11:15am	EC

ART 982

Animal Drawing

Learn how to create quick animal sketches by studying animal skeletons and muscles. Students will focus on proportions and use charcoal and graphite pencils to draw a class project. Open to all skill levels. Instructor: Alina Kurbiel.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
34387	M(10)	2/10-4/14	1-3 pm	Zoom

HST 132

Art History: A Project-Based Approach

Discover art history hands-on! Explore five eras, their characteristics and notable artists. A student project will reflect each era using various materials. Materials fee: \$20, due the first week. Instructor: Daniel Shapiro.

Total Cost: \$99 (Tuition: \$21 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
34800	W(10)	4/23-6/25	1-2:30pm	OM

ART 746

Basic Acrylic Painting

Explore how to use and mix colors, apply techniques using different kinds of brushes/mediums/materials, prepare painting surfaces and use the color wheel to balance color and composition. Instructor: Alan Fink.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
34705	F(10)	1/24-3/28	10am-12pm	Zoom

ART 927

Basic Acrylic Painting Part 2

Advance your intermediate acrylic artistry with techniques in perspective, spatial relationships, composition, colorwork, brushwork and portrait painting while receiving expert critique. Instructor: Alan Fink.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
34824	F(10)	4/25-6/27	10am-12pm	Zoom

ART 977

Beginning Drawing Part 2

Expand your skills from Drawing for Beginners by mastering charcoal, pastels and graphite. Learn to create portraits, perspective drawings, landscapes and still life. Bring a pencil and art pad to the first class; a supply list will be provided. Instructor: Marcia Bornfriend.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
34661	T(10)	1/21-3/25	1-3pm	OM
34778	T(10)	4/22-6/24	1-3pm	OM

ART 984

Dabbling in the Arts

Explore visual arts using diverse mediums and techniques. Create 2D and 3D projects, study artists and analyze art elements and design principles to boost your creativity. Instructor: Nan Howard.

Total Cost: \$99 (Tuition: \$20 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
34491	T(8)	1/28-3/18	1:30-3:30pm	HV
34492	T(8)	4/29-6/17	1:30-3:30pm	HV

ARB 181

Drawing and Painting for the Senior Adult

Learn basic techniques for creating two-dimensional media, focusing on media use, techniques for desired effects and essential equipment for completing projects. Instructor: Dr. Joseph Cassar.

Total Cost: \$99 (Tuition: \$15 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
33293	F(8)	2/7-3/28	11:35am-1:35pm	HV
33292	F(8)	2/7-3/28	9:30-11:30am	HV

ART 902

Drawing Class Level 1

Enhance your drawing skills in a supportive environment for beginners. Learn core principles, materials, simplifying shapes, perspective and straight-line techniques. Instructor: Negin Nejad Mohseni.

Total Cost: \$82 (Tuition: \$0 Fees: \$82)

CRN#	Day/Ses.	Dates	Time	Location
33288	M(9)	2/10-4/7	10am-12pm	HV
33428	M(9)	4/28-6/30	10am-12pm	HV

ART 903

Drawing Class Level 2

Completed Drawing Level 1? Now, put your knowledge to work. Choose a drawing project to complete using a mechanical pencil, PanPastel or charcoal pencil. Instructor: Negin Nejad Mohseni.

Total Cost: \$82 (Tuition: \$0 Fees: \$82)

CRN#	Day/Ses.	Dates	Time	Location
33289	M(9)	2/10-4/7	1-3pm	HV
33429	M(9)	4/28-6/30	1-3pm	HV

ART 043

Drawing for Beginners

Unlock your drawing talent by learning to use lines, shapes, form, contour and perspective. Bring a 9"x12" or larger drawing pad, pencil and eraser to class. Supply list to follow. Instructor: Marcia Bornfriend.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
34651	T(10)	1/21-3/25	10am-12pm	OM
34781	T(10)	4/22-6/24	10am-12pm	OM

PDV 399

Fashion and Art Wellness

Release your emotions and thoughts through art, fashion pictures and writing prompts. Create a vision board of your future goals. Instructor: Trish Presley.

Total Cost: \$86 (Tuition: \$20 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34650	T(6)	1/21-2/25	11am-12:30pm	OM
34783	T(6)	4/22-5/27	11am-12:30pm	OM

**ART 956****Fused Glass Art 101**

Discover the ancient art of kiln glass fusing from 1500 BC. Learn its history and vocabulary, including dichroic glass, and create stunning art pieces. Instructor: Sally Shapiro-Gould. Material Fee of \$55 is due to be paid directly to the instructor during the first session of class.

Total Cost: \$79 (Tuition: \$0 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
34146	W(8)	1/29-3/19	2-4pm	HV

ART 976**Independent Drawing Studio**

Explore various mediums, subjects and artistic styles of your choice. Create independent art while improving your drawing skills through critique and encouragement from your instructor. Instructor: Marcia Bornfriend

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
34639	M(10)	1/13-3/24	1-3pm	OM
34749	M(8)	4/28-6/23	1-3:30pm	OM

ART 980**Ink and Watercolor Art Journaling in Spring**

Document your daily experiences from winter to early spring. Each session, complete a sketchbook drawing, exploring mixed-media techniques in ink, pencil and watercolor and composition principles. Instructor: Alina Kurbiel.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
34490	M(10)	2/10-4/14	10am-12pm	Zoom

ART 958**Mixed Media Mosaics**

Craft unique art by merging mosaic and collage techniques. Create highly personalized masterpieces in class by mixing instructor-provided glass, buttons, ceramics and other trinkets with your own. Instructor: Sally Shapiro-Gould. Material Fee of \$45 to be paid directly to the instructor during the first class session.

Total Cost: \$79 (Tuition: \$0 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
34145	W(8)	1/29-3/19	11am-1pm	HV

ART 891**Portrait and Oil Painting Combo**

Refine your portrait and oil painting skills, focusing on lighting, posing and techniques. Bring a drawing pad, graphite pencils, kneaded eraser and a portrait photo to class. Materials list to follow. Instructor: Jennifer Murtha.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
32929	R(10)	1/16-3/20	10am-12pm	HV
33492	R(10)	4/10-6/19	10am-12pm	HV

ART 904**Portrait Drawing Level 1**

Explore portrait drawing basics using the Loomis and Reilly methods. Learn measuring techniques for portraiture and anatomy nuances for drawing lifelike portraits. Beginners welcome. Instructor: Negin Nejad Mohseni.

Total Cost: \$82 (Tuition: \$0 Fees: \$82)

CRN#	Day/Ses.	Dates	Time	Location
33290	T(9)	2/11-4/8	10am-12pm	HV
33430	T(9)	4/29-6/24	10am-12pm	HV

ART 905**Portrait Drawing Level 2**

Completed Portrait Drawing Level 1? Level up your skills! Complete a portrait drawing project using a mechanical pencil, PanPastel or charcoal pencil. Instructor: Negin Nejad Mohseni.

Total Cost: \$82 (Tuition: \$0 Fees: \$82)

CRN#	Day/Ses.	Dates	Time	Location
33291	F(9)	2/14-4/11	2:30-4:30pm	HV
33431	F(9)	5/2-6/27	2:30-4:30pm	HV

ART 926**Realism in Pastels and Oils Part 2**

Master realistic art with charcoal, pastel and oil, building on Part 1 of this course. Deepen your skills in materials, composition, techniques and layering. Instructor: Alan Fink.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
34806	R(10)	4/24-7/3	1-3pm	OM

ART 844**Realistic Painting in Pastel and Oil**

Explore realistic art in charcoal, pastel and oil! Topics include medium selection, material recommendations, creating and overpainting underdrawings, adding layers, ideal lighting and applying chiaroscuro for lifelike results. Instructor: Alan Fink.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
34683	R(10)	1/23-3/27	1-3pm	OM

HST 152**The Art of the Classical World**

Explore the Dutch Golden Age and Rembrandt van Rijn's portraits, drawings and etchings. Analyze his stylistic evolution and innovative techniques. Instructor: Joseph Cassar, PhD.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34666	R(8)	2/6-3/27	9:30-11am	Zoom

ART 321**Watercolor Painting – Beginners/Intermediate**

Learn painting skills, including wash, dry brush and masking techniques for subjects such as landscapes, still life and portraits. Instructor: Jennifer Murtha.

Total Cost: \$99 (Tuition: \$15 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
32927	T(10)	1/14-3/18	10am-12pm	HV
32944	R(10)	1/16-3/20	1-3pm	HV
33489	T(10)	4/8-6/17	10am-12pm	HV
33490	R(10)	4/10-6/19	1-3pm	HV

ART 949**Watercolor Pencil Painting**

Explore watercolor pencil techniques. Learn about color theory and complementary colors, practice blending, mixing and shadowing to add texture and dimension to your art pieces. Instructor: Irish Presley.

Total Cost: \$70 (Tuition: \$0 Fees: 70)

CRN#	Day/Ses.	Dates	Time	Location
34655	T(6)	1/21-2/25	1-2:30pm	OM
34775	T(6)	4/22-5/27	1-2:30pm	OM

COMPUTERS**PCA 696****Android Phones and Tablets**

Learn how to purchase and confidently use an Android smart device, including installing and using apps, taking photos, shooting videos and downloading books. Instructor: Jason Knauer.

Total Cost: \$88 (Tuition: \$20 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
35697	M(5)	2/3-3/3	1-3pm	HV
33432	M(5)	5/5-6/9	10am-12pm	HV

PCO 357**Beginning iPhones for Seniors**

Use your iPhone like a pro. Learn to use apps, your camera and GPS, and begin to integrate the features into your daily life. Students must bring their iPhones to class. Instructor: Dona Rucci.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34531	R(6)	2/6-3/13	10am-12pm	HV
34532	T(6)	5/6-6/10	10am-12pm	HV

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PCO 293

Computers: Getting to Know Email

Manage your email accounts effectively by learning how to use text formatting, attachments, customizations and toolbars, and block spam. Recommended but not mandatory: Computers: Getting to Know Windows 10. Instructor: Lee Klima.

Total Cost: \$88 (Tuition: \$20 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34638	M(5)	3/3-31	10am-12pm	OM
34737	M(4)	6/2-6/23	10am-12:30pm	OM

PCO 260

Computers: Getting to Know Them #1

Master computer basics in a relaxed class setting. Learn how to personalize and back up your device, use a mouse, access files, create emails, navigate browsers and set up security. Instructor: Lee Klima.

Total Cost: \$88 (Tuition: \$20 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
33313	S(5)	1/25-2/22	10am-12pm	HV

PCO 261

Computers: Getting to Know Them #2

Building on skills learned in Computers: Getting to Know Them #1, learn email operation, text modification, attachments, toolbar controls, text size, columns, stationery, signatures and receipts. Instructor: Lee Klima.

Total Cost: \$88 (Tuition: \$20 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
33314	S(5)	3/1-29	10am-12pm	HV

PCO 295

Computers: Getting to Know Microsoft Excel

Learn Microsoft Excel formulas, headers, passwords, timestamps, paintbrush, row and column resizing, cell formatting, freeze frames and more. Bring a flash drive to save work weekly. Instructor: Lee Klima.

Total Cost: \$88 (Tuition: \$20 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34700	R(5)	3/6-4/3	10am-12pm	OM
34813	R(5)	5/29-7/3	1-3pm	OM

PCO 294

Computers: Getting to Know Microsoft Word

Use Microsoft Word effectively to create documents. Explore the toolbar, dropdown menus and email merging. Prerequisites: Computers: Getting to Know Windows 10; and Computers: Getting to Know Email. Instructor: Lee Klima.

Total Cost: \$88 (Tuition: \$20 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34699	R(5)	1/23-2/20	10am-12pm	OM
34814	R(5)	4/24-5/22	10am-12pm	OM

PCO 292

Computers: Getting to Know Windows 10

Learn to effectively use Windows 10 by personalizing your computer with screensavers and backgrounds, using a mouse, accessing files and programs, exploring back-up solutions and adding internet security. Instructor: Lee Klima.

Total Cost: \$88 (Tuition: \$20 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34637	M(5)	1/13-2/17	10am-12pm	OM
34740	M(4)	4/28-5/19	10am-12:30pm	OM

PCO 435

Introduction to Artificial Intelligence

Explore AI, from virtual assistants to self-driving cars. Engage in lectures and hands-on activities to see AI's impact on daily life, health care and other industries. No technical knowledge required. Instructor: Ope Amodu.

Total Cost: \$96 (Tuition: \$20 Fees: \$76)

CRN#	Day/Ses.	Dates	Time	Location
34434	S(9)	4/26-6/28	10-11:30am	HV

PCO 455

Introduction to Chromebooks

Learn to navigate setup, basic functions, app usage and file management on your Chromebook, reducing frustration and ensuring a smooth start. Perfect for beginners needing step-by-step guidance. Bring your Chromebook to class. Instructor: Lee Klima.

Total Cost: \$88 (Tuition: \$20 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34681	R(5)	1/23-2/20	1-3pm	OM
34076	S(5)	3/1-29	1-3pm	HV
34805	R(5)	4/24-5/22	1-3pm	OM
34432	S(5)	4/26-5/31	10am-12pm	HV

PCO 456

Keeping Up with the Millennials

Connect with younger generations by mastering social media. Learn to set up accounts, send messages, find friends and family and keep your accounts secure. Instructor: Holli Friedland.

Total Cost: \$73 (Tuition: \$20 Fees: \$53)

CRN#	Day/Ses.	Dates	Time	Location
34652	T(4)	1/21-2/11	10:30am-12pm	Zoom
34785	T(4)	4/22-5/13	10:30am-12pm	Zoom

PCA 782

Selling Online Successfully

Learn to upload product information and sell products on eBay and Etsy, focusing on visual presentation, pricing, transaction security and shipping for successful online sales. Instructor: Dixie Cook.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
33493	W(8)	4/23-6/11	10-11:30am	HV

COOKING

Please check for food allergies before registering for any cooking classes.

CKG 293

Casseroles and Sheet Pan Meals for Two

Learn to prepare easy one-dish meals for one or two, like pork tenderloin with roasted potatoes or shrimp with corn. Learn about ingredient selection and enjoy tastings. Recipes included. \$40 fee due to Michelle's Kitchen at first class. Instructor: Michelle Sapp.

Total Cost: \$66 (Tuition: \$0 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
35676	R(6)	1/23-3/6	10:30am-12pm	OM

CKG 297

French Chefs

Master French cooking with simple recipes by Julia Child, Jacques Pepin and Georges Auguste Escoffier. Recreate their dishes, learn their techniques and enjoy critiquing your creations. Materials fee: \$40, check payable to Michelle's Kitchen due first class. Instructor: Michelle Sapp.

