CCBC
The Community College
of Baltimore County

APPLICATION FOR DEGREE OR CERTIFICATE

For Records Office use only

Date: _____

Recorded by: _____

I am applying for:

☐ Associate Degree ($50.00) OR ☐ Certificate ($25.00)

Non-refundable one time graduation fee is due at time of application.

Graduation date applying for:

☐ May Graduation file by March 15 - Spring
☐ Aug. Graduation file by May 15 - Summer
☐ Dec. Graduation file by August 15 - Fall

Check home campus:

☐ CCBC Catonsville
☐ CCBC Dundalk
☐ CCBC Essex

For Bursar Office use only

Rec. by & date: _____

Amount paid: _____

Receipt No.: _____

Applications are valid for 2 consecutive semesters

Student ID Number (Not Soc. #)

Date of Birth (Month - Day - Year)

The name on the degree/certificate will be the same as the one recorded in our Student Information System.

First Name

Last Name

Preferred Phone Number

Circle one: Cell, Home, Work

Alternate Phone Number

Circle one: Cell, Home, Work

E-mail Address

Street Address (If this is a new address you must submit an official change of address form to the Records & Registration Office)

City/County

State

Zip Code

Program of Study Code

(see back page for listings)

Degree Program

Degree Option (if applicable)

OR

Certificate

The catalog I have followed to meet my graduation requirements is: CATALOG YEARS: ____ **To** ____

(Example - the 04-06 catalog would be entered: 2004 to 2006)

I expect to complete my requirements for graduation by: _____

(Semester/Year)

Transfer credits:

☐ Are on CCBC transcript

☐ Are expected from another institution - Student must submit an official transcript upon completion of all course(s).

CCBC hosts one annual college commencement at the end of the spring semester. Students who have completed graduation requirements in the previous August or December are invited to participate in all commencement activities. Announcements concerning commencement will be sent to students in early spring.

SIGNATURE: _____ Date: _____

White: Records Office Yellow: Student Copy F-25 Rev 4/09