

GENERAL EDUCATION COURSE PROPOSAL FORM

Course Proposer: _____ Academic Division: _____

Course Category: _____ Date: _____

Signature(s) of Department Chair(s)/Date Signed:

_____ (print name) _____

_____ (print name) _____

_____ (print name) _____

Signature of Dean/Date Signed:

_____ (print name) _____

PART ONE:

In narrative form, explain how this course contributes to the common body of knowledge and skills that support the CCBC definition of General Education (see below). Limit your response to one page, double-spaced.

CCBC Definition of General Education:

The General Education Program at the Community College of Baltimore County is a coherent program of study that provides the knowledge, skills, attitudes and perspectives that enable students to achieve their academic, career, and life goals. As a learning-centered institution, CCBC offers a General Education Program designed to provide students with the basic skills, core content, and distribution content essential to pursue study in academic disciplines. In addition, CCBC's General Education Program will assist students to grow and respond to new work-life situations, to manage their own learning and to encourage learning in others, and to expand their understanding of and ability to function within the diversity of the contemporary world.

PART TWO:

On the Common Course Outline, after each Overall Course Objective, in parentheses, identify in Roman numerals which General Criteria is/are addressed and in Arabic numerals, which Category Criteria is/are addressed. If this course is being submitted as a Diversity course, include a second set of parentheses in bold and identify which Diversity Category Criteria (Arabic 1-4) is/are addressed. Example: Analyze the ways in which issues of race, gender, and class shape works of literature (III, IV, V, VI, 3, 4, 5, 6) (4). The General Criteria are printed on the reverse side of this page.

Send an electronic copy of the narrative and Common Course Outline to Rose Mince. Whenever possible, submit all materials two weeks prior to the due date.

General Criteria for all Courses:

- I. Introduce students to the fundamental principles, concepts, vocabulary, and methods essential for the acquisition of knowledge and skills basic to the field of study.**
- II. Prepare students to communicate effectively using written and oral or signed communication skills.**
- III. Provide a variety of learning experiences that encourage students, independently and in collaboration with others, to use those fundamental principles and methods to acquire, analyze, and use information for purposes of inquiry, critical thinking, problem-solving, and creative expression in a diverse environment.**
- IV. Prepare students to adapt to change, including the increasing integration of information technology in all fields of knowledge and expression.**
- V. Provide students with the knowledge and skills to understand themselves and others from various cultural, social, aesthetic, political, and environmental perspectives.**
- VI. Provide the experiences that will allow students to become independent learners, the skills to analyze their strengths and weaknesses as learners and the knowledge to accomplish the tasks involved in learning.**
- VII. Use appropriate assessment tool(s) to demonstrate the degree to which students have met the objectives of the course.**