Total Cost: \$66 (Tuition: \$0 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34808	R(6)	4/24-5/29	10:30am-12pm	OM

CKG 296

Fun St. Patrick's Day Recipes

Join Chef Michelle for a cooking demo on corned beef and cabbage with a secret ingredient and Irish soda bread with butter and jam. Learn tips and tricks to perfect your dishes. Instructor: Michelle Sapp.

Total Cost: \$35 (Tuition: \$0 Fees: \$35)

CRN#	Day/Ses.	Dates	Time	Location
34144	M(1)	3/3	10:30am-12pm	HV

CKG 295

Hearty Chicken Dishes

Join Chef Michelle for a cooking demo to master easy chicken pot pie and chicken tarragon. Learn tips for exceptional chicken dinners, cooking terminology and recipe skills. Instructor: Michelle Sapp.

Total Cost: \$35 (Tuition: \$0 Fees: \$35)

CRN#	Day/Ses.	Dates	Time	Location
34143	M(1)	1/27	10:30am-12pm	HV

CRAFTS AND HOBBIES

ART 983

Beginning Collage

Craft stunning collages using a grid pattern. Explore neutral color palettes, focal points and paper accent techniques. Master value and presentation for visually balanced artworks. Instructor: Pamela Kosmeyer

Total Cost: \$53 (Tuition: \$0 Fees: \$53)

CRN#	Day/Ses.	Dates	Time	Location
34524	S(2)	5/10-17	9:30am-12:45pm	HV



PDV 350

Beginning Mahjong

Explore the game's history and rules. Practice playing while receiving expert tips. Instructor: Geri Willen.

Total Cost: \$66 (Tuition: \$0 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34764	T(6)	4/22-5/27	10-11:30am	OM

ENV 379

Bird Watching for Beginners: Eastern Baltimore County

Learn how to find, identify and catalog birds you observe firsthand in Eastern Baltimore County. Gain experience using close-focus 8-power roof prism binoculars (available to purchase, with discount, at first class). The first and last classes will be at CCBC Essex, other classes will meet at various sites. Instructor: Marty Brazeau.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
34795	W(1)	4/23	8-11:15am	EC
34795	W(7)	4/30-5/28	8-11:15am	OSX
34795	W(1)	6/4	8-11:15am	EC

ENV 380

Bird Watching for Beginners: Northern Baltimore County

Learn how to find, identify and catalog birds you observe firsthand in Northern Baltimore County. Gain experience using close-focus 8-power roof prism binoculars (available to purchase, with discount, at first class). The first and last classes will be at CCBC Owings Mills, other classes will meet at various sites. Instructor: Marty Brazeau.

Total Cost: \$84 (Tuition: \$0 Fees: \$84)

CRN#	Day/Ses.	Dates	Time	Location
34767	T(1)	4/22	8-11:15am	OM
34767	T(5)	4/29-5/27	8-11:15am	OSX
34767	T(1)	6/3	8-11:15am	OM

ARB 247

Bits and Pieces: Collage Work

Discover the art of combining materials like paper, photos, fabric and wood to create compositions. Learn techniques in paper collage, decoupage, photomontage and assemblage. Suitable for all experience levels. Instructor: Nan Howard.

Total Cost: \$79 (Tuition: \$0 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
33296	T(8)	1/28-3/18	10am-12pm	HV
34427	T(8)	4/29-6/17	10am-12pm	HV

ART 975

Cardmaking and Paper Crafting

Enjoy learning card making and paper cutting with dies, stamps, stencils and more! Create greeting cards, photo folios, notebooks and gifts. Materials fee: \$10, due first class. Instructor: Christine Tripson.

Total Cost: \$53 (Tuition: \$0 Fees: \$53)

CRN#	Day/Ses.	Dates	Time	Location
34643	M(4)	1/27-2/17	1-2:30pm	OM
34735	M(4)	4/28-5/19	1-2:30pm	OM

ART 956

Fused Glass Art 101

Discover the ancient art of kiln glass fusing from 1500 BC. Learn its history and vocabulary, including dichroic glass, and create stunning art pieces.

Total Cost: \$79 (Tuition: \$0 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
34146	W(8)	1/29-3/19	2-4pm	HV

PDV 393

Games Gallery

Looking for a fun way to embrace a healthy, positive and social lifestyle? Games Gallery is your answer! Enjoy playing Monopoly, card games, Scrabble and chess. Share your favorites and connect with fellow gamers. Instructor: Kim Bartosz.

Total Cost: \$68 (Tuition: \$0 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34071	T(8)	1/28-3/18	11am-12pm	CC
34072	W(8)	1/29-3/19	7-8pm	CC
34073	W(8)	4/30-6/18	7-8pm	CC

ART 987

Holiday Floral Arranging: Hop Your Way into Easter and Spring

Master Easter floral design! Learn techniques and tools to create vibrant spring arrangements. Materials fee: \$20, due first class. Instructor: Mary Hansen.

Total Cost: \$15 (Tuition: \$0 Fees: \$15)

CRN#	Day/Ses.	Dates	Time	Location
34579	R(1)	4/10	10:30am-12pm	HV

ART 986

Holiday Floral Arranging: Valentine from the Heart

Create stunning Valentine's Day floral arrangements! Learn essential techniques and tools to craft heartfelt displays. Materials fee: \$20, due first class. Instructor: Mary Hansen.

Total Cost: \$15 (Tuition: \$0 Fees: \$15)

CRN#	Day/Ses.	Dates	Time	Location
34578	R(1)	2/6	10:30am-12pm	HV

ART 817

Introduction to Crochet

Master the essentials for crochet success! Learn hook/yarn selection, pattern reading and stitch mastery. Work on a semester project. Materials will be discussed in the first class. Instructor: Colleen Harbison.

Total Cost: \$82 (Tuition: \$0 Fees: \$82)

CRN#	Day/Ses.	Dates	Time	Location
33278	W(9)	1/29-3/26	10am-12pm	Zoom
34302	W(9)	4/23-6/18	10am-12pm	Zoom

ART 953

Knitting for Beginners

Master knitting basics, including terminology, knit/purl stitches, casting on and binding off. Understand needle sizes and yarn types. Materials fee: \$18, due first class. Instructor: Margie Granek.

Total Cost: \$66 (Tuition: \$0 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34644	M(6)	1/27-3/3	1-2:30pm	OM
34755	M(6)	4/28-6/9	1-2:30pm	OM

PDV 383

Learn to Play Canasta

Learn the Canasta rules, scoring and strategic play with a partner. Practice different hands and have fun! Instructor: Geri Willen.

Total Cost: \$66 (Tuition: \$0 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34733	M(6)	4/28-6/9	10-11:30am	OM

ART 978

The Art of Paper Folding

Students will explore basic paper folding concepts and techniques to turn paper into art, while increasing their artistic literacy and expression. Instructor: Tatiana Nelson-Joseph.

Total Cost: \$79 (Tuition: \$0 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
34442	S(8)	2/1-3/22	10am-12pm	HV
34445	S(7)	4/26-6/14	9:45am-12pm	HV

PDV 374

The Ins and Outs of Counted Cross Stitch

Master cross-stitching fundamentals. Learn basic stitches, complete a project and prepare to make future creations. Materials fee: \$10, due first class. Instructor: Barbara Ezratty.

Total Cost: \$53 (Tuition: \$0 Fees: \$53)

CRN#	Day/Ses.	Dates	Time	Location
34676	W(4)	1/22-2/12	1-2:30pm	OM
34803	W(4)	4/23-5/14	1-2:30pm	OM



GENEALOGY

PCO 427

Family History Research with Ancestry.com

Learn to use Ancestry.com to further your family history research, determine whether found records are true to your family or not, learn about security awareness on the web and more. IMPORTANT NOTE: Active subscription to Ancestry.com is required. Instructor: Dave Powell.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34452	R(8)	4/24-6/12	1-2:30pm	HV

HIT 997

Finding your Family Roots, Beginners

Research your family tree by exploring genealogy forms, techniques and sources, including digital tools. Learn about citations, pedigree charts and naming variations for thorough documentation. Instructor: Dave Powell.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34451	T(8)	4/29-6/17	1-2:30pm	HV

HIT 999

Finding Your Family Roots, Beyond Beginners

Deepen your ancestral knowledge! Learn to digitally organize genealogical data and explore resources such as newspapers, land records and cemetery listings. Discover how DNA analysis can enrich your research journey.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
32960	T(8)	1/28-3/18	1-2:30pm	HV

PDV 445

Foreign Genealogy Research

Explore your family history beyond the United States. Topics include finding foreign records online, interpreting these records with English-language tools, translating documents and understanding foreign record terminology. Instructor: Dave Powell.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34296	F(8)	1/31-3/21	10-11:30am	HV

HST 085

Understanding Genealogy Research

Learn the basics of genealogical research, review effective techniques for researching genealogy on the internet, find foreign records and interpret these records with English-language tools. Instructor: Dave Powell.

Total Cost: \$78 (Tuition: \$20 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
34435	F(4)	5/2-5/23	10am-12pm	HV

HISTORY, POLITICS AND EVENTS

HST 159

American Icons and Legends: The French and Indian War

Explore the French and Indian War (1753-1763), its causes, key battles, figures, peace treaty and impact on the American Revolution. Analyze pivotal events and influential figures of this critical period. Instructor: Patrick Heline. Class offered both in person and on Zoom.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34549	R(8)	4/24-6/12	9:45-11am	Zoom
34548	R(8)	4/24-6/12	9:45-11am	HV

HST 151

A More Perfect Union: What did the Founding Fathers Mean?

In this class, explore the meaning of "A More Perfect Union" in the Preamble, its inclusion by the Founding Fathers and its relevance today. Analyze their vision and its modern applications. Instructor: Matthew Harding.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34391	W(6)	5/7-6/11	10am-12pm	Zoom

HIT 826

Beer, Bread and Brothels of Baltimore

Discover the fascinating history of Baltimore City, the impact of immigration on the creation, development and success of Baltimore City's breweries, bakeries, brothels and more. Instructor: Jennifer Liles.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34770	T(8)	4/22-6/10	10:30am-12pm	OM

HIT 996

Broadcasting Through Time: A History of Radio and Television

Explore radio and television's evolution from inception to the digital age, highlighting technological advancements, cultural significance and their continuing impact on global communication and entertainment. Instructor: Clara Malafaria.

Total Cost: \$96 (Tuition: \$20 Fees: \$76)

CRN#	Day/Ses.	Dates	Time	Location
34586	W(7)	2/5-3/19	10am-12pm	HV

HIT 968

Changing Social Roles: Victorian and Modern Era Views on Sex

Explore how Victorian and modern societies have been shaped by attitudes toward sex and gender. From historical shifts to legal and professional impacts, uncover the evolving landscape of human sexuality. Instructor: Jennifer Liles

Total Cost: \$78 (Tuition: \$20 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
34653	T(5)	1/21-2/18	10:30am-12pm	OM
34411	W(5)	5/7-6/4	10:30am-12pm	HV

HST 161

Essential Players in History

Explore the legacies of overlooked figures and events, including FBI spy Robert Hanssen, philanthropist Marjorie Merriweather Post, the Jefferson-Adams rivalry, Victor Hugo's era, the Knights Templar and San Francisco's natural disasters. Instructor: Nancy Lotz

Total Cost: \$90 (Tuition: \$20 Fees: \$70)

CRN#	Day/Ses.	Dates	Time	Location
34147	W(7)	1/29-3/12	10:30am-12pm	HV

HIS 143

First Ladies of the United States

Explore the diverse roles of first ladies, from their personal lives to public duties, revealing their multifaceted contributions as spouses, mothers, ambassadors, hostesses and supportive partners. Instructor: Patrick Heline. This course is simulcast, offered both in-person and on Zoom.

Total Cost: \$86 (Tuition: \$20 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
33307	R(6)	2/20-3/27	1:30-3pm	HV
33310	R(6)	2/20-3/27	1:30-3pm	Zoom
34457	R(6)	4/24-5/29	1:30-3pm	Zoom
34456	R(6)	4/24-5/29	1:30-3pm	HV

HST 111

Genius of Ancient Greece

Ancient Greece's cultural achievements influenced modern architecture, theater, arts, athletics, government, law, science, philosophy, history, language and literature. This course explores the impact of this pivotal civilization. Instructor: Dr. Bob Baer.

Total Cost: \$86 (Tuition: \$20 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34395	F(6)	5/2-6/6	10-11:30am	HV

**HIT 728****Georgia O'Keeffe (1887-1986)**

This important American modern woman artist pioneered a fresh representation of nature. Learn about her education, exposure to Arthur Wesley Dow's ideas, travels, marriage to Alfred Stieglitz and ties to the New Mexico art scene. Instructor: Joseph Cassar, PhD.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
33900	T(8)	2/4-3/25	9:30-11am	Zoom

HIS 662**Great Decisions**

Gain non-partisan knowledge on eight of the most critical issues on world affairs facing the United States and the international community this year. Participate in dynamic discussions on each weekly topic. The winter course is simulcast, offered both in-person and on Zoom.

Total Cost: \$114 (Tuition: \$15 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
34501	T(8)	1/28-3/18	10-11:30am	HV

Instructor: Deena Dugan

CRN#	Day/Ses.	Dates	Time	Location
34691	R(8)	2/6-3/27	10:30am-12pm	Zoom

Instructor: Barry Rascovar

CRN#	Day/Ses.	Dates	Time	Location
34688	R(8)	2/6-3/27	10:30am-12pm	OM

Instructor: Barry Rascovar

HIT 845**Historic Jonestown: Baltimore's Oldest Settlement of Immigrant Communities**

Learn about the historic Jonestown neighborhood. As Baltimore's oldest point of immigrant entry, explore how the ever-changing immigrant neighborhoods contributed to Baltimore's culture and commerce. Instructor: Bev Rosen. Walking tour of Historic Jonestown offered separately, see details in Tours section.

Total Cost: \$78 (Tuition: \$20 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
34521	W(5)	5/7-6/4	1-2:15pm	HV

HST 144**Historical Days in American History**

Explore key moments in American history. Delve into significant events, dates and their lasting impact. Understand the past and its influence on today by analyzing pivotal figures and their legacies. Instructor: Patrick Heline. This course is simulcast, offered both in-person and on Zoom.

