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**2023 – 2024: Unaccompanied Homeless Youth (UHY) Verification Form**

Name: \_\_\_\_\_

CCBC ID: \_\_\_\_\_

**INSTRUCTIONS:** You reported on your FAFSA that you are an unaccompanied youth who is homeless or an unaccompanied self-supporting youth (providing your own living expenses) who is at risk of being homeless. If CCBC has approved your status in a prior year, complete Part I for *renewal*, along with Sections B and C, for review. If CCBC has not previously approved your status, proceed to Part II and complete Sections A, B, and C.

**I. UNACCOMPANIED HOMELESS YOUTH RENEWAL REQUEST**

Check the box below if you received a UHY determination from CCBC in a **prior year** and are requesting to renew your approval.

I **previously received a UHY determination at CCBC**, and my situation has not changed since that determination.

SKIP TO, and complete, *Section B: CCBC Success Navigators* and *Section C: Acknowledgments & Certification*

**II. NEW UNACCOMPANIED HOMELESS YOUTH VERIFICATION**

**Section A: Circumstances (Check Option Number 1 or Number 2 and provide required documentation)**

**1. A CERTIFYING OFFICIAL DETERMINED ME TO BE AN UNACCOMPANIED YOUTH WHO WAS HOMELESS OR WAS SELF-SUPPORTING AND AT RISK OF BEING HOMELESS ON OR AFTER JULY 1, 2022**

**A Certifying Official is defined as one of the following:**

- A local educational agency homeless liaison (or designee), as designated by the McKinney-Vento Homeless Assistance Act;
- The director (or designee) of an emergency or transitional shelter, street outreach program, homeless youth drop-in center, or other program serving individuals who are experiencing homelessness;
- The director (or designee) of a Federal TRIO program or a Gaining Early Awareness and Readiness for Undergraduate program (GEAR UP) grant;
- *OR* a financial aid administrator at another institution who documented the student’s circumstance in a current or prior award year

**You must attach signed documentation from the Certifying Official stating that on or after July 1, 2022 you were either:**

- An unaccompanied homeless youth on or after July 1, 2022 who was living in a homeless situation as defined by Section 725 of the McKinney-Vento Act and was not in physical custody of a parent or guardian.      **OR**
- An unaccompanied, self-supporting youth at risk of homelessness on or after July 1, 2022 who was not in physical custody of a parent or guardian, and provides for your own living expenses and are at risk of losing your housing.

**Confirm that the letter verifying your status is:**

- Provided by a Certifying Official
- On official letterhead and includes the following: certifying official’s printed name, signature, date, place of employment, position, email, and phone number.

**2. UNACCOMPANIED HOMELESS OR SELF-SUPPORTING AND AT RISK OF BEING HOMELESS ON OR AFTER JULY 1, 2022**

A student is considered homeless if they lack fixed, regular, and adequate housing including, but not limited to, youth living in:

- Shared housing with other people temporarily because they had nowhere else to go;
- Emergency or transitional shelters, for example, trailers provided by the Federal Emergency Management Agency after disasters;
- School dormitory if they would otherwise be homeless; and
- Motels, campgrounds, cars, parks, abandoned buildings, bus or train stations, substandard housing, or any public or private place not designed for humans to live in
- Or youth who are migrants and who qualify as experiencing homelessness because they are living in circumstances described above.

**You must attach** a signed and dated personal letter describing in detail your current living situation, when it started, if you are fleeing an abusive parent, and how you currently support yourself financially.

**You must attach** signed and dated documentation on official letterhead that supports your situation from private or publicly-funded homeless shelters or service providers, college access programs such as TRIO and GEAR UP, college or high school counselors/administrators, medical or mental health professionals, social workers, mentors, or members of clergy.



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**Financial Aid Office  
UHY**

Name: \_\_\_\_\_

CCBC ID: \_\_\_\_\_

**Section B: CCBC Success Navigators**

Success Navigators assess students' needs and help secure appropriate referrals through CCBC and community resources. Examples of assistance include:

- Emergency Housing Information
- Food Insecurity
- State and Federal Benefits
- Clinical Counseling
- Legal Resources
- Utility Assistance Transportation

**Would you like to be referred to a CCBC Success Navigator?**

Yes

Enter your preferred phone number: \_\_\_\_\_

Enter your preferred email address: \_\_\_\_\_

No

**Section C: Acknowledgments & Certification**

- I understand all Unaccompanied Homeless Youth determinations are made on a case-by-case basis, and this written request does not guarantee approval.
- If requested, I agree to provide documentation to substantiate this request. Failure to submit all requested documentation will result in denial of my request.
- Please be aware that, according to Maryland Family Law 5-701, educators are required to report current and past child abuse and neglect even when the former victim is now an adult and even when the former alleged abuser is deceased. If you disclose current or past abuse/neglect in any submitted paperwork or to any financial aid staff personally, we are required by law to report it. CCBC Financial Aid Office will report the suspected abuse/neglect to the Title IX officer. If you have any questions, you can contact the Title IX Office at TitleIX@cccmd.edu.

**Warning: The student signing this from certifies that all the information reported is complete and accurate. If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

Please allow *at least* 2-3 weeks after ALL documents submitted for review. Check your SIMON account for status updates.  
**All documents must be submitted by the last day of the semester.**