Total Cost: \$74 (Tuition: \$20 Fees: \$54)

CRN#	Day/Ses.	Dates	Time	Location
34489	R(7)	2/6-3/20	11:30am-12:30pm	HV

CRN#	Day/Ses.	Dates	Time	Location
34488	R(7)	2/6-3/20	11:30am-12:30pm	Zoom

CRN#	Day/Ses.	Dates	Time	Location
34438	R(7)	4/24-6/5	11:30am-12:30pm	HV

CRN#	Day/Ses.	Dates	Time	Location
34439	R(7)	4/24-6/5	11:30am-12:30pm	Zoom

HST 167**Historical Topics of Baltimore City and County**

Explore Baltimore's rich history through key events like the 1904 Great Baltimore Fire and the 1861 Pratt Street Riots. Discuss street names, the history of row homes, the Baltimore County Almshouse and more. Instructor: Patrick Heline. This course is simulcast, offered both in-person and on Zoom.

Total Cost: \$99 (Tuition: \$21 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
36217	R(9)	2/6-4/3	9:45-11:15 am	Zoom

CRN#	Day/Ses.	Dates	Time	Location
36216	R(9)	2/6-4/3	9:45-11:15 am	HV

HST 139**History of Death**

Explore two centuries of evolving views on death and dying in America. Delve into historical perspectives, societal shifts and Baltimore's mortuary landscape for a deeper understanding of mortality. Instructor: Jennifer Liles.

Total Cost: \$78 (Tuition: \$20 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
34288	W(5)	2/5-3/5	10-11:30am	HV

HST 135**History of Jews in Arab Countries**

Explore the deep history and impact of Jews in the Middle East and North Africa. Delve into centuries of cultural contributions and the story of 800,000 expulsions in the past century. Instructor: Harry Ezratty, Esq.

Total Cost: \$73 (Tuition: \$20 Fees: \$53)

CRN#	Day/Ses.	Dates	Time	Location
35675	W(4)	1/22-2/12	-1pm - 2:30pm	OM

HST 120**History of Leaders and Leadership Across the World**

Explore the evolution of leadership from ancient to modern times. Examine leaders' ideologies, principles, decision-making, media influence and styles, studying a different world leader each class. Instructor: Sudeep Mohandas.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34290	T(6)	2/4-3/11	10am-12pm	HV

CRN#	Day/Ses.	Dates	Time	Location
34413	M(8)	4/28-6/23	10:30am-12pm	HV

HST 130**History of Pandemics...Past, Present and Future**

Explore the economic, political, medical and social impacts of major epidemics and pandemics over the past 100 years, including the Spanish flu, AIDS, Ebola and COVID-19. Learn to distinguish between epidemics and pandemics. Instructor: Don Finkelstein.

Total Cost: \$90 (Tuition: \$20 Fees: \$70)

CRN#	Day/Ses.	Dates	Time	Location
34148	W(7)	2/5-3/19	1-2:30pm	HV

HST 136**History of Russian Emigration to the U.S.**

Explore why Russian Empire and Soviet Union migrants moved to America and the new lives they formed. Analyze the effects of political, military and economic pressures, wars, famine and violence. Instructor: Richard Caballero.

Total Cost: \$78 (Tuition: \$20 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
34674	W(5)	1/22-2/19	1-2:30pm	OM

HIT 934**History of the Russian Revolutions of 1917**

Explore how a small Marxist group founded Soviet Russia. Analyze the civil and revolutionary wars, the Romanov dynasty's failures, the rise of Socialist and Marxist theories and key figures like Lenin, Trotsky and Kerensky. Instructor: Richard Caballero.

Total Cost: \$73 (Tuition: \$20 Fees: \$53)

CRN#	Day/Ses.	Dates	Time	Location
32952	M(4)	2/3-24	1-2:30pm	HV

HST 117**Hopkins Heroes 2.0: The Next Chapter**

Johns Hopkins Hospital, Baltimore's renowned medical institution, has been pivotal to medical history. Explore its founders, key figures and major discoveries through a blend of history and science. Instructor: Paula Mister.

Total Cost: \$78 (Tuition: \$20 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
34425	M(4)	4/28-5/19	10am-12pm	HV

HST 145**Iconic Colonial Legend: Benjamin Franklin and His World**

Explore Benjamin Franklin's journey from colonial beginnings to Founding Father. Examine his early life, inventions, diplomacy and lasting influence on America's foundation and future. Instructor: Patrick Heline. This course is simulcast, offered both in-person and on Zoom.

Total Cost: \$73 (Tuition: \$20 Fees: \$53)

CRN#	Day/Ses.	Dates	Time	Location
34588	R(4)	1/9-30	10-11:30am	Zoom

CRN#	Day/Ses.	Dates	Time	Location
34286	R(4)	1/9-30	10-11:30am	HV

POS 061**Is Democracy Worthy of Being Preserved?**

In this course, students will examine and discuss contemporary challenges to democracy arising from social extremes, climate change, emerging technologies and political polarization. Instructor: Dr. Jose Lopez-Gonzalez.

Total Cost: \$99 (Tuition: \$20 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
34291	M(8)	1/27-3/17	10:30am-12:30pm	HV



PHI 007

Jewish Philosophy from Traditional Texts

Explore the meaning of life through Jewish texts like “The Just” and “Duties of the Heart.” Examine their perspectives on money, love and personal growth, and analyze their philosophies. This course is simulcast, offered both in-person and on Zoom. Instructor: Charles Hanna.

Total Cost: \$98 (Tuition: \$20 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
34821	F(10)	4/25-6/27	10:30am-12pm	OM
34822	F(10)	4/25-6/27	10:30am-12pm	Zoom

PFA 516

Learning About Contemporary Issues and Ideas

Increase your awareness about current issues and ideas that influence contemporary American society. Topics include racial-ethnic matters, economic conditions, political situations, cultural issues and international issues. Instructor: Deena Dugan.

Total Cost: \$90 (Tuition: \$20 Fees: \$70)

CRN#	Day/Ses.	Dates	Time	Location
34502	T(8)	1/28-3/18	1-2:30pm	HV
34503	T(8)	4/29-6/17	10-11:30am	HV

H113

Legacy of Roman Britain

From Julius Caesar’s landing in 55 BCE to 409 CE, Britannia merged Roman and Celtic cultures. Learn about the rule of rebel Celtic Queen Boudicca, Roman cities and landmarks like London and Hadrian’s Wall, and more. Instructor: Robert Baer, PhD.

Total Cost: \$78 (Tuition: \$20 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
34642	M(5)	1/13-2/17	10:30am-12pm	OM

HST 160

Life and Adventures of Commodore Uriah Phillips Levy

Explore the remarkable Jewish seaman who rose to the highest U.S. Navy rank, faced six court-martials, campaigned against flogging and helped restore Thomas Jefferson’s Monticello. Instructor: Harry Ezratty, Esq.

Total Cost: \$73 (Tuition: \$20 Fees: \$53)

CRN#	Day/Ses.	Dates	Time	Location
35677	W(4)	4/23-5/14	1-2:30pm	OM

HST 156

Monuments to Heaven

Explore 23 historic Baltimore churches and synagogues (1785–1887). Discover their architecture, art and religious artifacts, including windows, statuary, paintings and carvings. Instructor: Sally Johnston

Total Cost: \$78 (Tuition: \$20 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
34788	M(5)	1/27-2/24	1-2:30pm	OM

HST 107

More Gothic Fiction: From the Crypt to Outer Space

Explore classic Gothic fiction through short stories by Edgar Allan Poe, H.P. Lovecraft and Ray Bradbury. Topics include themes, symbolism, historical context and its evolution into horror. This course is simulcast, offered both in person and on Zoom. Instructor: Charles Hanna.

Total Cost: \$78 (Tuition: \$0 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
34713	F(10)	1/24-3/28	10:30am-12pm	Zoom
34710	F(10)	1/24-3/28	10:30am-12pm	OM

HST 153

Museums in Vienna

Virtually explore the Belvedere, Leopold Albertina and the Viennese Secession Building. Discuss key artists from da Vinci to Durer to Klimt. Instructor: Joseph Cassar, PhD.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34670	R(8)	4/24-6/12	9:30-11am	Zoom

HIT 874

Political Corruption in Maryland and Beyond

Learn about the corruption of government officials, in Maryland and beyond, who’ve landed in jail or ended their careers in disgrace and resignation. Instructor: Deena Dugan.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34744	R(8)	1/23-3/13	10-11:30am	OM

HST 133

Post Soviet Russia 1991 to Putin’s Regime 2025

Explore the causes of the dissolution of Soviet Russia and the rise of Putin’s regime. Examine the need for military security and prosperity rather than a democracy and the threats of NATO expansion and Western democracy. Instructor: Richard Caballero.

Total Cost: \$99 (Tuition: \$21 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
34798	W(10)	4/23-6/25	1-2:30pm	OM

HST 118

Queens of Ancient Egypt through Art

Explore the role of Egyptian queens over 3,000 years, beyond the famous pharaohs. Examine the contributions of high priestesses and rulers like Hatshepsut, Nefertiti and Cleopatra through illustrated artworks and archaeological evidence. Instructor: Barbara Baxter.

Total Cost: \$78 (Tuition: \$20 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
34458	T(5)	5/6-6/3	1-2:30pm	HV

ART 981

Reflections on Verse; Poetry for Committed and Curious Fans

If you love poetry—or think you might—explore masterpieces and diverse poems: serious, silly, melodic, melancholic, poignant and fun. Enjoy lively discussions and interpretations! Instructor: Judy Frye Jones.

Total Cost: \$86 (Tuition: \$20 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34804	W(6)	4/23-5/28	11am-12:30pm	OM

HST 155

Rembrandt

Explore Rembrandt van Rijn and the Dutch Golden Age. Discuss his portraits, drawings, etchings, commissions, self-portraits and stylistic evolution in detail. Instructor: Joseph Cassar, PhD.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34668	T(8)	4/22-6/10	9:30-11am	Zoom

HST 140

Shel Silverstein: His Life and Career

Examine Shel Silverstein’s fascinating life as an American writer, children’s author and illustrator, poet, cartoonist, singer-songwriter, musician and playwright. Discuss his famous book, “The Giving Tree.” Instructor: Laurie Rosenberg.

Total Cost: \$86 (Tuition: \$20 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34792	W(6)	4/23-5/28	10-11:30am	OM

HST 124

The Art of Mosaics

Explore mosaic art from ancient Greece, Rome and later Mediterranean kingdoms. Examine techniques, stylistic developments over 2,000 years and the role of mosaics in cross-cultural and religious exchanges. Instructor: Barbara Baxter.

Total Cost: \$78 (Tuition: \$20 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
34150	T(5)	2/4-3/4	1-2:30pm	HV

HST 127

The American Civil War: A New Overview

From 1861–65, the United States faced its greatest challenge—itsself. Gain a fresh perspective on the Civil War, including its causes, key figures, civilian impact, aftermath and evolving interpretations. Instructor: David Hatch.

Total Cost: \$90 (Tuition: \$20 Fees: \$70)

CRN#	Day/Ses.	Dates	Time	Location
34075	M(7)	4/28-6/16	7-8:30pm	Zoom



HST 115

The American Presidency from Washington to Van Buren

Examine the first eight U.S. presidencies, their influence on American politics and discuss how their personal lives, careers, achievements and challenges helped shape the nation. Instructor: Dr. Lester Brooks.

Total Cost: \$99 (Tuition: \$20 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
34293	T(8)	1/28-3/18	10am-12pm	HV

HST 125

The American Revolution: An Overview

Explore the North American colonies' early developments, the drive for independence, their victory over the British and how these events led to the U.S. Constitution and the formation of the United States. Instructor: David Hatch.

Total Cost: \$86 (Tuition: \$20 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34074	M(6)	1/27-3/3	7-8:30pm	Zoom

HST 126

The China Trade and the New World

Explore the origins of European and New World trade with China and its influence on early America's architecture, design, flora, fauna, finances and economics. Instructor: John Danz, Jr.

Total Cost: \$90 (Tuition: \$20 Fees: \$70)

CRN#	Day/Ses.	Dates	Time	Location
34426	T(7)	4/29-6/10	10-11:30am	HV

HIT 886

The Good, The Bad and The Ugly: History of the U.S. Nuclear Deterrent

Examine the evolution of the U.S. nuclear stockpile and its governance structure. Explore its testing, accidents and near-misses. Evaluate the challenges, advantages and disadvantages of maintaining the nuclear stockpile. Instructor: Richard Callabero.

Total Cost: \$73 (Tuition: \$20 Fees: \$53)

CRN#	Day/Ses.	Dates	Time	Location
34462	M(4)	5/5-6/2	1-2:30pm	HV

HIS 738

The History and Value of Antiques

Explore the historical periods of antiques, including artwork, collectibles and more. Learn to distinguish antiques from reproductions and understand style evolution, research tools, care and liquidation methods. Instructor: Dixie Cook.

Total Cost: \$99 (Tuition: \$21 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
33494	R(10)	4/24-6/26	10-11:30am	HV

HST 162

The Kings of Egypt Part I

Explore Ancient Egypt's grandeur through its pharaohs, from the Predynastic Period to Alexander the Great's conquest. Learn about their lives, legacies and the impact of royal dynasties on Egyptian society and culture. Instructor: Tamee Bollinger.

Total Cost: \$88 (Tuition: \$20 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34581	S(5)	4/26-5/31	10am-12pm	HV

HIT 741

The Mysteries of Ancient Egypt

Learn about Egypt's ancient history, art, architecture, religion, technology, government, economy, foreign relations and achievements, which have inspired our imaginations for millennia. Instructor: Tamee Bollinger.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34287	S(8)	2/1-3/22	10-11:30am	HV

HST 114

The Struggle for Voting Rights in America

Despite America's founding principle of equality, African Americans and women have long fought to secure their right to vote. Explore the ongoing struggle to ensure voting rights for all Americans. Instructor: Dr. Bob Baer.

Total Cost: \$78 (Tuition: \$20 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
34297	F(5)	2/7-3/7	10-11:30am	HV

HST 128

The Weimar Republic 1918 to 1933

Explore the Weimar Republic's history, including post-war chaos, the German Workers Party and Nazi Party formations, the Ruhr occupation, Paul von Hindenburg's presidential election, reparations and more. Instructor: Bill Krause.

Total Cost: \$86 (Tuition: \$20 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34459	W(6)	5/7-6/11	1-2:30pm	HV

HIT 932

Today's Labor Issues

Explore historical contexts and personal anecdotes from 1947-2024. Analyze recent organizing trends, strikes and management's evolving stance. Investigate technology's influence on modern contract negotiations. Instructor: Bill Barry.

Total Cost: \$86 (Tuition: \$20 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34684	R(6)	1/23-2/27	1-2:30pm	Zoom

HST 142

Twentieth Century Baltimore

Examine Baltimore's key events by decade, including major concerns, emerging industries and their cultural, racial and ethnic impacts. The instructor's book, "Twentieth Century Baltimore," is available for \$24.95. Instructor: Jack Burkert.

Total Cost: \$96 (Tuition: \$20 Fees: \$76)

CRN#	Day/Ses.	Dates	Time	Location
34819	F(9)	4/25-6/20	10:30am-12pm	OM

HIS 158

U.S. Supreme Court and the Bill of Rights

Examine the 10 amendments in the U.S. Constitution's Bill of Rights and their effect on Supreme Court decisions, including Freedom of Speech, Freedom of Religion, Right to Bear Arms and state's rights. Instructor: Deena Dugan.

Total Cost: \$83 (Tuition: \$20 Fees: \$63)

CRN#	Day/Ses.	Dates	Time	Location
34812	R(6)	4/24-5/29	10-11:30am	OM

HIT 628

Winston Churchill: The Wilderness Years 1929 to 1939

Examine and evaluate the events during this period that would lead to Churchill's reemergence as prime minister during World War II. Instructor: Bill Krause.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34149	W(8)	1/29-3/19	1-2:30pm	HV

HIT 957

World Cultures: Diversity of Ethnicity

Immerse yourself in global cultures, cuisines and traditions to reduce misrepresentation and ease ethnic tensions. Explore communication's role in cultural conflict and explore strategies for harmony. Instructor: Sudeep Mohandas.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
32923	M(6)	2/3-3/10	10am-12pm	HV
34390	T(8)	5/6-6/24	10:30am-12pm	HV

LANGUAGES

FLA 088

Conversational Spanish for Beginners I

Learn basic conversational Spanish for greetings, introductions, conversations, travel, shopping and expressing needs and feelings. Gain an awareness of the cultural diversity of Latin America. Instructor: Jean Meyer.

Total Cost: \$99 (Tuition: \$21 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
34647	T(10)	1/21-3/25	10-11:30am	OM
34818	W(10)	4/23-6/25	10-11:30am	OM



FLA 093

Conversational Spanish for Beginners Part II

Advance your Spanish skills to express needs and feelings, expand vocabulary, recognize items and engage in longer conversations. Prerequisite: Conversational Spanish for Beginners. Instructor: Jean Meyer.

Total Cost: \$99 (Tuition: \$21 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
34679	W(10)	1/22-3/26	10-11:30am	OM
34817	T(10)	4/22-6/24	10-11:30am	OM

FLA 234

Conversational Spanish for Beginners Part III

Enhance your Spanish fluency with advanced conversation, reading and writing skills. Broaden your vocabulary, engage in deeper dialogue and expand your cultural exploration. Instructor: Bertha Narvaez Ortiz.

Total Cost: \$96 (Tuition: \$20 Fees: \$76)

CRN#	Day/Ses.	Dates	Time	Location
34589	T(7)	1/28-3/11	1-3pm	EC

HST 161

French Culture and Language for Everyone

Gain basic French conversational skills, plus insight into the rich tapestry of French culture. Delve into music, cuisine, literature, dance, history and more. Instructor: Patricia Cornejo.

Total Cost: \$93 (Tuition: \$20 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
34523	R(8)	4/24-6/12	1-2:30pm	HV

LEARN LECTURES

HIT 192

A Hot Time in the Old Town: Great Baltimore Fire of 1904

Investigate the 30-hour fire's suspected cause, its costly and destructive path, the effort it took to rebuild and how other cities have dealt with major crises. Instructor: Patrick Heline. The lecture will take place at the Historical Society of Baltimore County (Address: 9811 Van Buren Lane, Cockeysville, MD. 21030).

Total Cost: \$35 (Tuition: \$0 Fees: \$35)

CRN#	Day/Ses.	Dates	Time	Location
33311	F(1)	2/7	1:30-3pm	HSB

HST 137

George Washington and His Rules of Civility and Decent Behavior

Discover the 110 rules that shaped George Washington. Delve into his views on etiquette, honor and success. Explore the manners that forged an American legend. Instructor: Patrick Heline.

Total Cost: \$35 (Tuition: \$0 Fees: \$35)

CRN#	Day/Ses.	Dates	Time	Location
34285	S(1)	2/22	10-11:30am	HV

HST 106

History of Maryland's Diverse Cuisine

Discover 18th century foods with the author of "Cooking Maryland's Way: Voices of a Diverse Cuisine." Explore dishes of Indigenous Marylander, African American, British and German communities, plus cooking techniques, preservation and dining styles. Instructor: Joyce White.

Total Cost: \$35 (Tuition: \$0 Fees: \$35)

CRN#	Day/Ses.	Dates	Time	Location
34715	T(1)	1/21	10:30am-12pm	Zoom

HIT 981

The Founding of Maryland

Dive into the captivating history of Maryland's founding! Explore colonization motives, the Calvert Family legacy, charter origins, the settlers' journey, survival tales and intriguing Maryland facts. Instructor: Patrick Heline.

Total Cost: \$35 (Tuition: \$0 Fees: \$35)

CRN#	Day/Ses.	Dates	Time	Location
32961	T(1)	3/25	10-11:30am	HV

HST 122

The History of Towson Part II

In part two, explore Towson's transformation from a village to a city, focusing on its businesses, schools, notable figures and evolution into Baltimore County's political hub. Instructor: Jennifer Liles. Lecture will take place at the Historical Society of Baltimore County (Address 9811 Van Buren Lane, Cockeysville, MD. 21030).

Total Cost: \$35 (Tuition: \$0 Fees: \$35)

CRN#	Day/Ses.	Dates	Time	Location
34152	F(1)	3/7	1:30-3pm	HSB

LUNCH AND LEARN

HIT 539

The Great Migration

During the 20th century, over six million African Americans relocated from the rural southern U.S. They faced violence, family disruption and dangerous cross-country journeys. Explore the origins, motivations, impact and outcomes of their migration. Lunch to follow at Pappa's Restaurant. Instructor: Dr. Bob Baer.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34292	F(1)	1/31	10am-12pm	HV

HIT 970

The Murder of Tsar Nicholas II and His Family 1918

Uncover the gripping tale behind the downfall of the Romanov dynasty! Delve into the political upheavals, economic crises and Bolshevik rise that culminated in the slaughter of Russia's ruling family. Lunch to follow at Glyndon Grill. Instructor: Richard Caballero.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34717	T(1)	2/18	10:30am-12pm	OM

HST 150

The History of the Baltimore Slave Trade

Delve into the history of Baltimore's once-thriving market of buying and selling people in the early 19th century. Learn about some of the more notorious slave traders in Baltimore, such as Austin Woolfolk and Hope Slatter. Lunch to follow at Blue Stone Restaurant. Instructor: Richard Messick.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34386	F(1)	2/21	10:30am-12pm	HV

HST 100

John Adams

Explore John Adams' multifaceted life and legacy: Founding Father, activist, diplomat, vice president and second U.S. president. Delve into his complexities and lasting contributions. Lunch to follow at Pappa's Restaurant. Instructor: Dr. Bob Baer.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
33316	F(1)	2/28	10am-12pm	HV

HST 105

Nazis, a Bicyclist and a Writer's Journey

Explore the acclaimed true story, "Two Wheels to Freedom," which details a young Jewish resistor's daring escape from the Nazis. Join the author to learn about his research, storytelling strategies and writing process. Lunch to follow at Glyndon Grill. Instructor: Arthur Magida.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34716	T(1)	3/4	10:30am-12pm	OM

HST 123

Cleopatra's Egypt

Explore Cleopatra's reign as the last ruler of the Ptolemaic dynasty. Discover the fascinating stories and myths about her, including her romantic liaisons with Julius Caesar and Mark Antony. Lunch to follow at Glyndon Grill. Instructor: Robert Baer, PhD.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34720	M(1)	3/10	10:30am-12:30pm	OM



CKG 294

Italian Chef: Giada De Laurentiis

Learn about TV chef and author Giada De Laurentiis, her career, rise to fame and interesting family. Watch a demonstration and enjoy two of her renowned recipes: lamb osso buco and lemon ricotta cookies. A \$20 materials fee will be collected, paid to Michelle's Kitchen. Instructor: Michelle Sapp

Total Cost: \$35 (Tuition: \$0 Fees: \$35)

CRN#	Day/Ses.	Dates	Time	Location
34729	R(1)	3/13	10:30am-12:30pm	OM

HST 121

Antietam—The Day that Changed America

Examine the Battle of Antietam through eyewitness accounts, covering Lee's Maryland Campaign, battle strategies, Mathew Brady's photography, Lincoln's visit, the aftermath and impact on America and the Civil War. Lunch to follow at Barrett's Grill. Instructor: Dave Udris.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34295	F(1)	3/14	10:30am-12pm	HV

POS 059

Post-Election Political Landscape

Examine the 2024 election results to assess the future of American democracy. Explore election dynamics, international impact, the U.S. economic outlook, emerging issues, the state of political divides and compromise efforts. Lunch to follow at Glyndon Grill. Instructor: Barry Rascovar.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34722	T(1)	3/18	10:30am-12pm	OM

HIT 783

The Science Behind the 10 Plagues

Examine the story of the 10 plagues that were used to free the Israelites from Egypt, as told in the biblical story of the Exodus. Explore the most plausible scientific explanations for these miracles. Lunch to follow at Glyndon Grill. Instructor: Don Finkelstein.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34724	T(1)	3/25	10:30am-12pm	OM

HST 129

American Frontier

Explore the American frontier in the late 18th and early 19th centuries. Topics include Native American history, culture and encounters with settlers, as well as frontier lifestyles, Manifest Destiny and legends like Daniel Boone. Lunch to follow at Blue Stone Restaurant. Instructor: Dr. Lester Brooks.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34294	F(1)	3/28	10am-12pm	HV

HIS 586

Aftermath of the Lincoln Assassination

Examine how Abraham Lincoln spent his last day, hear a range of stories from ordinary citizens with him on that fateful day, and learn about several strange events following the assassination. Lunch to follow at Barrett's Grill. Instructor: Dave Udris.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34396	F(1)	4/11	10:30am-12pm	HV

ENV 035

Climate Change: When Did It Happen?

Discuss historical climate changes in weather patterns, ecosystems, sea levels and human life caused by humans. Explore future climate change trends and their predicted impacts. Lunch to follow at Glyndon Grill. Instructor: Don Finkelstein

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34832	T(1)	4/22	10:30am-12pm	OM

HIT 654

Gertrude Bell: Desert Adventurer

A desert explorer, archaeologist, pioneering mountaineer, spy, diplomat and popular travel writer, Bell blazed paths across the Near East. Examine her accomplishments and long-term contributions to the culture and politics of the region. Lunch to Follow at Pappa's Restaurant. Instructor: Dr. Bob Baer.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34394	F(1)	4/25	10am-12pm	HV

HIT 971

Judy Garland: The Lady and the Legend

Get to know the legend Judy Garland. Examine her early life, career and lasting popularity. Identify events and behaviors that impacted her reputation and the people who enabled the destructive behavior that led to her early death. Lunch to follow at Glyndon Grill. Instructor: Sandy Livingston.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34831	W(1)	4/30	10:30am-12pm	OM

ENV 034

Impact of Climate Change on Maryland

Explore climate change's effects on Maryland's natural systems, including temperature shifts in grow zones, saltwater intrusion on Eastern Shore vegetation, forest canopy changes and regional differences across the United States. Lunch to follow at Blue Stone Restaurant. Instructor: Jim Himel.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34412	F(1)	5/2	10:30am-12pm	HV

HST 146

Billie Holiday: Lady Sings the Blues

Billie Holiday, jazz's greatest tragic heroine, has a legendary story marked by an impoverished Baltimore childhood, addiction struggles and early death. Explore her music in the context of her life. Lunch to follow at Glyndon Grill. Instructor: Seth Kibel.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34830	T(1)	5/6	10:30am-12pm	OM

HST 147

History of Women's Shoes and the Life of Salvatore Ferragamo, a Master Shoe Designer

Explore the history of women's shoes, focusing on Salvatore Ferragamo's rise as a master designer. Take a virtual tour of the Ferragamo Museum in Milan to view his unique creations. Lunch to follow at Glyndon Grill. Instructor: Barbara Blumberg Ressin.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34829	T(1)	5/13	10:30am-12pm	OM

POS 062

America's Political Landscape in Mid-2025

Examine the 2024 election's impact on American democracy, political parties, key issues and challenges for the White House and Congress. Assess the effects on indictments, federal trials, the Supreme Court and future prospects. Lunch to follow at Glyndon Grill. Instructor: Barry Rascovar.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
34825	T(1)	5/27	10:30am-12pm	OM



MUSIC

HST 131

Appreciating Brazilian Choro Music

Choro, a vibrant Brazilian music style from the 1870s, remains culturally significant today. Explore its history, key composers, musical elements and cultural impact. Instructor: Paul Faatz.

Total Cost: \$99 (Tuition: \$21 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
34455	T(10)	4/22-6/24	1:30-3pm	HV

HST 134

Origins of Jazz

Explore the origins of American jazz, from its roots in New Orleans to its growth in Chicago and New York. Discover key musicians and their music. Enjoy recordings and a live performance by the presenter. Instructor: Seth Kibel.

Total Cost: \$90 (Tuition: \$20 Fees: \$70)

CRN#	Day/Ses.	Dates	Time	Location
35674	F(8)	1/24-3/14	10:30am-12pm	OM

HIT 995

Windows into Big Band Jazz

Explore big band jazz from 1925-1985, including musician Hank Levy. Listen to recordings, watch videos and discuss the genre's evolution to appreciate its rich history and influence. Instructor: Paul Faatz.

Total Cost: \$94 (Tuition: \$20 Fees: \$74)

CRN#	Day/Ses.	Dates	Time	Location
34151	T(9)	1/28-3/25	1:30-3pm	HV

PHOTOGRAPHY

ART 080

Art in Photography

Master professional techniques—the rule of thirds, photojournalistic eye and design principles—to infuse your photos with a WOW factor. Instructor: Marcia Bornfriend.

Total Cost: \$76 (Tuition: \$0 Fees: \$76)

CRN#	Day/Ses.	Dates	Time	Location
34708	F(7)	1/24-3/7	10am-12pm	OM
34823	F(7)	4/25-6/6	10am-12pm	OM

ART 704

Introduction to Digital Photography

Become a confident digital camera user. Learn the various symbols and buttons, loading, organizing, printing, storing and sharing images and methods for taking pictures. Instructor: Lee Klima.

Total Cost: \$88 (Tuition: \$20 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34645	M(5)	1/13-2/17	1-3pm	OM
34433	S(5)	4/26-5/31	1-3pm	HV
34753	M(4)	4/28-5/19	1-3:30pm	OM

ART 821

Digital Photograph Enhancement

Learn how to enhance, edit and touch up digital images and restore faded and torn photographs with Photoshop and other free photo-enhancing programs. Prerequisite: Introduction to Digital Photography. Instructor: Lee Klima.

Total Cost: \$88 (Tuition: \$20 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34640	M(5)	3/3-31	1-3pm	OM
34751	M(4)	6/2-6/23	1-3:30pm	OM

HST 101

Photography as an Art Form

Examine how photographers used imagination and cultural context to shape photography as an art form. Explore their creative work, printing techniques and influential art movements, and analyze notable photographs. Instructor: David Lavine.

Total Cost: \$99 (Tuition: \$21 Fees: \$78)

CRN#	Day/Ses.	Dates	Time	Location
34673	W(10)	1/22-3/26	11am-12:30pm	OM

HST 143

Photographic Technologies from Chemical to Digital

Trace photography's evolution from 1839 to today. Explore advances in light-sensitive equipment, graphic technology and the limitless potential of digital photography and image manipulation. Instructor: David Lavine.

Total Cost: \$73 (Tuition: \$20 Fees: \$53)

CRN#	Day/Ses.	Dates	Time	Location
34791	W(4)	4/23-5/14	11am-12:30pm	OM

PCA 899

Photography for Mobile Devices

Master photography with your smartphone. Explore camera functions, composition, lighting, focus and editing, and develop a photographer's mindset through practical exercises.

Total Cost: \$73 (Tuition: \$0 Fees: \$73)

CRN#	Day/Ses.	Dates	Time	Location
35696	M(8)	1/27-3/17	10:30am-12pm	HV
33435	M(8)	4/28-6/23	1-2:30pm	HV

TOURS

HIT 925

Colonial Annapolis and the United States Naval Academy

Join a knowledgeable period-attired guide to embark on a whirlwind journey and delve into the city's 18th century splendor. Meet at the Visitor Information Booth, 1 Dock Street, Annapolis, Maryland. Students will need walk 1-1.5 miles total for this walking tour. Lunch to follow at Middleton's Tavern after the tour.

Total Cost: \$64 (Tuition: \$0 Fees: \$64)

CRN#	Day/Ses.	Dates	Time	Location
32846	S(1)	5/3	10am-12:30pm	OSX

HIT 744

Green Mount Cemetery Walking Tour

During a two-hour walking tour, discover the history of the Green Mount Cemetery, constructed in 1838 with Gothic Revival architecture. Meet at the main entrance, 1501 Greenmount Avenue, Baltimore. Parking available.

Total Cost: \$30 (Tuition: \$0 Fees: \$30)

CRN#	Day/Ses.	Dates	Time	Location
33436	S(1)	5/10	9:30-11:30am	OSX
33437	S(1)	6/28	9:30-11:30am	OSX

HST 108

Ridgely's Delight Walking Tour

Explore Ridgely's Delight, a historic neighborhood where George Washington stayed and much more. Wear comfortable clothes and bring water for this one-mile tour. Meet at the Babe Ruth Birthplace Museum, 216 Emory St., Baltimore, MD 21230.

Total Cost: \$20 (Tuition: \$0 Fees: \$20)

CRN#	Day/Ses.	Dates	Time	Location
34464	S(1)	5/17	10-11:30am	OSX

HST 109

LGBTQ History in Mt. Vernon Place

Tour Mount Vernon and learn about pioneering women who helped shape Baltimore's educational institutions, medical professionals who were on the front lines of the AIDS epidemic, and residents who founded the first LGBTQ church. Participants MUST be able to walk about a mile, wear comfortable clothing and bring water. Meet in front of the Wexler Center, Address: 1000 Cathedral St. Baltimore, MD. 21201).

Total Cost: \$20 (Tuition: \$0 Fees: \$20)

CRN#	Day/Ses.	Dates	Time	Location
34465	S(1)	6/7	10-11:30am	OSX



HIT 745

Historic Jonestown Walking Tour

Anchored by the Phoenix Shot Tower, Historic Jonestown is one of the oldest neighborhoods in Baltimore City. Learn about the city's oldest religious buildings and synagogues, the life and impact of the longest-lived signer of the Declaration of Independence, Charles Carroll, and more. This is a 2 hour walking tour of about one mile in total. Meet at the Carroll Mansion (Address: 800 Lombard Street, Baltimore, MD. 21202). Street parking available.

Total Cost: \$35 (Tuition: \$0 Fees: \$35)

CRN#	Day/Ses.	Dates	Time	Location
34522	S(1)	6/14	9:30-11:30am	OSX

HST 110

Landmarks on the Inner Harbor

Did you know that the Maryland Science Center has roots that go back to 1826? Or that at one time, Six Flags operated an amusement park out of the Power Plant? Or that Domino Sugar processes 6.5 million pounds of raw sugar on any given day? Join us to learn some of the back stories to the wonderful places that dot our Inner Harbor. Participants MUST be able to walk about a mile. Wear comfortable clothes and bring water. Meet at Miss Shirley's Cafe Inner Harbor (Address: 750 E. Pratt Street, Baltimore, MD. 21202). Parking available at Pier 5 garage.

Total Cost: \$20 (Tuition: \$0 Fees: \$20)

CRN#	Day/Ses.	Dates	Time	Location
34466	S(1)	6/27	10-11:30am	OSX

WELLNESS AND FITNESS

FIT 073

Aerobics for the Senior Adult: A Low-Impact Routine

Keep fit with our low-impact workout blending cardio and body toning. Ideal for beginners seeking a fun, safe routine. Instructor: Nina Bazemore.

Total Cost: \$68 (Tuition: \$0 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
33306	R(10)	1/23-3/27	12-1pm	HV
34429	R(10)	4/24-6/26	12-1pm	HV

FIT 047

Basic Self Defense

Learn how to effectively protect yourself and develop valuable self-defense techniques while you get in shape. All skills and ability levels are welcome. Instructor: Paul Jakubowski.

Total Cost: \$58 (Tuition: \$0 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
35702	T(8)	1/28-3/18	9:30-10:30am	HV

FIT 184

Cane-Fu: Self-Defense with a Cane

Gain confidence walking with a cane and learn to use it for basic self-defense, including strikes and blocks. Explore exercises to strengthen muscles. Participants must be mobile and bring a wooden cane to class. Instructor Alan Fink.

Total Cost: \$66 (Tuition: \$0 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34678	W(6)	1/22-2/26	10-11:30am	OM
34793	W(6)	4/23-5/28	10-11:30am	OM

FIT 083

Chair Pilates

Improve core strength, balance, posture and flexibility with chair yoga. Exercises support muscle strength, mental clarity, stress reduction and joint pain relief and are designed to boost independence and life quality.

Total Cost: \$68 (Tuition: \$0 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34641	M(10)	1/13-3/24	9:30-10:30am	OM
Instructor: Sandi Rubin				
33312	F(10)	1/24-3/28	10-11am	HV
Instructor: Nina Bazemore				
33309	F(8)	1/31-3/21	10:30-11:30am	Zoom
Instructor: Sandi Rubin				
34430	F(10)	4/25-6/27	10:30-11:30am	HV
Instructor: Nina Bazemore				
34299	F(8)	4/25-6/13	10:30-11:30am	Zoom
Instructor: Sandi Rubin				
34756	M(8)	4/28-6/23	9:30-10:45am	OM
Instructor: Sandi Rubin				

FIT 120

Chair Yoga

Learn how to adapt traditional yoga asanas (postures) to be performed with a chair, without any pressure on your hands, wrists or knees. Designed for anyone with limited mobility.

Total Cost: \$68 (Tuition: \$0 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
35699	W(8)	1/29-3/19	5-6pm	DC
Instructor: Angie Carpenter				
34454	W(9)	4/30-6/25	5-6pm	DC
Instructor: Angie Carpenter				

PDV 360

Downsizing and Organizing So Your Kids Won't Have To

Discover strategies and resources to declutter your home now. Learn how to make choices, research item values and sell online. Discover resources that will take your unneeded items. Instructor: Cindy Bernstein.

Total Cost: \$53 (Tuition: \$0 Fees: \$53)

CRN#	Day/Ses.	Dates	Time	Location
34807	R(4)	4/24-5/15	1-2:30pm	Zoom

FIT 830

Drummin' in the Valley

Discover drumming as a fun, effective exercise that offers therapeutic benefits, stress relief and joy. Perfect for all ages; equipment provided. Just bring a positive attitude! Instructor: Al Muehlberger.

Total Cost: \$58 (Tuition: \$0 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
33315	S(6)	2/1-3/8	10-11:15am	HV
34399	S(6)	5/3-6/14	10-11:15am	HV

PDV 446

Forest Bathing

Shinrin-yoku, or forest bathing, offers physical and mental benefits through mindful immersion in nature. The first class includes an orientation and a 25-minute forest bathing experience. Subsequent classes in Baltimore parks will cover up to a tenth of a mile over two hours; suitable for all fitness levels. Instructor: Janet Gross.

Total Cost: \$79 (Tuition: \$0 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
34397	S(8)	4/26-6/21	9:30-11:30am	CC

FIT 189

Gentle Yoga for Seniors

Stretch your way to health! Learn and practice basic poses and breathing exercises for enhanced well-being, joint alignment and relaxation. Bring a yoga mat and wear comfy clothes.

Total Cost: \$68 (Tuition: \$0 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
36353	T(10)	1/21-3/25	11am-12pm	OM
Instructor: Debbie Vojik				
36352	M(10)	1/27-3/31	5-6pm	DC
Instructor: Angie Carpenter				
36351	M(10)	4/28-7/7	5-6pm	DC
Instructor: Angie Carpenter				
36354	T(10)	4/22-6/24	11am-12pm	OM
Instructor: Debbie Vojik				

PDV 395

How to Avoid Medication Errors

Gain strategies and tools to minimize medication errors, report mistakes and understand why they occur. Learn how to communicate with healthcare providers, create a medication list and explore online resources. Instructor: Denise Baugh, PharmD.

Total Cost: \$73 (Tuition: \$20 Fees: \$53)

CRN#	Day/Ses.	Dates	Time	Location
34820	F(4)	4/25-5/16	10:30am-12pm	OM



FIT 089

Introduction to Kung Fu: Tien Shan Pai Style

The graceful, flowing style of Tien Shan Pai employs circular motions and precise footwork to defend oneself, promoting physical ability, focus and concentration. This martial art dates back over 1,000 years. Instructor: Paul Jakubowski.

Total Cost: \$68 (Tuition: \$0 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34414	R(10)	4/24-6/26	9:30-10:30am	HV

FIT 150

Line Dancing for Seniors

Embrace line dancing fearlessly! Master basic steps for five or more diverse line dances, perfect for beginners. No partner required! Instructor: Joseph Leskovar.

Total Cost: \$68 (Tuition: \$0 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34499	F(10)	1/24-3/28	10-11am	EC
34500	F(10)	4/25-6/27	10-11am	EC

FIT 145

Lively Drumming for Better Health and Wellness

Join our fun exercise program! Dance to the beat, improve health and relieve stress. All equipment included. Dress comfortably. Instructor: Rachael Fuller.

Total Cost: \$66 (Tuition: \$0 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
32959	T(9)	1/21-3/18	11:30am-12:30pm	HV
32958	M(9)	1/27-3/24	1:30-2:30pm	HV
33433	M(9)	4/28-6/30	1:30-2:30pm	HV
33434	T(9)	4/29-6/24	11:30am-12:30pm	HV

FIT 125

Low Impact Cardio, Mobility and Strength Exercises

Show your heart some love! Learn low-impact aerobic exercises, cardio workout techniques, strength building and gentle stretching for improved mobility and fitness. Instructor: Debbie Vojik.

Total Cost: \$68 (Tuition: \$0 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34697	R(10)	1/23-3/27	10-11am	OM
34815	R(10)	4/24-7/3	10-11am	OM

FIT 077

Medical Symposium: Innovation and Discovery

In partnership with the University of Maryland School of Medicine, learn from top doctors and researchers on recent discoveries and advancements in treatment of a variety of medical topics.

Total Cost: \$86 (Tuition: \$20 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34765	T(6)	4/22-5/27	10-11:30am	Zoom

PDV 301

Mindfulness Meditation

Embrace the calm. Discover techniques to quiet your mind, reduce stress and boost your emotional, physical and mental health. Instructor: Eva Sivan, Ph.D.

Total Cost: \$58 (Tuition: \$0 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
34646	T(8)	1/21-3/11	10-11am	Zoom
34766	T(8)	4/22-6/10	10-11am	Zoom

FIT 162

Pickleball for Beginners

Learn pickleball in eight weeks! Master hitting, serving, rallying, scoring and rules. Get expert instruction, in-game feedback and safety tips. Court attire required. Bring water. Equipment provided.

Total Cost: \$110 (Tuition: \$0 Fees: \$110)

CRN#	Day/Ses.	Dates	Time	Location
34511	W(8)	1/29-3/19	9-10am	CMR Held Indoors.
34512	W(8)	4/2-5/21	9-10am	CMR Held Indoors.
33048	M(8)	4/28-6/23	9-10am	EC Held Outdoors.
33049	T(8)	4/29-6/17	1-2pm	CC Held Outdoors.

FIT 163

Pickleball: Skills and Drills: Beyond Beginners

Enhance your pickleball skills in eight weeks. Refine dinking, serving, positioning and strategy. Court attire required. Bring water and paddles. Prerequisite: Beginner's course or equivalent skills.

Total Cost: \$110 (Tuition: \$0 Fees: \$110)

CRN#	Day/Ses.	Dates	Time	Location
34519	W(8)	1/29-3/19	1-2pm	CMR Held Indoors.
34518	W(8)	4/2-5/21	1-2pm	CMR Held Indoors.
33087	W(8)	4/30-6/18	9-10am	EC Held Outdoors.
33088	R(8)	5/1-6/26	1-2pm	CC Held Outdoors.

FIT 188

Slow, Soothing Yoga for Older Individuals

Experience yoga tailored to your fitness level and health needs. Learn poses for enhanced body alignment, balance and stamina, and breathing techniques for relaxation. Instructor: Frieda Flax.

Total Cost: \$68 (Tuition: \$0 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
34746	F(10)	1/24-3/28	11am-12pm	OM

FIT 143

Standing Pilates

Let's get vertical! Improve your core by adapting mat Pilates to standing exercises. Enhance your posture, flexibility and functionality with a low-impact workout perfect for seniors and beginners. Instructor: Jackie Daily.

Total Cost: \$66 (Tuition: \$0 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
33426	M(9)	4/28-7/7	9:30-10:30am	CC

FIT 183

Standing Pilates

Improve your physical health with a low-impact workout by adapting mat Pilates to standing exercises. Enhance your flexibility, core and posture by learning a variety of exercises, perfect for beginners and seniors. Instructor: Jackie Daily.

Total Cost: \$51 (Tuition: \$0 Fees: \$51)

CRN#	Day/Ses.	Dates	Time	Location
34686	R(4)	1/23-2/13	12-1:15pm	OM
34816	R(4)	5/29-6/26	12-1:15pm	OM

FIT 094

Tai Chi I

Tai Chi enhances coordination and balance through gentle movements. Suitable for all ages. Wear comfortable clothes and flat shoes. Instructor: Paul Jakubowski.

Total Cost: \$68 (Tuition: \$0 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
35700	F(10)	1/24-3/28	9:30-10:30am	HV
34415	F(10)	4/25-6/27	9:30-10:30am	HV

FIT 091

Tai Chi II

Deepen your Tai Chi practice for advanced mastery of breathing, weight shifts and movement. Prerequisite: Tai Chi I. Instructor: Paul Jakubowski.

Total Cost: \$68 (Tuition: \$0 Fees: \$68)

CRN#	Day/Ses.	Dates	Time	Location
35701	F(10)	1/24-3/28	11am-12pm	HV
34424	F(10)	4/25-6/27	11am-12pm	HV

HIT 820

Walking Around Baltimore: Enjoying Our Reservoirs

Prepare to walk for exercise and spend five Saturday mornings exploring different reservoirs and learning about their history and impact on surrounding Maryland communities. Each class will cover about 3 miles. First meeting at CCBC Hunt Valley for orientation. Instructor: Robin Minor.

Total Cost: \$66 (Tuition: \$0 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location
34289	S(6)	3/8	10-11:30am	HV (In-Class Orientation)
34289	S(6)	3/15-5/24	10-11:30am	OSX



XXX 841

Water Aerobics

Wade into the shallow end! Use water resistance for effective exercise without swimming or getting your head wet.

Total Cost: \$89 (Tuition: \$0 Fees: \$89)

CRN#	Day/Ses.	Dates	Time	Location
32985	M(14)	1/27-5/12	11:10am-12:10pm	EC
Instructor: Sandy Stromberger				
32988	M(14)	1/27-5/12	6:30-7:30pm	DC Instruc-
tor: Angie Carpenter				
32986	T(14)	1/28-5/6	10-11am	DC Instruc-
tor: Linda Watson				
32989	W(14)	1/29-5/7	6:30-7:30pm	DC Instruc-
tor: Angie Carpenter				
32983	W(14)	1/29-5/7	9:30-10:30am	CC
Instructor: Debbie Warner				
32977	F(14)	1/31-5/9	10:40-11:40am	EC
Instructor: Barb Cochnar				
32987	F(14)	1/31-5/9	10-11am	DC Instruc-
tor: Linda Watson				
32979	F(14)	1/31-5/9	11:50am-12:50pm	EC
Instructor: Sandy Stromberger				

WRITING

WRI 223

20th Century American Literature

Explore the work of notable 20th century American writers like F. Scott Fitzgerald, Kurt Vonnegut and others. Discover how history shaped their timeless writings. Instructor: Kris Faatz.

Total Cost: \$60 (Tuition: \$10 Fees: \$50)

CRN#	Day/Ses.	Dates	Time	Location
33308	F(10)	1/24-3/28	10-11:30am	Zoom
34300	F(10)	4/25-6/27	10-11:30am	Zoom

WRI 163

From Journal to Book

Make your stories come alive! Master journaling techniques to craft compelling narratives. Explore themes, develop your story, review publishing options and create a book design prototype. All skill levels are welcome. Instructor: Sharon Ricks.

Total Cost: \$78 (Tuition: \$20 Fees: \$58)

CRN#	Day/Ses.	Dates	Time	Location
34398	S(8)	4/26-6/21	11am-12pm	CC

WRI 155

Journaling Through Grief

Embrace healing through writing. Navigate types of grief, express emotions via journaling and explore both written and pictorial forms of cathartic expression. Transform pain into growth and find solace in this safe space. Instructor: Sharon Ricks.

Total Cost: \$99 (Tuition: \$20 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
34493	T(7)	2/4-3/18	11am-1pm	Zoom

WRI 152

Poetic Reflections: Use Creative Writing to Articulate Your Life's Journey

Meet new people, learn various literary techniques and tools, show your life's journey through poetry and have some fun! Instructor: Leon Thornton.

Total Cost: \$99 (Tuition: \$20 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
35679	W(7)	5/7-6/18	2-4pm	CC

WRI 133

Writing a Book

Learn to write a book of any genre. Explore material use, idea communication, essential details, beginning-to-end processes, editing and printing paths. Instructor: Leslie Atkins.

Total Cost: \$99 (Tuition: \$20 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
34648	T(8)	1/21-3/11	10am-12pm	Zoom
34762	T(8)	4/22-6/10	10am-12pm	Zoom

WRI 118

Writing Intriguing Stories

This class boosts your creative writing, offering strategy, inspiration and insights into publishing, with guidance on crafting stories or book-length works. Instructor: Leslie Atkins.

Total Cost: \$99 (Tuition: \$20 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
34392	W(8)	4/30-6/18	10am-12pm	Zoom

WRI 110

Writing to Capture Memories

Writing a book is a great way to capture and share memories of a time, place, person, idea or event. Explore creative strategies and how to progress from draft to published book while working on your own piece. Instructor: Leslie Atkins.

Total Cost: \$99 (Tuition: \$20 Fees: \$79)

CRN#	Day/Ses.	Dates	Time	Location
34393	W(8)	1/29-3/19	10am-12pm	Zoom

FRIENDLY SENIORS AT CCBC ESSEX**WINTER 2025 SEMESTER**

Wednesdays, January 15 – March 19, 2025

In person, CCBC Essex, AHUM Building, Room 211

Broadcasting Through Time: A History of Radio and Television

1:30-3pm

Instructor: Clara Malafaria

Better Health and Wellness for the Senior Adult

11:45 a.m.-1p.m.

Instructor: Nina Basemore.

Historical Topics of Baltimore City and County

10-11:30am

Instructor: Patrick Heline

SPRING 2025 SEMESTER

Wednesdays, April 9 – June 18, 2025

In person, CCBC Essex, AHUM Building, Room 211

Where Baltimore's Best Were Laid to Rest: History of Greenmount Cemetery

10-11:30 a.m.

Instructor: Patrick Heline

Better Health and Wellness for the Senior Adult

11:45 a.m.-1p.m.

Instructor: Nina Basemore.

Introduction to Artificial Intelligence

1:30-3 p.m.

Instructor: Ope Amodu

For more information contact Patrick Heline at **443.840.1036**.

SAIL: SENIOR ADVENTURES IN LEARNING AT CCBC

PFA 590

Senior Adventures in Learning Open House Event

Discover SAIL at CCBC, offering fun and educational classes for senior citizens throughout Baltimore County. Attend our open house to explore upcoming classes, meet instructors, get info on Lunch and Learn sessions and register for classes. The event is FREE, but registration is required. Call 443.840.5830 or 443.840.4700.

Total Cost: \$0 (Tuition: \$0 Fees: \$0)

CRN#	Day/Ses.	Dates	Time	Location
30196	S(1)	1/11	10am-12:30pm	HV

KIDS@CCBC**ACADEMICS**

PDV 083

Algebra 1 Tutorial (Ages 12-15)

Explore algebra. Review key algebraic concepts: evaluating expressions, factoring binomials and trinomials, graphing equations, working with substitution and comparison. Learn to create arithmetic or geometric series.

Total Cost: \$195 (Tuition: \$0 Fees: \$195)

CRN#	Day/Ses.	Dates	Time	Location
35161	W(8)	3/5-5/7	1-2:50pm	OM



SCI 132

Anatomy, Body and CPR (Ages 12-17)

Learn biology fundamentals, delve into human anatomy and deepen your wonder in medical science. Explore non-organic specimens like the heart, brain, eyes and kidneys and learn life-saving CPR.

Total Cost: \$219 (Tuition: \$0 Fees: \$219)

CRN#	Day/Ses.	Dates	Time	Location
35218	T(7)	3/4-4/22	1-3pm	CC

EDU 059

Chemistry Lab Experiments for Middle Schoolers (Ages 11-13)

Explore the properties of matter, physical and chemical changes in a fun and entertaining way. See how density turns copper into silver or gold. Make Gak and Gloop while investigating polymers, states of matter and lots more!

Total Cost: \$225 (Tuition: \$0 Fees: \$225)

CRN#	Day/Ses.	Dates	Time	Location
35162	M(8)	3/3-5/5	1-3pm	EC

FLA 397

Conversational Spanish (Ages 7-11, 12-16)

Homeschooled students will have fun while learning pronunciation and conversational skills. Students will construct sentences in the affirmative, negative and interrogative forms and use them in conversation.

Total Cost: \$95 (Tuition: \$29 Fees: \$66)

CRN#	Day/Ses.	Dates	Time	Location	Ages
34654	W(8)	2/19-4/9	2-3pm	OM	7-11
34656	W(8)	2/19-4/9	3:30-4:30pm	OM	12-16

ADS 309

Creative Writing for High School (Ages 14-17)

Use your imagination to create free verse, blank verse, lyric poetry, character sketches, personal narratives and dramatic monologues. Learn techniques of journal writing and discover what it takes to write a great story.

Total Cost: \$205 (Tuition: \$62 Fees: \$143)

CRN#	Day/Ses.	Dates	Time	Location
35175	S(1)	3/1-4/5	12-2:30pm	OM

ADS 994

Introduction to Pre-Algebra (Ages 9-11)

Meet algebra on your own terms! Prep for Algebra I by gaining essential thinking skills and fundamental math tools. Topics include whole numbers, fractions, decimals, percents, ratios, proportions and signed numbers.

Total Cost: \$215 (Tuition: \$0 Fees: \$215)

CRN#	Day/Ses.	Dates	Time	Location
35163	W(8)	3/5-5/7	10-11:50am	OM

ART

ART 544

Art: Cartooning (Ages 10-15)

Calling future cartoonists! Explore basic design, enhance your drawing skills and master the art of storytelling. Learn fundamental techniques for drawing people, animals and objects.

Total Cost: \$205 (Tuition: \$0 Fees: \$205)

CRN#	Day/Ses.	Dates	Time	Location
35173	S(6)	3/1-4/5	11am-1:30pm	EC

ART 715

Ceramics Studio for Teens (Ages 12-16)

Get hands-on with clay! Learn hand building skills, including pinching, coiling and slab construction, as well as basic wheel throwing. Embossing, glazing and surface decoration techniques are covered in a final class project.

Total Cost: \$205 (Tuition: \$0 Fees: \$205)

CRN#	Day/Ses.	Dates	Time	Location
35220	R(8)	3/6-5/1	9-10:30am	CC

ART 716

Children's Clay: Intro to Ceramics Studio (Ages 8-11)

Discover clay through various techniques: hand building with pinching, coiling and slab construction. Create a pinch pot and explore decorating techniques like embossing, glazing and surface decoration. Build a class project you'll be proud of!

Total Cost: \$169 (Tuition: \$0 Fees: \$169)

CRN#	Day/Ses.	Dates	Time	Location
35221	W(8)	3/5-4/30	9-10:30am	CC

ARB 005

Children's Drawing Workshop (Ages 7-11)

Build visual skills, increase self-confidence and be creative through a fun, exploratory, skills-building class focusing on drawing. Explore basic drawing techniques through a variety of materials and exercises.

Total Cost: \$165 (Tuition: \$0 Fees: \$165)

CRN#	Day/Ses.	Dates	Time	Location
35174	S(5)	3/8-4/5	9-10:50am	EC

ART969

Creative Camera Phone Photography (Ages 10-15)

Learn foundational composition skills with a camera phone: framing, rule of thirds, leading lines, perspective, compression/expansion, abstract photography, editing and curating. Includes weekly challenges, field shoot and critique sessions. Culminates in a gallery exhibition. Bring a camera phone. Materials fee of \$30 due first class

Total Cost: \$185 (Tuition: \$0 Fees: \$185)

CRN#	Day/Ses.	Dates	Time	Location
36358	T(8)	3/4-4/29	11am-12:50pm	EC

ART 071

From Trash to Treasures (Ages 8-11)

Explore different ways to repurpose everyday items for fun and functional use. There will be a "junkyard" for each student to forage through, as well as plenty of mixed media materials to embellish your new and improved creations.

Total Cost: \$205 (Tuition: \$0 Fees: \$205)

CRN#	Day/Ses.	Dates	Time	Location
35185	S(6)	2/8-3/15	9-11:30am	OM

PCA 699

Introduction to Digital Drawing and Painting (Ages 12-16)

Learn to use a Wacom tablet with Photoshop's many tools. Discuss digital canvas preparation, brush choices and effects, shading techniques, color selections and basic sketching techniques. Bring a 4GB flash drive to class.

Total Cost: \$239 (Tuition: \$0 Fees: \$239)

CRN#	Day/Ses.	Dates	Time	Location
35183	S(6)	3/15-5/3	12-2:30pm	CC

PCP 064

Introduction to Graphic Design (Ages 12-16)

Elevate your graphic design knowledge by exploring the history of graphic design, the design process, elements of design, use of marks and symbols, page layout, typography, visual, intellectual unity, development and more!

Total Cost: \$225 (Tuition: \$0 Fees: \$225)

CRN#	Day/Ses.	Dates	Time	Location
35678	T(7)	3/4-4/22	10am-12pm	EC

ART 125

Teen Art Studio (Ages 12-16)

Explore and develop your drawing and painting skills in an open environment through still life, landscapes and portrait projects. A great opportunity whether you're a beginner or have some drawing/painting experience.

Total Cost: \$205 (Tuition: \$0 Fees: \$205)-

CRN#	Day/Ses.	Dates	Time	Location
35188	S(6)	3/22-5/10	12-2:30pm	OM

COOKING

CKG 279

Breakfast: Your Best Meal of the Day! (Ages 7-11)

Cook your favorite breakfast dishes from scratch: omelets, pancakes, muffins, French toast, crepes, bacon and sausages. Enjoy tasting your creations! Food fee included.

Total Cost: \$95 (Tuition: \$0 Fees: \$95)

CRN#	Day/Ses.	Dates	Time	Location
35219	S(2)	5/3-10	9-11:30am	OM



CKG 207

Chef-in-the-Making: Mother's Day Brunch (Ages 9-11)

Learn how to cook and bake delicious dishes such as egg soufflé, eggs benedict, quiche Lorraine, strawberry shortcake, apple pie, homemade ice cream and more to celebrate Mother's Day.

Total Cost: \$129 (Tuition: \$0 Fees: \$129)

CRN#	Day/Ses.	Dates	Time	Location
35224	S(2)	3/29-4/5	9-11:30am	OM

CKG 233

Cooking Class: Master Chef Junior (Ages 10-15)

Throughout the week, tackle new recipes and master cooking techniques from the MasterChef Junior Cookbook. Create meat, seafood, and pasta dishes, as well as snacks, starters, sides, salads and desserts. Bon Appétit!

Total Cost: \$259 (Tuition: \$0 Fees: \$259)

CRN#	Day/Ses.	Dates	Time	Location
35222	S(6)	2/8-3/15	9-11:30am	OM

CKG 203

Mommy & Me: Easter Cupcakes (Ages 6-10)

Decorate cupcakes with spring themes of edible Easter eggs, bunnies and chocolate-covered eggs to welcome the return of spring and the Easter holiday. Parent and child (aged 6+) will enjoy this class together.

Total Cost: \$59 (Tuition: \$0 Fees: \$59)

CRN#	Day/Ses.	Dates	Time	Location
35223	S(1)	3/22	9-11:30am	OM

DANCE

DAN003

Ballet and Tap (Ages 7-11)

Learn basic ballet and tap techniques, terminology and etiquette. Gain body awareness, strength, flexibility, endurance and balance, as well as an understanding of musicality. Bring ballet and tap shoes.

Total Cost: \$115 (Tuition: \$0 Fees: \$115)

CRN#	Day/Ses.	Dates	Time	Location
35089	S(9)	2/8-4/5	10-10:55am	EC

35108	R(8)	3/6-5/1	10-11am	EC
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DAN024

Creative Movement and Ballet (NEW) (Ages 3-6)

Explore movement with improvisational games and learn basic ballet techniques, terminology and etiquette. Gain body awareness, strength, flexibility, endurance and balance. Bring ballet shoes.

Total Cost: \$115 (Tuition: \$0 Fees: \$115)

CRN#	Day/Ses.	Dates	Time	Location
35092	S(9)	2/8-4/5	9-10am	EC

MUSIC

XXX 799

Child's Piano Class (Ages 7-11)

Work with a full-sized electronic keyboard and learn keyboard basics, including finger work and note reading in a supportive group setting. Bring earphones.

Total Cost: \$155 (Tuition: \$0 Fees: \$155)

CRN#	Day/Ses.	Dates	Time	Location
35091	W(12)	2/19-5/14	6-7pm	OM
35090	R(12)	2/20-5/15	6-7pm	EC

ART 728

Everybody Sing (Ages 7-11)

Learn breathing, diction, projection and song interpretation. Practice mock auditions with your favorite songs.

Total Cost: \$165 (Tuition: \$0 Fees: \$165)

CRN#	Day/Ses.	Dates	Time	Location
35093	W(14)	2/5-5/14	6-7pm	CC

ART 086

General Music Class for Homeschoolers (Ages 9-12)

Explore percussion instruments and recorders, sing folk songs, read seasonal literature, and employ music games to learn the elements of rhythm, harmony and note reading. Perfect for beginners.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
35088	W(8)	3/5-4/30	10-11am	OM

MUS026

Intro to the Piano (Ages 9-12)

Gain basic keyboard skills such as basic finger positions, rhythmic patterns and learn to perform a beginner-level piece of music. Work on a full-sized keyboard. Bring earphones.

Total Cost: \$105 (Tuition: \$0 Fees: \$105)

CRN#	Day/Ses.	Dates	Time	Location
35111	R(8)	3/6-5/1	10-11am	Zoom

MUS048

Soprano Recorder Class

FAMILY CLASS! Learn the basics of written pitch, rhythm, and music performance skills on the recorder. Earn belts as you progress through difficulty levels. Call **443.840.1646** before registering for info on purchasing a recorder. Ages 8+, including adults.

Total Cost: \$105 (Tuition: \$0 Fees: \$105)

CRN#	Day/Ses.	Dates	Time	Location
35641	F(8)	3/14-5/16	5:30-6:30pm	EC

PRIVATE LESSONS

Private music and dance lessons available for ages 6+ on piano, 8+ for other instruments, 13+ for voice and adult students. Tailored one-on-one instruction for all levels. Instruments not provided. Call **443.840.1646** for placement.

XXX 961

Private Lessons - 1/2 Hour (6 Lessons/Weeks)

Total Cost: \$145 (Tuition: \$0 Fees: \$145)

CRN#	Day/Ses.	Dates	Time	Location
35078	Arranged	2/3-3/17	Arranged	Arranged
35079	Arranged	3/24-5/19	Arranged	Arranged

XXX 965

Private Lessons - One Hour (6 Lessons/Weeks)

Total Cost: \$275 (Tuition: \$0 Fees: \$275)

CRN#	Day/Ses.	Dates	Time	Location
35075	Arranged	2/3-3/17	Arranged	Arranged
35076	Arranged	3/24-5/19	Arranged	Arranged

MUS120

Private Lessons 1/2 Hour (14 Lessons/Weeks)

Total Cost: \$315 (Tuition: \$0 Fees: \$315)

CRN#	Day/Ses.	Dates	Time	Location
35080	Arranged	2/3-5/19	Arranged	Arranged

XXX 801

Private Lessons - One Hour (14 Lessons/Weeks)

Total Cost: \$625 (Tuition: \$0 Fees: \$625)

CRN#	Day/Ses.	Dates	Time	Location
35077	Arranged	2/3-5/19	Arranged	Arranged

PERSONAL DEVELOPMENT

CHI 053

Babysitter's Training (Ages 12-16)

Learn valuable skills necessary to safely care for children and infants. Earn first aid and CPR certification. Course fee includes text, booklets and certification cards. Students MUST be aged 12 or older. No make-ups.

Total Cost: \$249 (Tuition: \$0 Fees: \$249)

CRN#	Day/Ses.	Dates	Time	Location
35180	S(2)	5/3-10	12-3pm	CC

PCP 437

Computer Keyboarding for Young People (Ages 9-12)

Learn correct keyboarding techniques and avoid the "hunt and peck" method while having fun with Microsoft.

Total Cost: \$195 (Tuition: \$0 Fees: \$195)

CRN#	Day/Ses.	Dates	Time	Location
35181	S(7)	3/15-5/10	10am-12pm	OM



PDV 106

Introduction to Public Speaking for Middle School (Ages 11-13)

Learn to create an impressive speech and overcome your public speaking fears to deliver polished presentations.

Total Cost: \$189 (Tuition: \$0 Fees: \$189)

CRN#	Day/Ses.	Dates	Time	Location
35186	R(8)	3/6-5/1	12-2pm	EC

PDV 234

Study Skills

Topics include time management, note taking, memory retention, test taking and outlining. Find out how to work and study smarter.

Total Cost: \$115 (Tuition: \$0 Fees: \$115)

CRN#	Day/Ses.	Dates	Time	Location	Ages
35178	S(5)	3/1-29	12-2pm	OM	12-16
35176	S(5)	3/1-29	9-11am	OM	9-11

SWIMMING

FIT 174

Learn to Swim - Beginner (Ages 6-15)

Level 1-2 swimmers will learn basic water, aquatic and swimming skills. Upon course completion, participants will receive an American Red Cross swim certificate. Swim attire: flip flops/water shoes, goggles and a towel. Swim caps are optional. Parents/guardians are requested to stay on the premises.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
34608	S(7)	2/22-4/5	11:15am-12:00pm	EC
34609	S(7)	2/22-4/5	11:15am-12:00pm	EC
34610	S(7)	2/22-4/5	12:01-12:46pm	EC

FIT 175

Learn to Swim - Intermediate (Ages 6-15)

Level 3-4 swimmers will learn intermediate aquatic skills, including stroke development and improvement, headfirst entry, survival floating and treading. Upon course completion, participants will receive an American Red Cross swim certificate. Swim attire: flip flops/water shoes, goggles and a towel. Swim caps are optional. Parents/guardians are requested to stay on the premises.

Total Cost: \$149 (Tuition: \$0 Fees: \$149)

CRN#	Day/Ses.	Dates	Time	Location
34611	S(7)	2/22-4/5	12:01-12:46pm	EC

THEATRE

DRB 040

Acting Techniques (Ages 10-13)

Learn improvisation techniques, monologue preparation and staging/performing skills.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
35107	T(8)	3/4-4/29	10-11am	CC

MUS026

Intro to the Piano (Ages 9-12)

Gain basic keyboard skills such as basic finger positions, rhythmic patterns and learn to perform a beginner-level piece of music. Work on a full-sized keyboard. Bring earphones.

Total Cost: \$105 (Tuition: \$0 Fees: \$105)

CRN#	Day/Ses.	Dates	Time	Location
35111	R(8)	3/6-5/1	10-11am	Zoom

DAN003

Ballet and Tap (Ages 7-11)

Learn basic ballet and tap techniques, terminology and etiquette. Gain body awareness, strength, flexibility, endurance and balance, as well as an understanding of musicality. Bring ballet and tap shoes.

Total Cost: \$95 (Tuition: \$0 Fees: \$95)

CRN#	Day/Ses.	Dates	Time	Location
35108	R(8)	3/6-5/1	10-11am	EC

ART 086

General Music Class for Homeschoolers (Ages 9-12)

Explore percussion instruments and recorders, sing folk songs, read seasonal literature and employ music games to learn the elements of rhythm, harmony and note reading. Perfect for beginners.

Total Cost: \$99 (Tuition: \$0 Fees: \$99)

CRN#	Day/Ses.	Dates	Time	Location
35088	W(8)	3/5-4/30	10-11am	OM

**HOMESCHOOL DESTINATIONS
@ CCBC SPRING 2025****CLASSES SCHEDULED IN YOUR AREA:****CCBC Catonsville**

35107	Acting Techniques	Age 10-14
35218	Anatomy, Body, and CPR	Ages 12-16
35220	Ceramics Studio for Teens	Ages 12-16
35221	Children's Clay: Intro to Ceramics Studio	Ages 8-11

CCBC Essex

35108	Ballet and Tap	Ages 7-11
35162	Chemistry Lab Experiments for Middle School	Ages 11-13
36358	Creative Camera Phone Photography	Ages 10-15
35678	Introduction to Graphic Design	Ages 13-17
35186	Introduction to Public Speaking	Ages 10-15

CCBC Owings Mills

35161	Algebra 1 Tutorial	Ages 12-15
34654	Conversational Spanish	Ages 7-11
34656	Conversational Spanish	Ages 12-16
35088	General Music for Homeschoolers	Age 9-12
35163	Intro to Pre-Algebra	Ages 9-11



BASIC EDUCATION AND ENGLISH LANGUAGE SERVICES

HIGH SCHOOL DIPLOMA OPTIONS

Students have two options for completing their high school equivalency. Upon registration and completion of an onsite assessment, it will be determined which option is best for you. The two options are:

- **GED® Test** – Students take classes at CCBC to prepare to take the GED®, the high school equivalency test.
- **National External Diploma Program® (NEDP)** – Maryland state-approved method to earn a high school diploma. NEDP® is designed as a confidential, self-paced program for adults that takes between 6 and 15 months to complete. There is no instruction, but there is ongoing guidance and support through weekly appointments with trained CCBC staff. All work is completed through online assignments.

In-person and remote learning options available.

GETTING STARTED

1. Schedule appointments for assessment and registration.

- Call 443-840-3456 to schedule an appointment for an assessment session.

2. Attend assessment appointment.

- Arrive on time for the scheduled appointment.
- No one will be admitted to the assessment without an appointment or after testing has begun. Take reading and math assessments and view diploma options presentation. Receive orientation and registration dates.

3. Return for scheduled orientation and registration.

- Learn more about program details, class sequence and student expectations.
- Meet with a CCBC advisor who will register you for a GED-prep class based on your assessment results and demonstrated skills level or refer you to the National External Diploma Program (NEDP).
- Although these options are grant-funded, some fees may apply. You will be advised of any additional costs before placement.

Important notes:

- Students must be at least 18 years of age to enroll.
- Students under 19 must provide a copy of official withdrawal papers from the last school attended.
- No copies can be made at appointments.

- Please do not bring children with you to intake appointments.
- Reasonable accommodations for disability are available upon request. Please call 443-840-3428 to discuss availability.

ENGLISH LANGUAGE SERVICES

REGISTRATION INFORMATION:

- All students **MUST** attend a “WALK-IN ESOL PLACEMENT AND REGISTRATION LOCATION.”
- You can come to ANY registration location to register for ANY open class.
- Registration is in-person only. No advanced online, phone or mail-in registration.
- Students are registered on a first-come, first-served basis. Classes fill up quickly. Arrive on time.
- Only registering students are allowed during the registration process. For safety precautions, family members or friends must wait in another area.
- All new students **MUST** take a test.
- Returning students should bring or show on their phone a picture of paperwork, the referral form or a Certificate from the previous semester.
- Test procedures are subject to change.
- Once you are enrolled, you will receive a Registration Welcome Packet.

Students must be at least 18 years of age and not enrolled or planning to attend high school to register in one of the ESOL classes.

Students with an F-1 or J-1 visa are not eligible for LABOR grant-funded* classes.

ESOL Adult Beginning Life Skills, Intermediate Civics and Upper-level ESOL Reading and Writing classes are offered on-campus, in-person and online via Zoom. For online Zoom classes, students must have a computer, with a camera and microphone and unlimited internet access.

Family Literacy ESOL classes are offered in-person at some Baltimore County Public and Private schools and Baltimore County Public Libraries. All students will need a smart phone. To participate in this program, the student must have a child 0–16 years old enrolled in Baltimore County Public School, select private schools or the Judy Center of Baltimore County.

If you need accommodations for a disability, please call **443-840-3428** and allow two weeks for arrangements.

For information on cancellations, visit ccbcmd.edu for any cancellations due to weather conditions or other emergencies.

WALK-IN ESOL PLACEMENT AND REGISTRATION LOCATIONS

ESOL ADULT BEGINNING LIFE SKILLS, INTERMEDIATE CIVICS, UPPER-LEVEL ESOL READING AND WRITING OR FAMILY LITERACY ESOL

LOCATION	ROOM	DAY	DATE	TIME
CCBC Catonsville	Humanities Hall, room 100	Tuesday	December 3	9 a.m.
CCBC Essex	Business, Education and Social Sciences Hall, 3rd floor	Wednesday	December 4	1 p.m. to 5 p.m.
CCBC Owings Mills	6th floor	Thursday	December 5	5 p.m.
CCBC Owings Mills	6th floor	Thursday	January 2	5 p.m.
CCBC Essex	Business, Education and Social Sciences Hall, 3rd floor	Friday	January 3	5 p.m.
CCBC Dundalk	Career Building, 2nd floor	Monday	January 6	5 p.m.
CCBC Essex	Business, Education and Social Sciences Hall, 3rd floor	Tuesday	January 7	5 p.m.
CCBC Catonsville	Humanities Hall, room 100	Wednesday	January 8	5 p.m.
CCBC Dundalk	Career Building, 2nd floor	Thursday	January 9	5 p.m.
CCBC Owings Mills	6th floor	Monday	January 13	9 a.m.
CCBC Dundalk	Career Building, 2nd floor	Tuesday	January 14	9 a.m.
CCBC Owings Mills	6th floor	Wednesday	January 15	5 p.m.

ADDITIONAL FAMILY LITERACY ESOL

LOCATION	ROOM	DAY	DATE	TIME
Chadwick Elementary School	Community Room	Monday	November 25	9 a.m.
Rosedale Library	Meeting Room	Monday	December 2	9 a.m.
CCBC Dundalk	Roy N Staten Building, room 206	Wednesday	December 4	9 a.m.
Riverview Elementary School	Classroom 1	Thursday	December 5	9 a.m.
CCBC Catonsville	Humanities Hall, room 101	Thursday	February 27	9 a.m.
CCBC Essex	Business, Education and Social Science Hall, 3rd floor	Friday	February 28	1 p.m. to 5 p.m.
CCBC Dundalk	Wellness Building room 202	Monday	March 3	9 a.m.
CCBC Owings Mills	6th floor	Monday	March 3	5 p.m.



ADDITIONAL INTENSIVE ESOL ADULT HIGH BEGINNING LIFE SKILLS AND INTERMEDIATE CIVICS

LOCATION	ROOM	DAY	DATE	TIME
CCBC Essex	Business, Education and Social Sciences Hall, 3rd floor	Friday	February 28	1 p.m. - 5 p.m.
CCBC Catonsville	Humanities Hall, room 100	Monday	March 3	9 a.m.
CCBC Owings Mills	6th floor	Monday	March 3	5 p.m.
CCBC Catonsville	Humanities Hall, room 100	Monday	April 7	9 a.m.
CCBC Essex	Health Careers and Technology Building, room 003	Tuesday	April 8	1 p.m. - 5 p.m.
CCBC Owings Mills	6th floor	Wednesday	April 9	5 p.m.

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) BEGINNING LIFE SKILLS AND INTERMEDIATE CIVICS CLASSES

- Classes help students learn English language skills for life, work and civics.
- No cost for class. Grant-funded. *
- You will need to purchase a student textbook and workbook at any CCBC campus bookstore.

ESOL BEGINNING LIFE SKILLS AND INTERMEDIATE CIVICS CLASSES CLASS SCHEDULE

Morning 8:30–11:45 a.m.
Tuesday and Thursday: CCBC Dundalk
Morning 9 a.m.–12:15 p.m.
Monday and Wednesday: CCBC Owings Mills
Year-round intensive; Monday–Thursday: online via Zoom (test at CCBC Catonsville)
Afternoon 12:15–3:30 p.m.
Year-round intensive; Monday–Thursday: CCBC Essex
Evening 6:30–9:45 p.m.
Monday and Wednesday: CCBC Catonsville, CCBC Dundalk, CCBC Essex or online via Zoom (test at CCBC Owings Mills)
Tuesday and Thursday: CCBC Dundalk, CCBC Essex or CCBC Owings Mills
Year-round intensive; Monday–Thursday: Online via Zoom (test at CCBC Essex)

- Classes are offered in-person on campus and online via Zoom. Online (Zoom) classes require
- a computer with a camera, microphone and unlimited internet.
- Both in-person and online class run February–April.
- Class schedule varies depending on the location and the type of class. Class schedules and locations will be provided at registration. For online (Zoom) classes, students must attend a CCBC campus on the last class day to take a test.

ESOL UPPER-LEVEL READING AND WRITING CLASS SCHEDULE

Morning 9 a.m.–1:15 p.m.
Saturday: CCBC Owings Mills, CCBC Dundalk or CCBC Essex

- ESOL expanded reading and writing skills.
- ESOL transition reading and writing.
- 15 class sessions, in-person.
- February 1–May 24th, 2025.

For more information or questions, email jwhite4@cbbcmd.edu or call **443-840-3070**.

FAMILY LITERACY PROGRAM ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) CLASSES

- **Classes are for non-native English-speaking adults. These classes are designed to help parents or primary caregivers learn English language skills for life, work and to fully partner in their child’s education.**
- **To participate in this program, the student must have a child 0–16 years old enrolled in Baltimore County Public School, select private schools or the Judy Center of Baltimore County.**
- **No cost for class. Grant-funded. ***
- **All students will need a smart phone.**

FAMILY LITERACY PROGRAM ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) CLASS SCHEDULE

Morning
Monday and Wednesday: Chadwick Elementary School, Holabird Middle School or Colgate Elementary School
Tuesday and Thursday: Chadwick Elementary School, Cockeysville Library, Essex Library, Logan Elementary School or Riverview Elementary School Monday and Friday: Rosedale Library
Evening 6–9:15 p.m.
Monday and Wednesday: Sacred Heart School of Glyndon
Tuesday and Thursday: Colgate Elementary School, Lansdowne Middle School or Owings Mills Elementary School

- These classes are offered in-person.
- Class schedule varies depending on the location
- Classes start January – March and April – June.

For more information, call **443-840-3456** or email esolfamilyliteracy@cbbcmd.edu.

** These classes are offered at no cost as they are supported by grant funding from Maryland Department of Labor.*

ESOL REGISTRATION, TESTING AND CLASS LOCATIONS

CCBC Catonsville
800 South Rolling Road
Catonsville, MD 21228

CCBC Dundalk
7200 Sollers Point Road
Dundalk, MD 21222

CCBC Essex
7201 Rossville Boulevard
Rosedale, MD 21237

CCBC Owings Mills
10300 Grand Central Avenue
Owings Mills, MD 21117

FAMILY LITERACY ESOL CLASS LOCATIONS

Chadwick Elementary School
1918 Winder Road
Windsor Mill, MD 21244

Cockeysville Library
9833 Greenside Drive
Cockeysville, MD 21030

Colgate Elementary School
7735 Gough Street
Dundalk, MD 21224

Essex Library
1110 Eastern Blvd.
Essex, MD 21221

Holabird Middle School
1701 Delvale Avenue.
Dundalk, MD 21222

Lansdowne Middle School
2400 Lansdowne Road
Halethorpe, MD 21227

Logan Elementary School
7601 Dunmanway
Dundalk, MD 21222

Owings Mills Elementary School
10824 Reisterstown Road
Owings Mills, MD 21117

Riverview Elementary School
3298 Kesler Road
Halethorpe, MD 21227

Rosedale Public Library
6105 Kenwood Ave.
Rosedale, MD 21237

Sacred Heart School of Glyndon
63 Sacred Heart Lane
Glyndon, MD 21071



PROGRAMS FOR INDIVIDUALS WITH DISABILITIES

The Center for Alternative and Supported Education (CASE) provides education and training to adults with disabilities through two programs: Single Step and ACCESS.

ACCESS

CASE contracts with DDA-certified and other agencies to provide classes onsite and on campus. These classes cover vocational skills, basic math and reading, personal expression (e.g., art, pottery, movement, sewing, drama and music) and a variety of living and coping skills (e.g. anger management, stress management, independent and community living, assertiveness training, health and wellness, cooking and nutrition, basic sign language, money management and decision making). For more information, visit ccbcmd.edu/CASE or call 443-840-3262.

SINGLE STEP

- Academic skills
- Arts and humanities courses
- Independent living skills
- Career and vocational programs
- Remote courses (Zoom)

Before enrolling, students participate in an assessment and interview. To schedule an appointment please contact CASE@ccbcmd.edu or call 443-840-3262.

Van transportation to CCBC Dundalk available for additional cost. Van transports only from locations in Baltimore County and Baltimore City.

NEW COURSES

- Basic Computer Literacy
- Exploring Artists with Disabilities
- Real World Math Applications

FEATURED COURSES

- **Foundations of Video Game Design/ Video Game Animation**
6th grade reading comprehension level, computer literacy, proficiency in Google applications.
- **Healthy Relationships and Social Skills**
- **Sustainable Art: Creativity, Conservation and Your Clean Community**
- **Your Life in Pictures: Developing Narrative Skills Through Photography**

Academic Skills

- Reading (Intensive and Levels 1, 2, 3)
- Written Communication (Levels 1, 2, 3)
- Math (Levels 1, 1.5, 2, 3)

Arts and Humanities

- Music and The History of Civilization
- Theater Techniques for Emotional Awareness and Self-Awareness

Self-Awareness

- How Government Works: Participating as an Informed Citizen

Independent Living Skills

- Building Skills for an Independent Life
- Your Money and Technology
- Physical Fitness for Wellness and Stress Management

CAREER AND VOCATIONAL PREPARATION PROGRAMS

Child Care Certificate

(satisfies Maryland 90-hour certification)
2 semesters, 6th grade reading comprehension level, able to lift 50 lbs.

Infant and Toddler Care

(satisfies Maryland 45-hour certification)
Prerequisite: successful completion of 90-hour Child Care Certificate, 6 weeks.

Child Care Assistant

Learn basic skills for working with small children.
1 semester, 4th grade reading comprehension level.

Office Skills

Learn general office skills and how to use basic technology.
1 semester, 6th grade reading comprehension level.

Professional Animal Workers (PAWS)

Learn practical skills needed for entry level work in the field of animal care. 1 semester, 6th grade reading comprehension level, able to lift 50 lbs. and willing to work with all animals.

Veterinary Assistant

Prerequisite: Successful completion of Professional Animal Workers. Learn advanced skills for animal care. 1 semester, 8th grade reading comprehension level, 5th grade math level.

Warehouse Technician

Learn warehouse work and how to operate a forklift. 1 semester, 5th grade reading comprehension and math level, able to lift 50 lbs.

All vocational programs, except Veterinary Assistant, include a mandatory internship.

LOCATION KEY

MAIN CAMPUSES

CC	CCBC Catonsville 800 South Rolling Road, 21228
DC	CCBC Dundalk 7200 Sollers Point Road, 21222
EC	CCBC Essex 7201 Rossville Boulevard, 21237

COLLEGE-EXTENSION CENTERS

HV	CCBC Hunt Valley 11101 McCormick Road, 21031
OM	CCBC Owings Mills 10300 Grand Central Avenue, 21117
RAC	CCBC Randallstown 3637 Offutt Road, 21133
TTC	CCBC Transportation Training Center at Tradepoint Atlantic 2007 Reservoir Road, 21219

OTHER LOCATIONS

HOS	Hospital
MFB	Maryland Food Bank Charles T. Bauer Community Kitchen 2200 Halethorpe Farms Road, 21227
OSX	Off-site
Zoom	Zoom class
ED2GO	ed2go.com/ccbconline
E2GC	Ed2go Careers
ONLINE	Online Course
LERN	Learning Resource Network
EGT	Earlbeck Gases and Technology 8024 Pulaski Highway, 21237
CMR	Coppermine 1726 Reisterstown Road, 21208
MME	Manor Mill Education Center 2029 Monkton Road, 21111
PVS	Pine Valley Tennis and Swim Club 4638 White Marsh Road, 21237

LEARN MORE. PAY LESS.



CCBC is invested in your future. That's why we offer ways to help pay for your education — from financial aid to payment plans and more — that support your goals and set you up for success.

EDUCATION THAT FITS YOUR FINANCES

Financial aid

A variety of financial aid options make your CCBC education affordable, including federal, state and institutional funding sources.

ccbcmd.edu/financialaid

Scholarships and grants

These forms of financial assistance do not need to be repaid, making a CCBC education attainable for students from a variety of backgrounds.

ccbcmd.edu/scholarships-grants

Financial aid for Continuing Education

Scholarships, grants, tuition waivers and other assistance is available for many Continuing Education courses and programs. These include career training courses, workforce certificate programs and select enrichment courses.

ccbcmd.edu/coned

Payment plans

Whether you're taking continuing education courses or pursuing a degree, convenient installment plans allow you stretch out your payments over time.

ccbcmd.edu/payment

Tuition-Free

We're pleased to offer ways to attend CCBC tuition-free, thanks to various funding opportunities available to students seeking a degree, credit certificate or workforce certificate.

ccbcmd.edu/freetuition

Student employment

Through the federal work-study program, you can earn money for your education with a part-time, on-campus job.

ccbcmd.edu/student-employment

YOUR EDUCATION SHOULD BE AS AFFORDABLE AS POSSIBLE. WE MAKE IT HAPPEN.



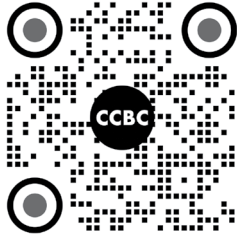
Get started today at ccbcmd.edu/apply.



Community College of Baltimore County
 800 South Rolling Road
 Baltimore, MD 21228-5317
 443-840-2222

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NURSE
 ENGINEER
 IT PERSON
 COUNSELOR
YOUR
LOGISTICS
EXPERT
WENT HERE.

LAUNCH your future at CCBC.

ENROLL NOW for Winter/Spring 2025

WINTER CREDIT START DATES: Dec 26 and Jan 2

SPRING CREDIT START DATES: Jan 27, Feb 24
 and Mar 17

Continuing Education courses are offered on an ongoing basis.

CCBCMD.EDU/REGISTER



PLEASE RECYCLE.